



MEETING MINUTES

State of Louisiana LaGov Project

LOG-MO-001 - Mobile Solutions Validation Session

01/22/2009 @ 08:30 a.m. to 11:30 a.m.

Location: Conference Room 507

LaGov/Logistics Team Attendees:

Chris Pena	Karen Lord
Bobby Hill	Boyd Barbier
Dwayne Wilkinson	Lisa Smith (Author)
Rodney Hinesman	Deana Sowards
Joey Singleton	Margaret Millard
Gerry Hanson	Charles Pilson
Michael Kulehisky	Shanker Shrestha

Agency Attendees:

No.	Name	Agency	Invited?	Attended?	Comments
1.	Allatto, Gail	WLF	Y	Y	
2.	Drake, Bill	DOTD	Y	Y	
3.	Dupuy, Roy	DOTD	Y	N	
4.	Edwards, Robin	DHH	Y	N	
5.	Foster, Rhonda	DOTD	N	Y	
6.	Hill, Diedre	DOTD	N	Y	
7.	Humm, Lori	DOTD	N	Y	
8.	Johnson, Darrel	DOTD	Y	N	
9.	Jones, Jeremy	DOTD	N	Y	
10.	Lemoine, Karen	DOTD	N	Y	
11.	Poche, Ashley	DHH	Y	N	
12.	Ramsey, Gary	CRT	Y	Y	
13.	Ratcliff, Amanda	DOTD	N	Y	
14.	Selvaratnam, Jeya	DPS	Y	N	

Agenda Item and Notes

Owner(s)

Action Items & Assignments

Comments / Follow-up

1.	Logistics, Ground Rules, & Introduction	Chris Pena	•	
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2.	Workshop Objectives	Chris Pena	•	
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<i>Agenda Item and Notes</i>	<i>Owner(s)</i>	<i>Action Items & Assignments</i>	<i>Comments / Follow-up</i>
3. Business Process Review	Chris Pena	•	
4. Key Decisions To Be Determined		<ul style="list-style-type: none"> • Segmented Device Monitoring • Centralization of SAP/Agile Security 	

DISCUSSIONS

Chris gave an introduction and showed the actual device.

It was stressed that this is a “playback” of the Blueprint Session held on 11/17/2008 and not a design session.

Anna Magazine talked about the web site. We will have a “list serv” for project communication. There will be a link on the web site to subscribe to the “list serv” distribution.

Our focus is “How we are going to empower the field personnel and the data communication back and forth”.

The device will house the warehouse inventory as of the last sync. You can use “push alert” to get an update.

SAP offers two scenarios, full-time and occasional. Our design is an “occasionally connected” scenario.

MAM is the acronym for Mobile Asset Management.

Agile will have the GIS software for Road and Bridge. Facilities/Fleet will not have it.

We are not going to allow the field employees to create a new equipment master record.

The device will allow you to bring up the equipment record and enter measurement readings.

For DOTD, they would like to have “Kiosk” screens in the shops versus hand held devices. They will do a pilot to see if it works.

The warehouse will use RFID guns versus stylus touch screens.

IBM does not get into the device business. Every agency is responsible for the purchase of the device.

Currently, DOTD has radios. In the future, the device will have the “push to talk” capability.

The foreman/supervisor will confirm work orders versus every worker having a device.

“Push Alerts” are used for emergency notification.

Mobile users will not create SAP Master Data. A form will be used to submit a request for creation of a new master data record.

Chris explained the Mobile Infrastructure Overview slide.

The footprint of the number of actual devices has not been determined for facilities and fleet, ~ 500 for Road & Bridge.

Road & Bridge – Not using SAP Mobile Solution; they will use the Agile Mobile Solution.
Facilities – SAP Mobile Solution
Fleet – SAP Mobile Solution

Rhonda (DOTD) - Can one mobile device have all three? No. The mobile solution assigned to a user will be based on the type of work comprising the majority of his/her workload. Access to the other mobile solution will be by use of a web-based form.

The new middleware engine will go into SAP and store all the data, like a “broker”; instead of having to reload data back and forth from SAP for each transaction.

SAP mobile infrastructure will only take care of facilities and fleet. Agile will take care of Road and Bridge.

There will be a Mobile Monitoring Dashboard for the devices to see what’s going on with the device, the transactions that have been performed, and to troubleshoot any device problems.

Backend Adapters will be used to pull and push the relevant data for offline purposes.

Mobile will rely on the standard SAP interfaces for communication.

SAP Fleet is standard plug and play. SAP Facilities is standard plug and play. For SAP Assets, property managers will leverage the maintenance module for extra functionality. SAP Inventory uses mobile, but it goes directly to the “mother ship”. Agile Assets “best of breed” for Road and Bridge ... Process Integration (PI) will be used to communicate with R/3.

The user’s profile is the same for the device as it is in R/3.

The mobile users will be restricted from the “administrative functions” of the system. Ex. Technically Completing (TECO) an order.

Work Centers are the key to pushing the work orders to the appropriate supervisor/foreman in the field.

Gary (CRT/State Parks) – can different people log on at different times to the same device? Have the device multi-task? Yes.

Lori (DOTD) Are profiles, user or role based? They work hand in hand.

Boyd - can the shop IT guy see only the shop devices? A decision will have to be made for device monitoring.

Rhonda (DOTD) – security for SAP & Agile ... will it be centralized? To be determined.

Boyd - Agile will go to “position-based” security and it “may be” handled by DOTD (depends on what the legislative auditors have to say about it).