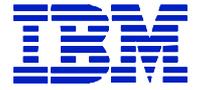




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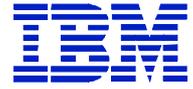
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AGENDA

1. Introduction / Opening Remarks

2. Project Overview

3. Key Accomplishments

4. Preview of LaGov Features

5. Agency Readiness Activities

6. LaGov Website

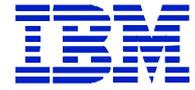
7. Agency Implementation Guide

8. Question and Answer



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Introductions / Opening Remarks

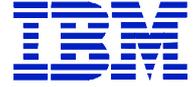
Meeting Objectives for today's briefing:

- Provide the AIL's with a high level recap of the LaGov project
- Communicate key accomplishments to date and current project status
- Review the importance of the AIL and associated agency responsibilities
- Introduce agency readiness activities
- Obtain agency feedback



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Introductions / Opening Remarks

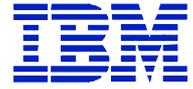
Meeting Objectives for future briefings:

- Communicate key features / functions of the new system and associated changes
- Develop an awareness of the impact of these changes
- Introduce “cross walks” of the new account code structures
- Review agency readiness activities
- Obtain agency feedback



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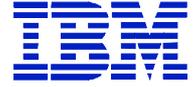
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Project Overview

Enterprise Resource Planning (ERP) ...

A comprehensive suite of integrated products providing end-to-end support for statewide and agency-specific administrative business processes:

This is a Strategic Business Initiative
for Louisiana State Government
using technology as a tool

The existing SAP HR/Payroll System will be integrated with the SAP Financial System and AgileAssets ...

providing a fully integrated ERP Solution to the State of Louisiana !



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Project Overview

Business Drivers for Change

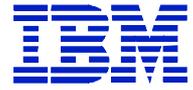
- ❑ **Limited Functionality and Cumbersome Business Processes**
 - Time consuming budget development processes
 - Processes spread across multiple systems/Redundant data entry and manual reconciliation
 - Limited functionality in key areas

- ❑ **Fragmented Data**
 - Data spread across multiple systems and technology platforms
 - Redundant and poorly synchronized data
 - Limited chart of account structure



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Project Overview

Business Drivers for Change

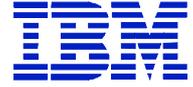
- ❑ **Obsolete and unsupported technology**
 - DOTD administrative systems do not meet its administrative and reporting needs
 - Current administrative systems difficult to use / costly to maintain
 - Difficult to integrate data / processes across business functions

- ❑ **Linear Assets Tracking and Federal Billing Requirements**
 - DOTD cannot effectively track and maintain State roads, bridges, and other linear assets
 - Risk to Accounting and Federal billing operations at DOTD



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Project Overview

Goals and Objectives

Improve Efficiency and Effectiveness

Support web-enabled self service for State employees and vendors conducting business with the State

Informed Decision Making

Real-time data and reporting functionality will provide the State's leadership with the tools to make informed financial and business decisions for the State, as an enterprise

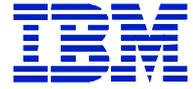
Managed and Expedited Agency Cash Flow

Simplifies ability to implement control measures and capture operational expenditures



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Project Overview

Goals and Objectives

Improve the Quality & Timeliness of Information

Eliminate manual reconciliation associated with maintaining duplicate data in multiple systems

Better Control of Operational Expenditures

Streamline and automate the budget development process for the agencies and OPB by eliminating redundant entry and manual spreadsheet reconciliation

Enhance Transparency and Accountability

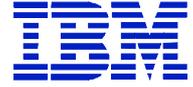
Reduce Risk

Replace obsolete technology and aging systems
Address functional weaknesses in the existing systems
Reduce the proliferation of stand-alone systems



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Project Overview

Guiding Principles

Process

- Facilitate executive level commitment to change management
- Focus on deriving value from future business processes

Technology

- Minimize software customizations to the fullest extent possible

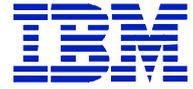
People

- Select and retain the State's most effective resources for the ERP project team
- Promote an environment of positive change, process improvement and citizen accountability



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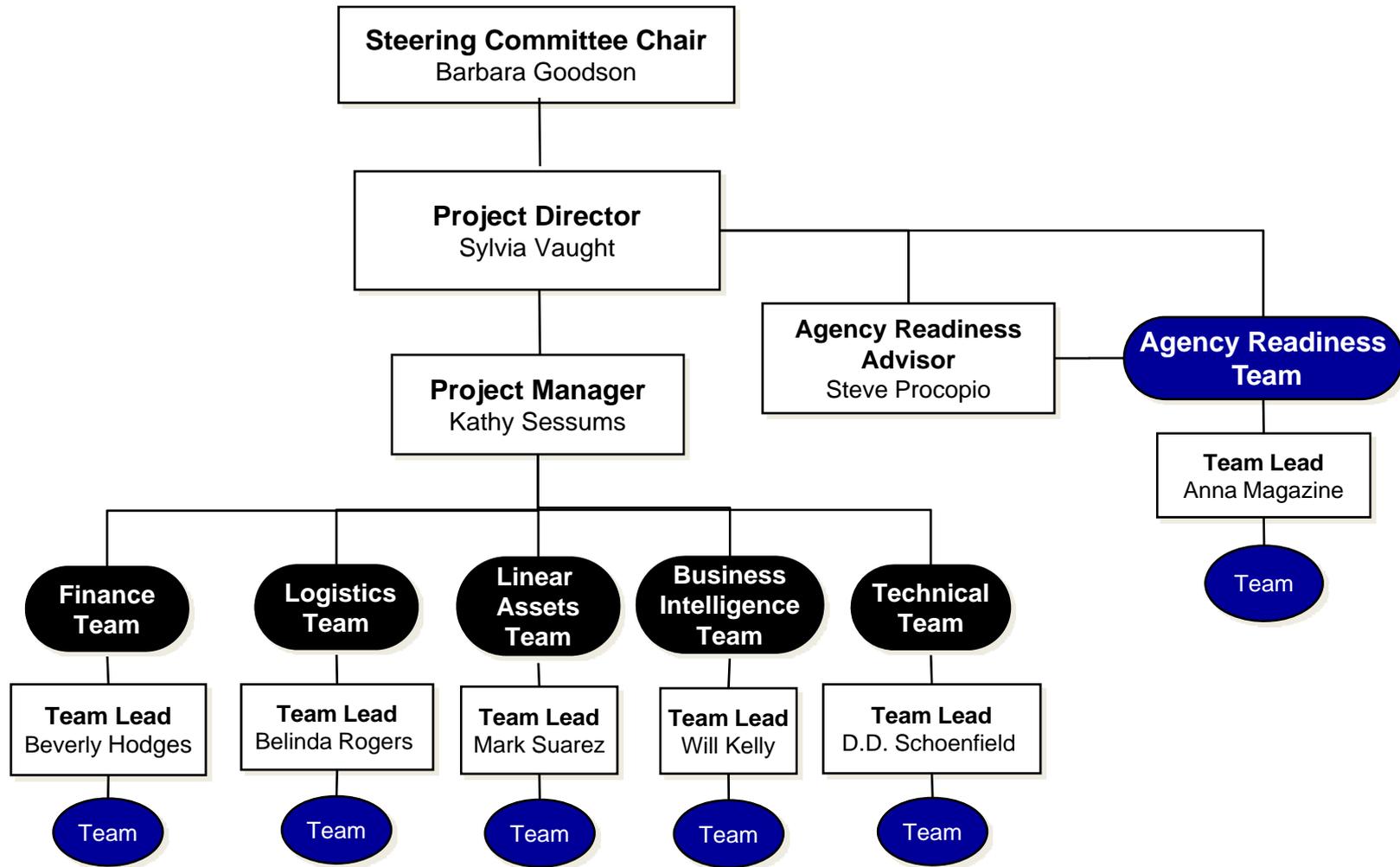
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LaGov Leadership Team

- **Sylvia Vaught – ERP Project Director**
 - ❖ **Kathy Sessums - ERP Project Manager**
 - Beverly Hodges - Finance Team Lead
 - Belinda Rogers – Logistics Team Lead
 - Mark Suarez – Linear Assets Team Lead
 - Will Kelly – Business Intelligence Team Lead
 - Dee Dee Schoenfield - State Technical Lead
 - ❖ **Anna Magazine – Agency Readiness Team Lead**
 - Stephen Procopio – Project Advisor (Agency Readiness)

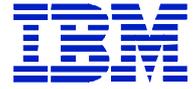
LaGov Leadership Team





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Business Blueprint Accomplishments

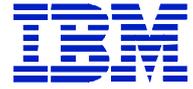
Blueprint Phase

Complete !



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Business Blueprint Accomplishments

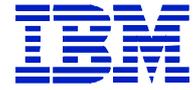
Business Blueprint Phase – Complete !

- ❑ Duration: August -February 2009 (Seven Months)
- ❑ Business Process Requirements captured in 133 Requirement Definition Workshops
- ❑ Requirements Validated through 23 Playback Sessions
- ❑ 805 Requirement Definition Documents produced
- ❑ Business Blueprint – represents Approved Project Scope
- ❑ Requirements Document used as Baseline for Developing the Solution
- ❑ Change Control Procedure to Authorize Changes
 - Existing Blueprint Requirements Documents are not Changed
 - Blueprint Addendum Process
 - Review and Approval through Change Control Team

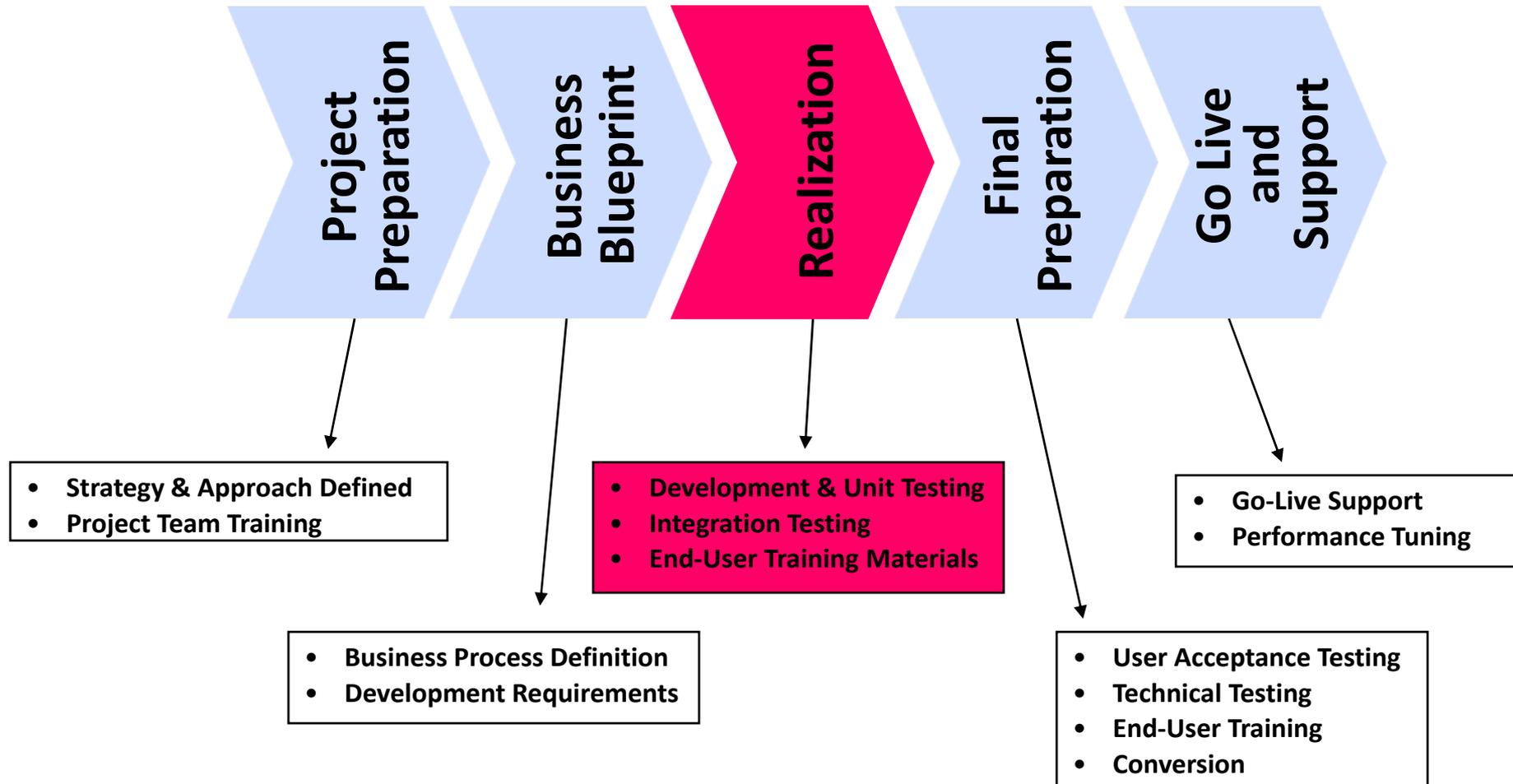


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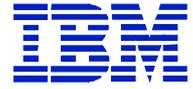
Realization Phase





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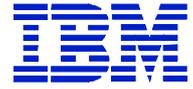
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Relationship to Existing Systems

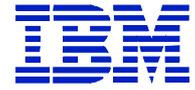
LaGov will allow the State of Louisiana to ...

- Capitalize on the State's strategic investment
- Provide the foundation to achieve transparency and accountability
- Facilitate speed and accuracy in decision-making
- Replace aging, costly, ineffective systems
- Enable eBusiness extensions

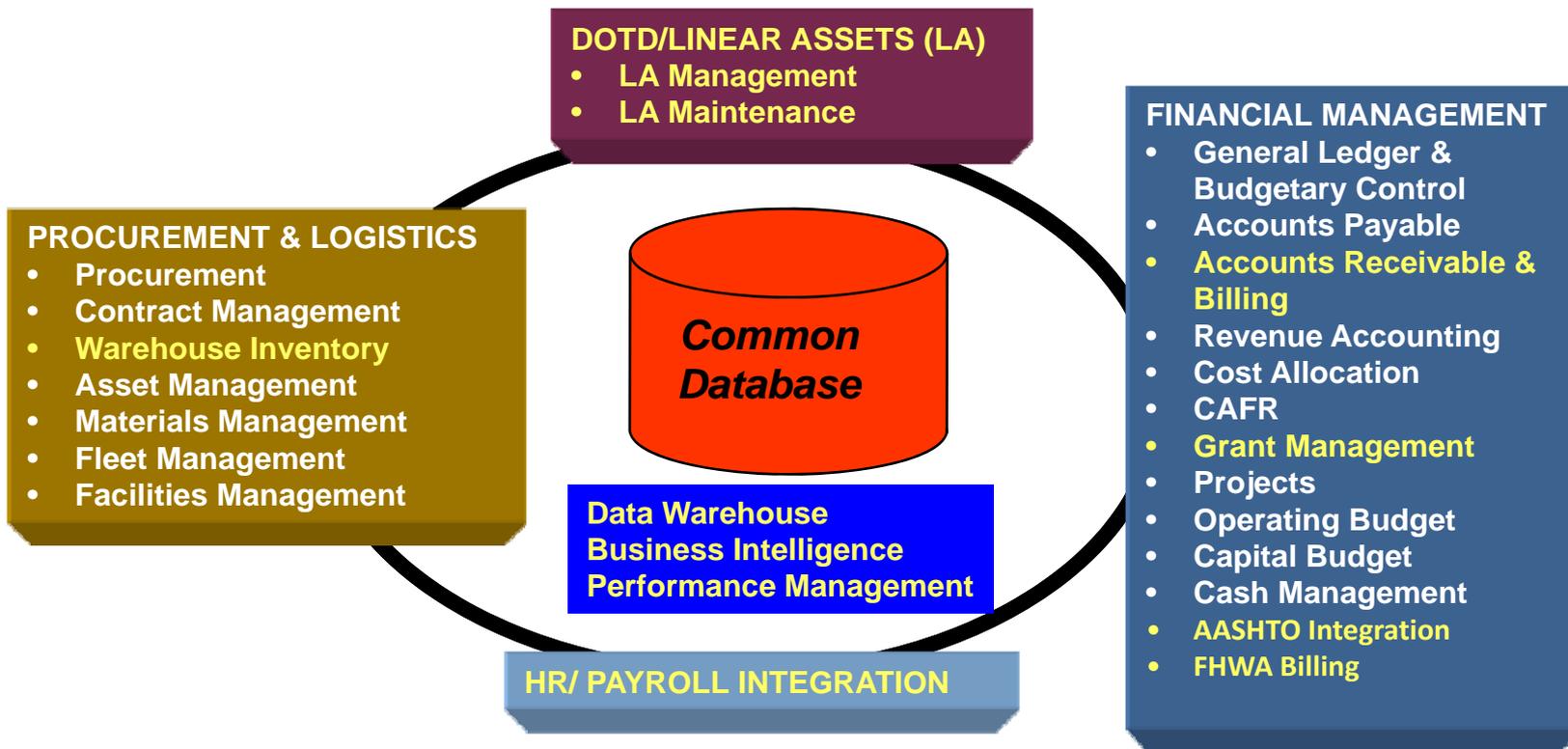


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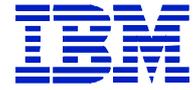
LaGov Vision





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Systems that will be replaced by the LaGov Project

Budget Preparation

- CORTS
- BDS
- LaPas
- BRASS
- EB/RB Interface

Financial

- AFS
- Vendor Search

Assets

- SLABS
- Protegé

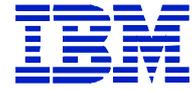
Procurement / Contracts

- AGPS
- e-Cat
- Contract search
- CFMS
- LaPac



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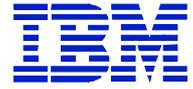
DOTD Systems that will be replaced by the LaGov Project

- ADDS – Automated Data Disbursement System
- AREC – Accounts Receivable
- AUTH – Authorization Status
- CCMS – Consultant Contract Management System
- DAJR – Daily Journal
- ECTS – Engineering Contract Tracking System
- ENCM – Encumbrance Capital Outlay
- EQMS – Equipment Management System
- EQNT – Equipment Usage Entry System
- FAID – Federal Aid
- FAST – Federal Aid Submission Tracking
- FMSP – Financial Management System
- GLED – General Ledger
- MOPS – Maintenance Operations



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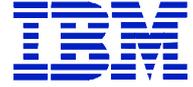
DOTD Systems that will be replaced by the LaGov Project

- PCST – Project Cost System
- PIMS – Purchasing and Inventory Management System
- PMFS – Project Management Financing System
- PPMS – Program and Project Management System
- PRCD – Procurement Card
- SIGN – Traffic and Planning Signs
- STRM – Structures Inventory
- TAHI – Highway Inventory
- TAND – Highway Condition Tracking
- TCDD – Maintenance Contract System
- TOPS – Tracking of Projects Systems



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Increased Efficiencies - Budget

Currently:

- Manual, redundant time consuming process for agencies *and* budget office staff

LaGov ERP:

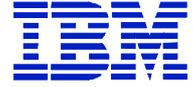
- Electronic Submission of Budget Requests
- Automates load of expenditure data
 - Pre-loads actual information and EOB data as a consistent starting point for Budget Preparation

...continued



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Increased Efficiencies – Grants Management

Currently:

- ❑ Grants management maintained across agencies via myriad spreadsheets and systems
- ❑ Disparate methods of grant budgeting, controlling and reporting

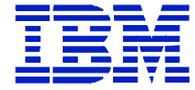
LaGov ERP:

- ❑ Centralized Grants Management provides statewide and department-level view of grant funding
- ❑ Facilitates grant billing on expense basis, providing more timely reimbursement of services
- ❑ Automated splitting rules for funding sources



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Increased Efficiencies – Project Systems

Currently:

- Inadequate tracking of unbilled FHWA project costs
- Limited reporting capability due to the disparate nature of current systems

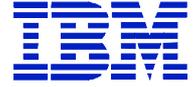
LaGov ERP:

- Automates tracking of pre-construction activities
- Provides tools to report actual costs of impairment, maximizing valuations



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Increased Efficiencies – Cost Allocation

Currently:

- Time consuming, labor intensive cost allocation process prone to error
- Substantial opportunity for improvement

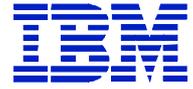
LaGov ERP:

- Significantly improves timeliness and accuracy of cost allocation data
- Obtain federal reimbursement more efficiently



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Increased Efficiencies – Asset Accounting

Currently:

- ❑ Redundant data entry for tracking, depreciation, General Ledger reconciliation and CAFR reporting
- ❑ Inconsistent approaches to depreciation calculations among various agencies
- ❑ Inefficient disposition of transferred and retired assets

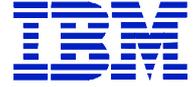
LaGov ERP:

- ❑ Automates creation of a capitalized asset at time of purchase
- ❑ Provides real-time integration of capitalized assets to financials
- ❑ Reduces timeframe for entering capitalized assets from 60 to 30 days at fiscal year end



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Increased Efficiencies – Procurement

Currently:

- ❑ Commodity code structure lacks standardization and modernization

LaGov ERP:

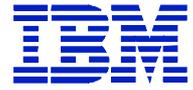
- ❑ UNSPSC commodity code structure and true integration of Finance and Procurement
- ❑ Commodity code derives GL expenditure code
- ❑ Provides commodity code level capture of catalog purchases

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Increased Efficiencies – Procurement

Currently:

- ❑ Cumbersome and inefficient workflow and approval among agencies

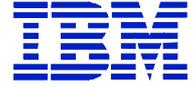
LaGov ERP:

- ❑ Improves the State's ability to perform true spend analysis
- ❑ Standardizes workflow for approvals
- ❑ Provides the mechanism for vendors to respond to bids electronically
- ❑ Facilitates "punch out" to vendors



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Increased Efficiencies – Contracts

Currently:

- Lack of detailed contract documentation
- Header information only in CFMS

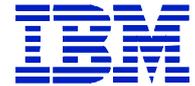
LaGov ERP:

- Provides ability to process complete service contract online
 - Builds and creates complete RFP (*online*) within system
 - Provides complete visibility of scope of services
 - Efficient transition of data from RFP to contract
 - Enhances contract transparency and accountability



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Increased Efficiencies – Accounts Payable

Currently:

- Non-standard accounts payable systems
 - *data redundancy and*
 - *processing inefficiencies*

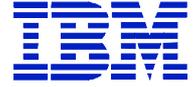
LaGov ERP:

- Single, standardized accounts payables system provides statewide view of vendor activities and performance
- Provides consolidated 1099 reporting
- Allows payment to one-time vendors on non-P.O. related invoices



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Increased Efficiencies – Account Receivables

Currently:

- No centralized, statewide accounts receivable functionality
- Massive effort required to consolidate open receivables and aging reports

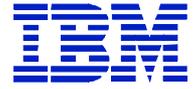
LaGov ERP:

- Centralized accounts receivables system
- Provides the State with tools to improve the collection of outstanding debt



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Increased Efficiencies – Business Intelligence

Currently:

- myriad applications
- fragmented data
- difficult to correlate

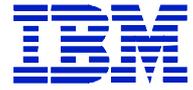
LaGov ERP:

- provides a single “source of truth”
- robust reporting capability

SAP Integrated Systems	
Financial	Grants
HR	Projects
Payroll	Performance Budgeting
Assets	& Accounting

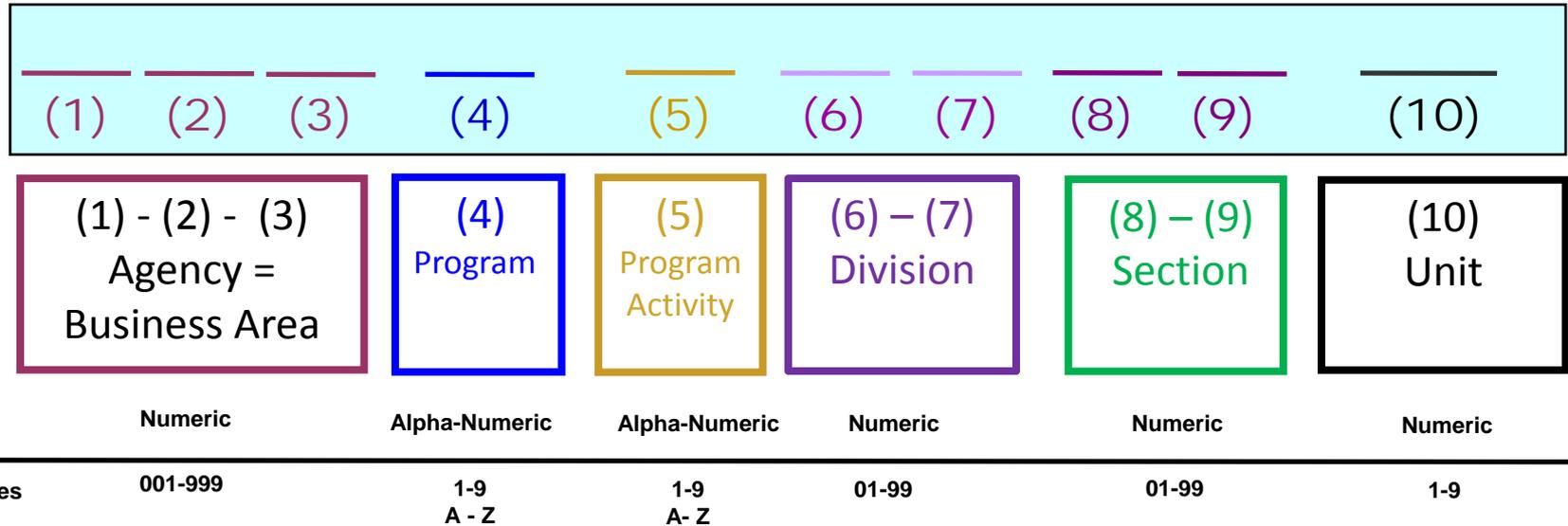


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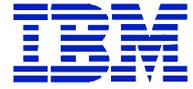
Increased Efficiencies – across Financial Functions Cost Center / Org Structure





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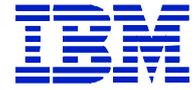


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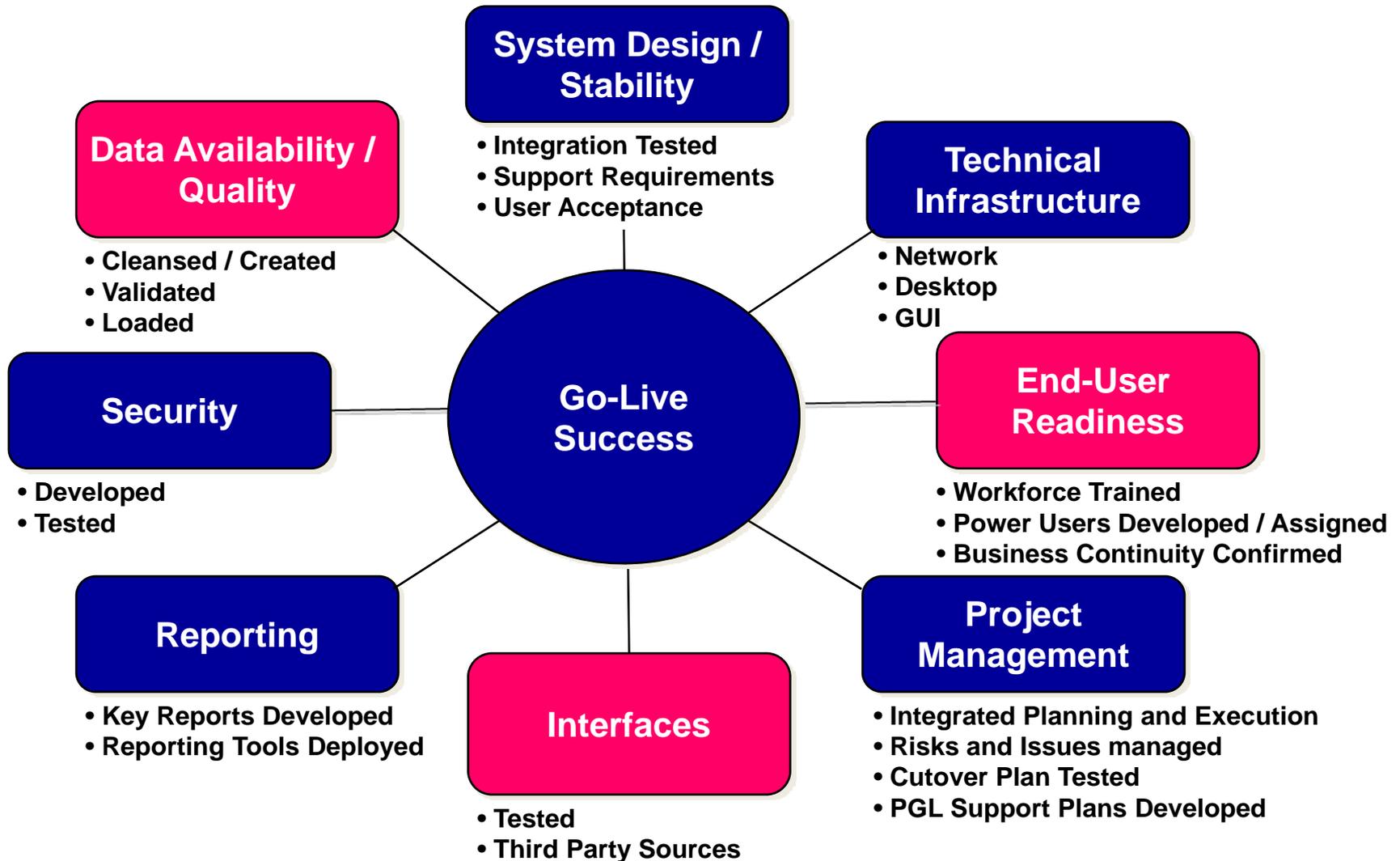


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Getting the Agency Ready for LaGov





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Agency Implementation Lead

What is an AIL ?

The **Agency Implementation Lead** is an individual, *within your agency* who plays a vital role in the successful implementation of the LaGov Project
..... *for your agency*



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Agency Implementation Lead

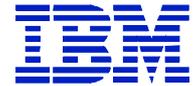
Major Responsibilities of the AIL:

- Serves as the liaison within and between your Agency and the LaGov Project Team
- Coordinates Agency Readiness activities
- Monitors progress and completion of specific Agency implementation tasks



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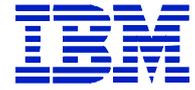
What is the difference between an AIL and a SPOC?

Agency Implementation Lead	Single Point of Contact
<ul style="list-style-type: none">Primary focus <u>during Realization</u> is ensuring their Agency prepares for effective implementation of the new system.	<ul style="list-style-type: none">Primary focus <u>during Blueprint</u> was ensuring appropriate and adequate representation in Blueprint Sessions.
<ul style="list-style-type: none">Larger agencies require a significantly larger readiness and implementation effort and will allocate a dedicated resource to the AIL responsibilities.	<ul style="list-style-type: none">In smaller agencies, the SPOC may in fact also shoulder the role and responsibilities of the AIL.



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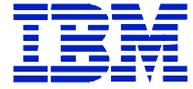


Agency Implementation Lead

Agency Dept	Agency Single Point of Contact	Agency Imp Lead	Agency Dept	Agency Single Point of Contact	Agency Imp Lead
BTA	Ann Faust		LSD	Mike Feduccia	Elizabeth Moore
CODOFIL	Warren Perrin		LSEC	Daniel Debevec	Elizabeth Moore
CRT	Desiree' Honore	Beverly Shaw	LSMSA	Peggy Dalme	Bill Ebarb
DCSC	Kenyetta Sewell	Shannon Duplessis	LSVI	Glenda Teagle	Elizabeth Moore
DED	Kathy Blankenship		LUMCON	Nancy Rabalais	Wayne Simoneaux
DEQ	Tom Sands	Darryl Serio	MFPCS	Robert Lawrence	Debra Bourque
DHH	Kaith Fitzgerald		MIL	Donald Burgess	Don Johnson
DNR	Robert Harper	Marjorie McClinton	NOCCA	Kyle Wedberg	
DOA	Gene Knecht	Marianne Patin	OCR	Pamela Rice	
DOC	Thomas Bickham		OFI	Jennifer Stall	John Ducrest
DOE	Beth Scioneaux	Beth Scioneaux	OGB	Bruce Minor	
DOJ	Michael Riley	Michael Riley	OJJ	James Bueche	Paula Roddy
DOL	Wayne Knight	Wanda Thomas	OPB	Ray Stockstill	
DOID	Dom Cali	Loi Humm	OSB	Billy Wilson	
DPS	Erin Bielkiewicz		OSFA	Mary Jane Lange	Wendy Dalawari
DSS	Debra Williams	Bridget Depland	OSL	Charles St.Romain	Pamela Hains
DVA	Robert Hayes	Robert Hayes	OSP	Denise Lea	
FPC	Cindy Bell		OSRAP	Afranie Adomako	
GOEA	Ron Blereau	Stephen Beck	OSUP	Andrea Hubbard	
GOHSEP	Mark Cooper	Gaye Smith	OTM	J D Liford	Derald Kirkland
LADF	Judy Fletcher	Connie Brousseau	PCF	Barbara Woodard	Lorraine LeBlanc
LCLE	Helen Bossaller		PSC	Pat Lombard	Pat Lombard
LDI	Lonnie Richardson	Lonnie Richardson	SOS	Shanda Jones	
LDR	Clarence Lymon	Joyce Anderson	TREAS	Gary Hall	
LETA	Beth Courtney		ULS	Rhonda Rizzutto	Rhonda Rizzutto
LPAA	Susie Barthel		WLF	Wynette Kees	Tammy Calix
LRC	Charles Gardiner				

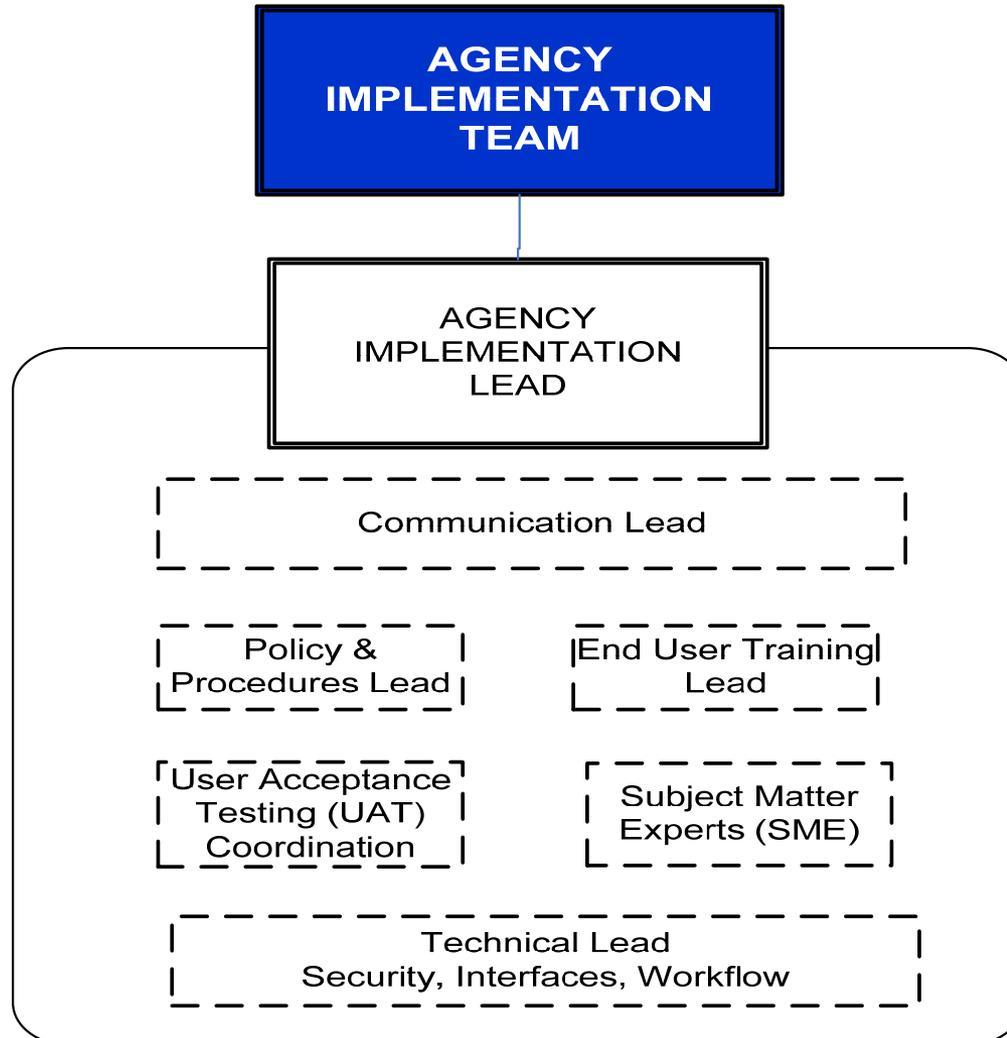


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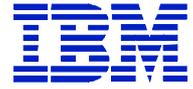
Agency Implementation Team





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Agency Implementation Team

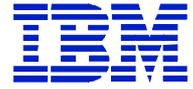
Comprised of a single person or a team of individuals:

- Data Conversion Activities
- Agency specific Policy & Procedure Changes
- Agency specific interface changes
- End User Training enrollment and attendance

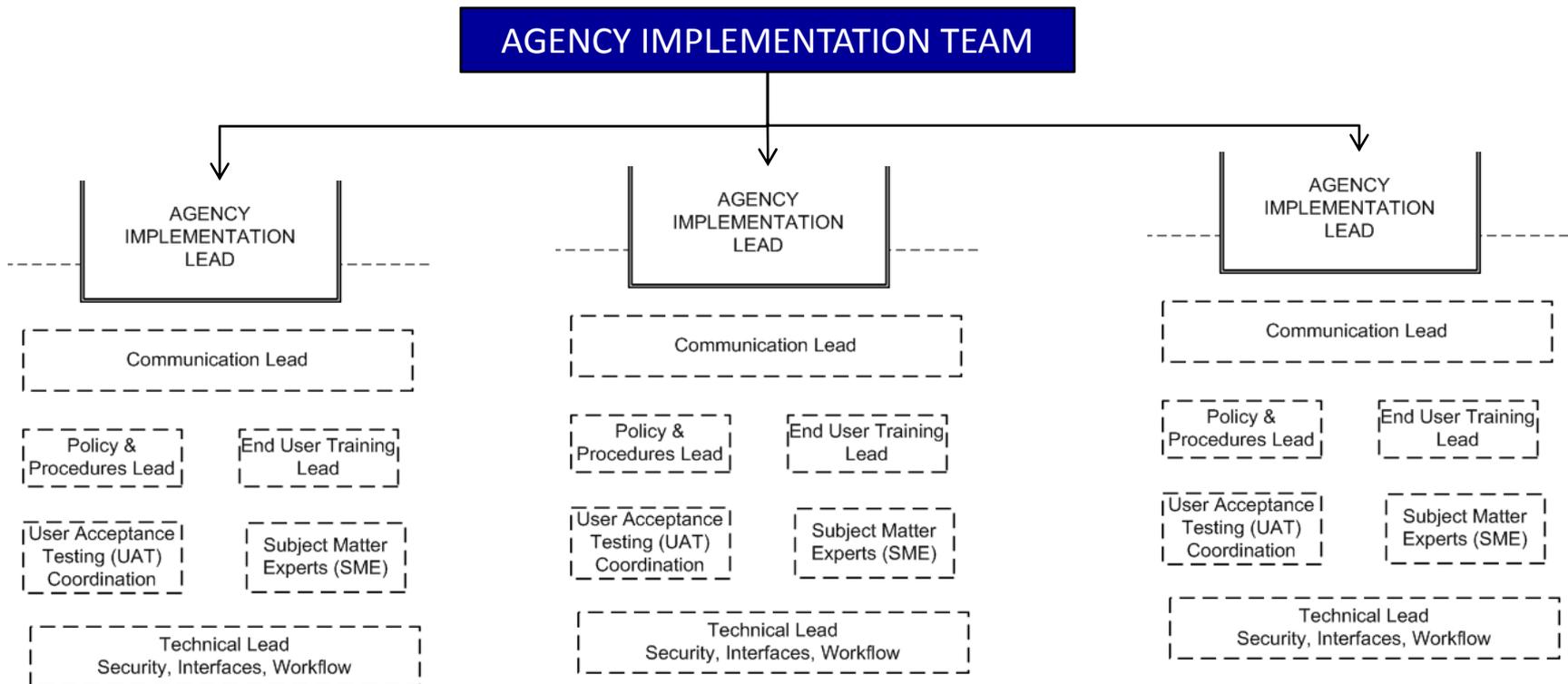


LaGov Agency Implementation Briefing

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Depending upon the size and complexity of your agency, your Agency Implementation Team may be a single individual or multiple teams of agency staff.





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Agency Implementation Team

Have you appointed

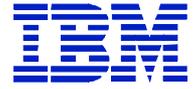
your

Agency Implementation Lead?



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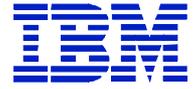
AGENDA

1. Introduction / Opening Remarks
2. Project Overview
3. Key Accomplishments
4. Preview of LaGov Features
5. Agency Readiness Activities
- 6. LaGov Website**
7. Agency Implementation Guide
8. Question and Answer



LaGov Agency Implementation Briefing

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DIVISION OF ADMINISTRATION *Angele Davis, Commissioner*
STATE OF LOUISIANA



LaGov

ENTERPRISE RESOURCE PLANNING

Our mission is to successfully implement an enterprise administrative solution for the State of Louisiana to demonstrably improve administrative business performance and reporting.

<http://www.doa.louisiana.gov/ERP>



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Our mission is to successfully implement an enterprise administrative solution for the State of Louisiana to demonstrably improve administrative business performance and reporting.

Louisiana.gov > Division of Administration > Enterprise Resource Planning

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Welcome

LaGov is Louisiana's Enterprise Resource Planning (ERP) project bringing one business system to the State of Louisiana. This new SAP system is a strategic business initiative for Louisiana State Government using technology as a tool to provide more transparency and accountability for the state. The state's many existing finance and logistics systems will be replaced by SAP and will be fully integrated with the other core systems - such as HR and Payroll. This investment to streamline business systems empowers state executives and employees to make decisions by providing instantaneous access to accurate, enterprise-wide and real-time information. [READ MORE.](#)

What's New?

-  [See What's New!](#)
Meeting Dates, Project Timeline, Announcements, and more.
-  [NEW - LaGov Electronic Notification](#)
Subscribe to receive project updates, training notifications, meeting notifications, and more.

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What's New??

March 5, 2009

AGENCY IMPLEMENTATION LEAD (AIL) MEETING

10 am - Noon

Claiborne Building, 1-100 (Louisiana Purchase Room)

- Overview of LaGov Project as we complete Blueprint and prepare for Realization.
- First in a series of ongoing meetings to communicate with our Agency Implementation Leads (AILs).
- **If your agency has not identified an AIL, please provide this information to us at LaGOV-ERP-Support@la.gov .**

February 9, 2008

LAGOV PROJECT IS MOVING FORWARD

Concluding Blueprint Phase and Preparing for Realization Phase

See what we have accomplished thus far and learn more about what is yet to come!

- Click on **Blueprint** in the navigation area to view the presentations and final minutes for each session.
- Click on **Major Milestones** in the navigation area to view the project timeline.

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Electronic Notifications

This service allows you to self-subscribe to receive important notifications related to the LaGov ERP project. It will be used as a primary means of communication for LaGov announcements, project updates, training notifications and other key project events.

If you have suggestions that we can incorporate to help you remain informed about the LaGOV ERP Project, please contact us at

lagov-erp-support@la.gov.

To subscribe or unsubscribe to a notification list, click the appropriate button below. If you are unable to subscribe or unsubscribe, please send an email to LAGOV-ERP-SUPPORT@LA.GOV stating your request to be added or removed from the list and include your name, agency name and phone number, including area code.

LAGov ERP Notifications List

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Blueprint Phase

Future processes are defined during the Blueprint Phase. The project team members hold "work sessions" where key employees from each agency meet to discuss how SAP can enhance their current processes. The goal of these working meetings is to develop agency-wide efficient, streamlined processes that support the Governor's platform of accountability and transparency. The new SAP system is designed from the validated decisions that come out of Blueprint.

Blueprint Phase started the end of July 2008 and will end in January 2009.

FINANCE

LaGov's finance functionality is replacing many older, non-integrated systems including CORTS, BDS, LaPas, BRASS, EB/RB Interface, AFS and Vendor Search. The new system is increasing functionality by integrating Accounts Receivables and Billing, Grants Management, and Project Management into the financial system. Transitioning to LaGov provides increased business processing efficiency and effectiveness as well as improving transparency and accountability by delivering more robust financial and operational reporting.

Click on the following functional areas for more detailed information on each module.

[Accounts Payable](#)[Accounts Receivable](#)[Asset Accounting](#)[Budget Preparation](#)[Controlling](#)[Funds Management](#)[General Ledger](#)[Grantee](#)[Grantor](#)[Project Systems](#)

LOGISTICS

LaGov's logistics functionality is replacing over 20 older, non-integrated systems including SLABS, Protege, AGPS, e-Cat, Contract Search, and LaPac. CFMS functionality will be updated to be more user-friendly for all agencies. Transitioning to LaGov provides increased business processing efficiency and effectiveness as well as improving transparency and accountability by delivering more robust financial and operational reporting.

Click on the following functional areas and drop-down menus for more detailed information on each module.

[Fleet Management](#)[Linear Assets](#)[Materials and Inventory Management](#)[Mobile Solutions](#)[Plant Maintenance](#)[Procurement/Contracts](#)

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Site Search

GO



Accounts Payable

Blueprint Session: Account Code Structure-Vendors (FI-AP-010)

[FI-AP-001 Session Presentation](#)

[FI-AP-001 Meeting Minutes](#)

Blueprint Session: Accounts Payable Processing (FI-AP-002)

[FI-AP-002 Session Presentation](#)

[FI-AP-002 Meeting Minutes](#)

Blueprint Session: Check Management (FI-AP-003)

[FI-AP-003 Session Presentation](#)

[FI-AP-003 Meeting Minutes](#)

Blueprint Session: 1099 Processing (FI-AP-004)

[FI-AP-004 Session Presentation](#)

[FI-AP-004 Meeting Minutes](#)

Blueprint Session: Non-Payable Invoices (FI-AP-005)

[FI-AP-005 Session Presentation](#)

[FI-AP-005 Meeting Minutes](#)

Blueprint Session: Purchasing Card Processing (FI-AP-006)

[FI-AP-006 Session Presentation](#)

[FI-AP-006 Meeting Minutes](#)

FI-AP Validation: Accounts Payable

[FI-AP Validation Presentation](#)

[FI-AP Validation Meeting Minutes](#)

Agency Readiness

Have you appointed your Agency Implementation Lead?

[Agency Implementation Guide](#)

Click here to verify your Agency's [Single Point of Contact and Implementation Lead](#) for accuracy. If changes are necessary, contact your Undersecretary to submit the updated information to LAGOV-ERP-Support@LA.GOV.

Every agency / department involved in the LaGov project is required to establish an Agency Implementation Team and identify an Agency Implementation Lead (AIL). The AIL is a representative of the agency and is responsible for directing the agency implementation team through completion of LaGov implementation tasks.

Agency Implementation Team

Agency Implementation Lead

coordinates and manages the following functions:

Communication throughout
the agency

Coordination of
User Acceptance Testing

Creation of **Policy and
Procedure Changes**

Coordination of
End User Training

Coordination of technical changes to
Security, Interfaces and Workflow

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Agency Contacts

Rev. 02/25/09

Department/Agency	Dept Abrev	Agcy No(s).	Agency Single Point of Contact	Agency Implementation Lead
Division of Administration	DOA	100, 101, 102, 103, 107, 114, 116, 259, 563, 666, 671, 805, 806, 807, 829, 906	Gene Knecht	Marianne Patin
Office of Contractual Review	OCR	107	Pamela Rice	
Office of Planning & Budget	OPB	107	Ray Stockstill	
Office of State Buildings	OSB	107	Billy Wilson	
Office of State Land	OSL	107	Charles St.Romain	Pamela Hains
Office of State Purchasing	OSP	107	Denise Lea	
Governor's Office of Homeland Security and Emergency Preparedness	GOHSEP	111	Mark Cooper	Gaye Smith
Department of Military Affairs	MIL	112	Donald Burgess	Don Johnson
Office of Facility Planning	FPC	115	Cindy Bell	
Board of Tax Appeals	BTA	126	Ann Faust	
Louisiana Commission on Law Enforcement	LCLE	129	Helen Bossaller	
Office of Elderly Affairs	GOEA	133	Ron Blereau	Stephen Beck
Louisiana Racing Commission	LRC	254	Charles Gardiner	
Office of Financial Institutions	OFI	255	Jennifer Stall	John Ducrest
Office of Statewide Reporting And Acctg Policy	OSRAP	900	Afranie Adomako	
Office of State Uniform Payroll	OSUP	902	Andrea Hubbard	
Department of Veterans Affairs	DVA	130, 131, 132, 134, 135, 136	Robert Hayes	Robert Hayes
Department of Agriculture and Forestry	LADF	160	Judy Fletcher	Connie Brousseau
Department of Insurance	LDI	165	Lonnie Richardson	same
Department of Justice / Office of the Attorney General	DOJ	141	Micheal Riley	Micheal Riley
Public Service Commission	PSC	158	Pat Lumbard	Pat Lumbard
Department of State (Secretary of State)	SOS	139	Shanda Jones	
Department of the Treasury (State Treasurer)	TREAS	147	Gary Hall	
Department of Economic Development	DED	251, 252	Kathy Blankenship	
Department of Culture, Recreation and Tourism	CRT	261, 262, 263, 264, 265, 267	Desiree' Honore	Beverly Shaw
Department of Transportation and Development	DOTD	273, 275, 276, 813	Dom Cali	Lori Humm
Department of Public Safety & Corrections (Corrections)	DOC	400, 401, 402, 405, 406, 409, 412, 413, 415, 416, 811	Thomas Bickham	

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LaGov ERP Project

PHYSICAL ADDRESS

DOTD-ERP
5th Floor East Wing
1201 Capitol Access Road
Baton Rouge, LA 70802

[Email Us: LaGOV-ERP-Support@la.gov](mailto:LaGOV-ERP-Support@la.gov)

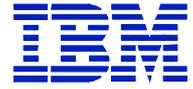
MAILING ADDRESS

DOTD-ERP
PO Box 94245
Baton Rouge, LA 70804-9245



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Agency Implementation Guide

- Fluid, dynamic document ... continually building
- Guide electronically maintained on the LaGov website

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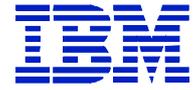
Agency Implementation Guide

- One binder available per Agency
- Check website regularly for updates to Project and Guide !
- Notices sent via LaGov listserv for major additions and revisions
- Binders are ready for pickup today ... pls sign for them !



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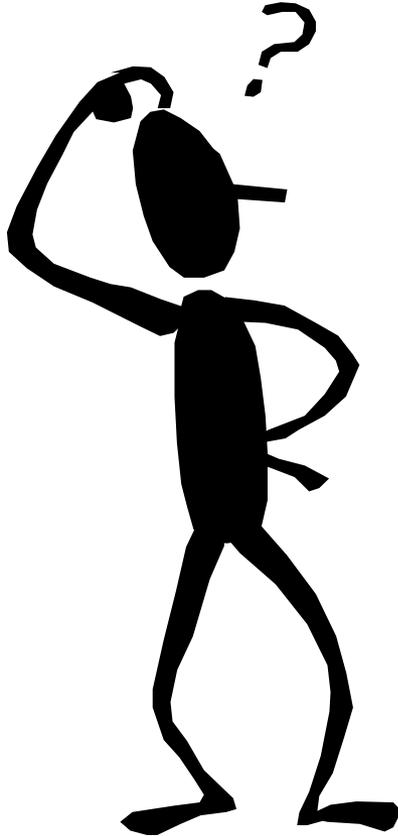
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*What do you need from us
to help you move forward?*



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