



LaGov Project

Agency Implementation Meeting

October 08, 2009



"Making a Difference"

Mission Statement

"To successfully implement an enterprise administrative solution for the State of Louisiana to demonstrably improve administrative business performance and reporting"



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Agenda

- Welcome / Introductions
- LaGov Project Status
- Business Intelligence - 'Super Users'
- Agency Readiness Update



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Agenda

- Data Collection/Preparation/Conversion
- LaGov System Interfaces
- LaGov System Demos
- Questions



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SAPANESE

- Supplier Relationship Management (SRM)
- Materials Management (MM)
- Purchasing Group (P-Group)
- FI, CO, FM
- GL Account
- Business Area
- Functional Area
- Cost Center
- Internal Order
- Fund Structure
- Grant Management (GM)
- Accounts Receivable (AR)
- Grants Work Breakdown Structure (WBS)
- Enterprise Core Component (ECC)
- Materials Resource Planning (MRP)
- Asset Accounting (AA)
- Plant Maintenance (PM)

- Request for Proposal/Quote/Information (RFx)
- Public Budget Formulation (PBF)
- United Nations Standard Products and Services Code (UNSPSC) - commodity codes

Introducing...

- **FRICE - W**
- **Business Intelligence (BI)**
- **Business Warehouse (BW)**
- **Business Objects (BO)**
- **BO Warehouse**
- **BO Universe**
- **BO Data mart**



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LaGov Project Status

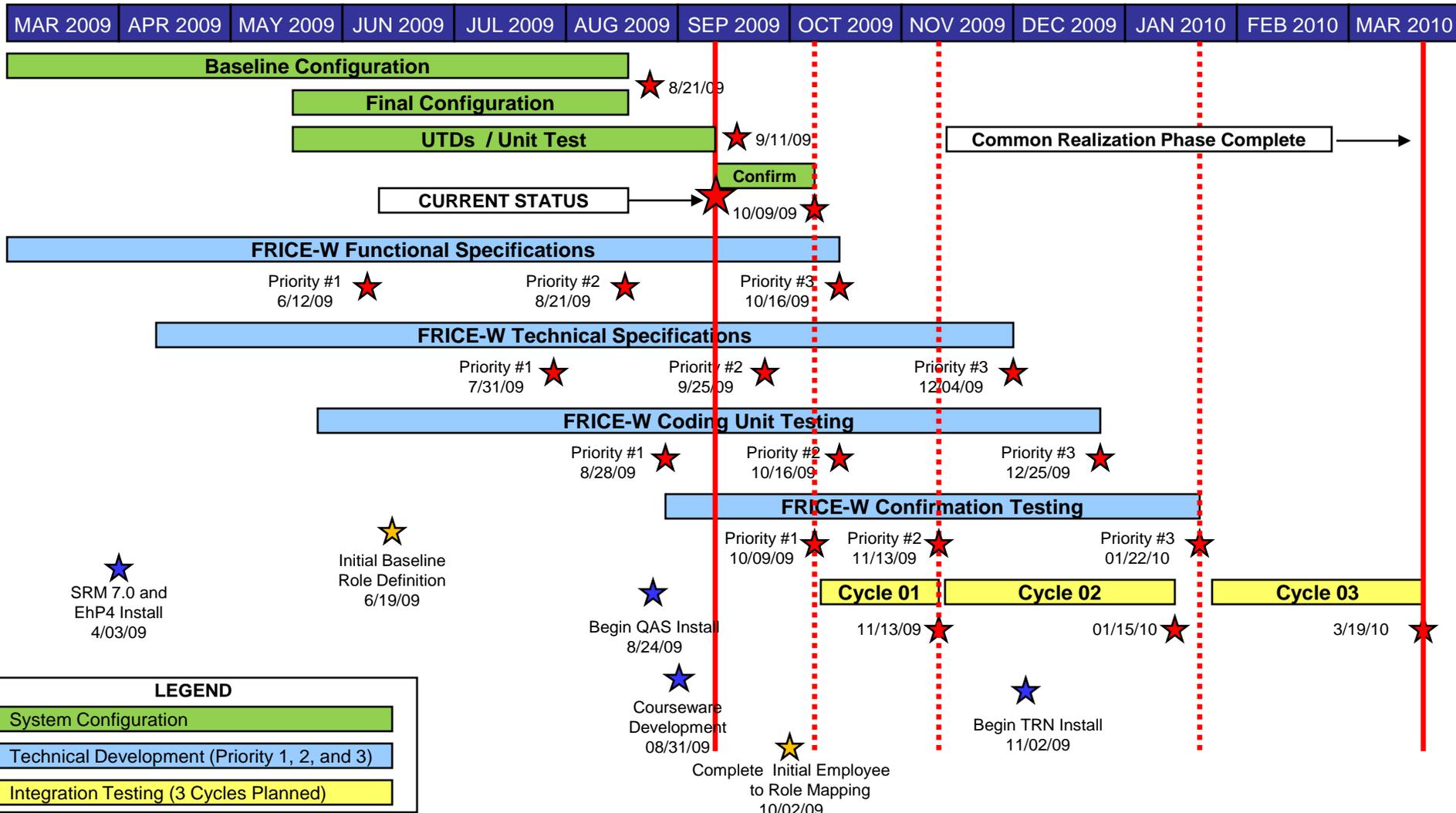


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Project Status - Timeline



LEGEND

- System Configuration
- Technical Development (Priority 1, 2, and 3)
- Integration Testing (3 Cycles Planned)



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Project Status: Implementation Dates

June 21, 2010 for FY2011

- Agencies - June 21, 2010 for FY2011
- AFS will remain open for FY2010 closing entries

September 20, 2010 for FY2011

- Budget Development (PBF)

September 27, 2010 for FY2011

- DOTD with Agile Assets



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Project Status – Upcoming Activities

September 14, 2009

- Began Confirmation Testing

October 12, 2009

- Begin Cycle 01 of Integration Testing

October 16, 2009

- Master Roles Defined



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Business Intelligence

LaGov needs your Super Users !



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Qualities of a Super User

- familiar with report writing
- above average technical skills
- higher level of functional knowledge of department's data
- good communication skills
- enjoys helping others



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Benefits to the Agency

- Provides in-house departmental support for business-critical reports
- Allows for greater reporting accuracy and consistency across your department
- Provides single point of contact between your department and LaGov BI Team
- Fosters knowledge transfer within department



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Benefits to the Agency

- Provides in-house resource for assisting your department's employees with ad-hoc reporting
- Provides increased in-house functional knowledge of how your department's data can be used in reports



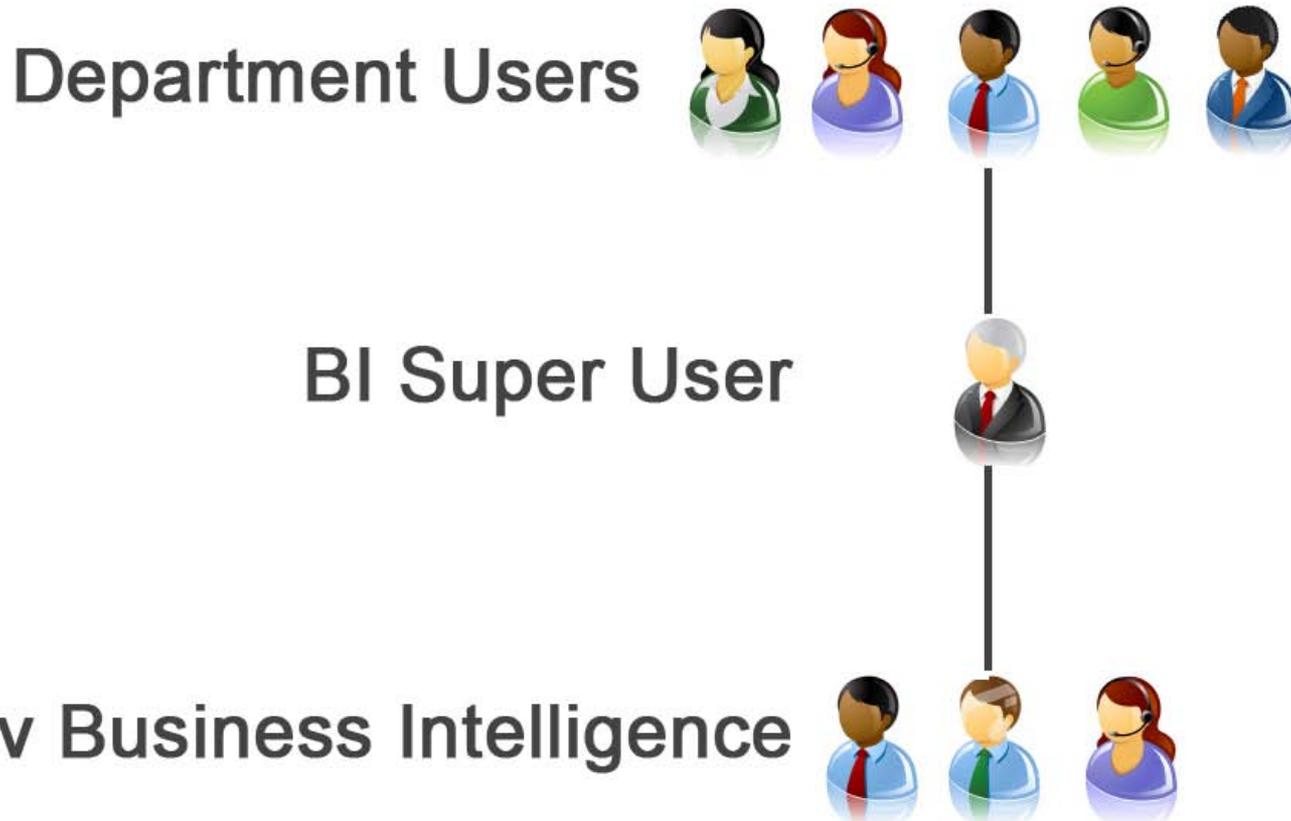
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Relationship of Super User





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Agency Readiness

Activities & Updates



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UNSPSC Commodity Codes

<http://www.doa.louisiana.gov/erp/pdfs/commodity.pdf>

published to the *LaGov website*

on the *Realization Page*

under the *Reference Materials* section

LaGov Proposed Commodity Codes



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Draft Chart of Accounts

http://www.doa.louisiana.gov/erp/pdfs/GL_COA_Exp_Accts.xlsx

published to the *LaGov website*

on the *Realization Page*

under the *Reference Materials* section

GL: Chart of Accounts



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Reminders

- LaGov-ERP-Support@la.gov
your contact for questions and support
- LaGov Website
- LaGov Newsletter
- LaGov Listserv
updates on project activities and events
- LaGov Training estimates



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LaGov Listserv

- Written instructions attached to handout
- GROUP adds for your users
 - send email to LaGov Support mailbox
 - Subject: Add Listserv Group
 - include Name & Email Address for each employee you want added



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Training Estimates

responses were due 02-Oct

THANKS for your responses to date !

85 % complete



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Training Strategy

Your training estimates will enable us to make decisions regarding training curriculum, courses, and locations



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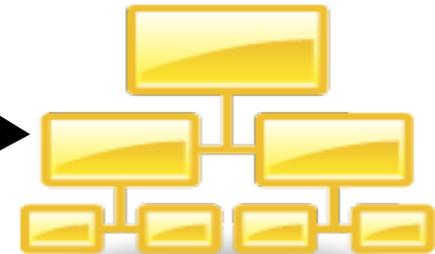
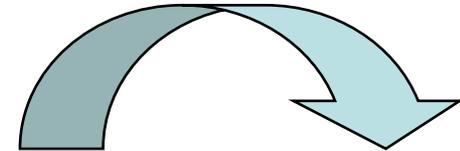
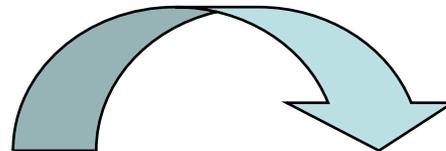
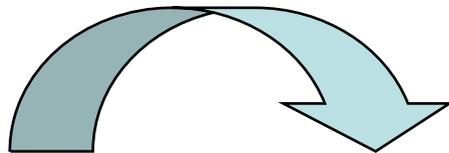


Future Steps

*LaGov Maps
Training Courses
to Roles*

*LaGov Applies
Role Security to
Employee Positions*

*Agency Maps
Roles to
Employee Positions*





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Data Collection

Data Preparation

Data Conversion



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Agency Implementation Leads

We need your agency's
outstanding data requests to execute

Cycle 2 Integration Testing

Start Date: 11-16-2009



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Data Collection Status

ADML #	Item Name	Intructions Issue Date	Information Due Date	# Received	# Remaining	Total	%
C034	Cost Centers	4/21/2009	6/5/2009	115	44	159	72%
C035	Internal Orders	4/21/2009	6/5/2009	111	41	152	73%
C054	Grant	Workshop	TBD by Workshop	4	8	12	33%
C056	CRM-Grantor Business Partners	9/3/2009	9/17/2009	0	4	4	0%
C090	Purchasing Groups	6/23/2009	7/14/2009	95	9	104	91%



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Proposed Conversion Strategies

Document	Conversion Type
Purchase Orders & CFMS Contract	Strategy Under Evaluation <ul style="list-style-type: none">• Performing proof of concept conversion in integration test Cycle1 & Cycle 2• Final decision expected after Cycle 2



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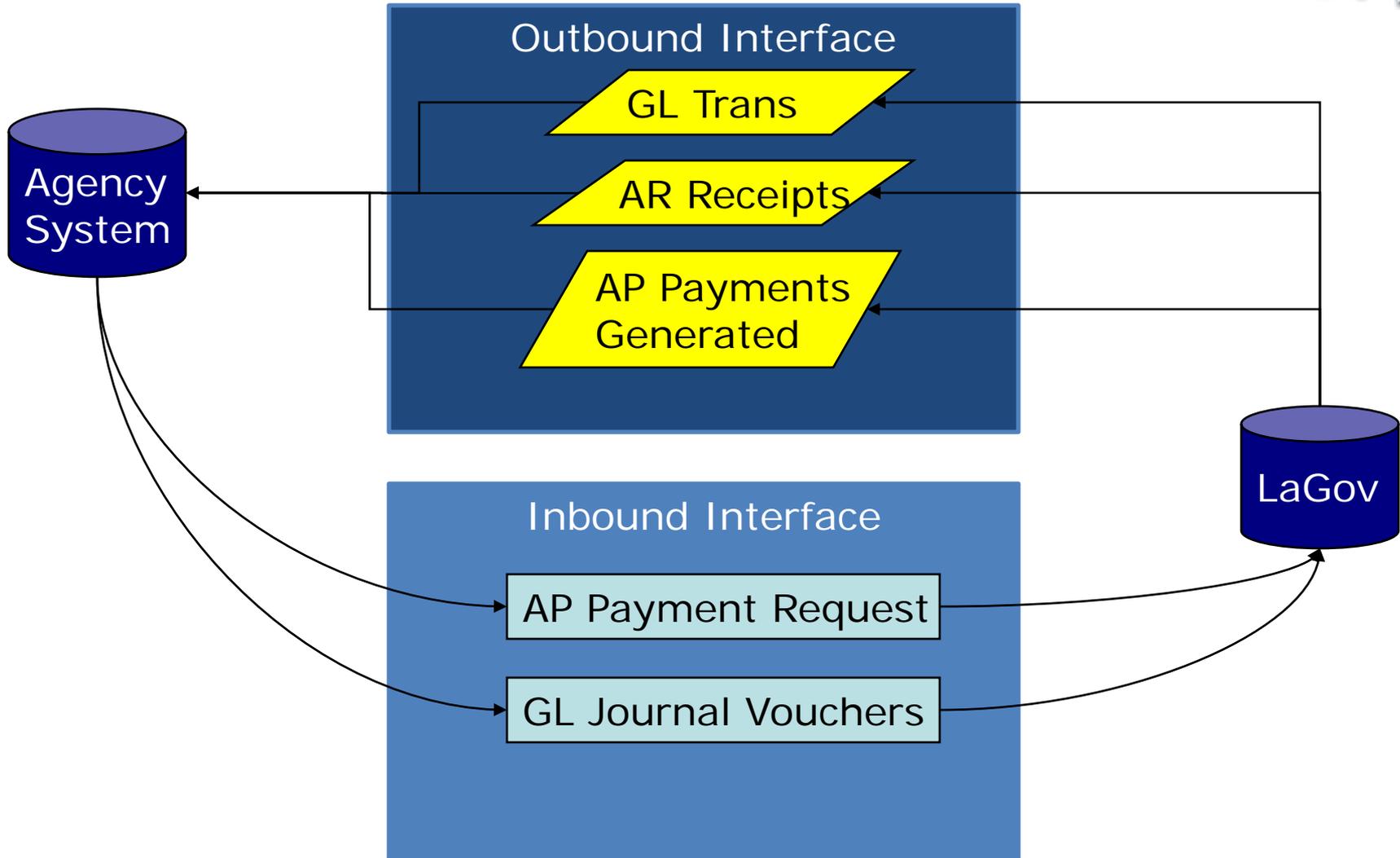
Approach to

LaGov System Interfaces



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LaGov System Interfaces

- Identified a total of 41 agency interfaces
- List of interfaces by agency to be posted to project website



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High-level Agency Interface Strategy

- Create interface instructions to include record file layout, field formats, mandatory and optional fields, etc...
- Meet with agency technical and business staff to review instructions
- Establish testing due dates based on complexity of agency interface



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Agency Interface Responsibilities

- Send functional and technical staff to meet with LaGov ERP Project Team to review Agency Interface Instructions
- Determine new accounting code values such as GL Account, Fund, Cost Center, Internal Order, Functional Area etc
- A draft of GL Account values available on the LaGov ERP website:
<http://www.doa.louisiana.gov/ERP/index.htm>



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Agency Interface Responsibilities

- Adjust offline system(s) to conform with LaGov interface file format
- Coordinate with the LaGov Team to provide interface test files based on agreed due dates



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Interface Testing Milestones

Testing Cycle Milestones

Test Cycle	Start Date	End Date
Integration Testing Cycle 1	10-12-09	11-13-09
Integration Testing Cycle 2	11-16-09	01-15-10
Integration Testing Cycle 3* <i>Most interfaces will be tested in Cycle 3</i>	01-25-10	03-19-10
User Acceptance Testing	03-22-09	06-11-09



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LaGov Demos !





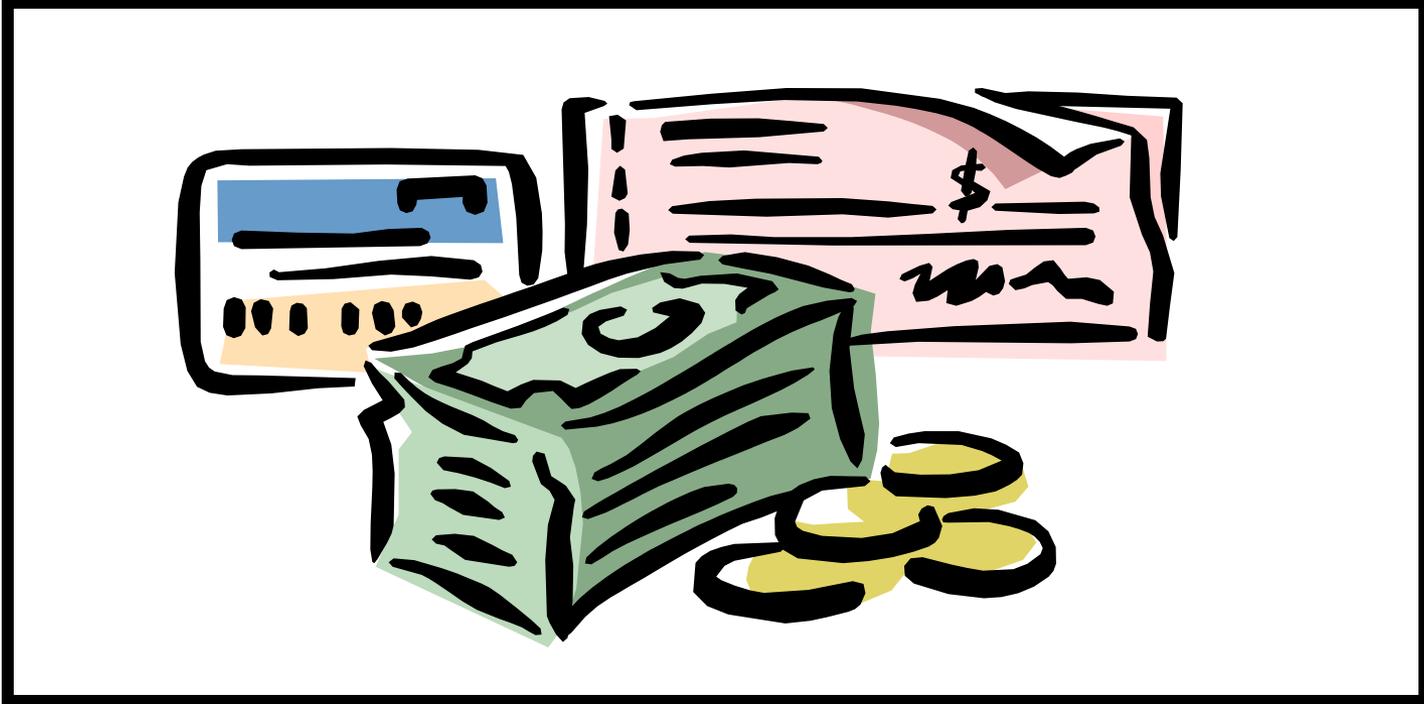
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Non-Purchase Order Invoices





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Non-Purchase Order Invoices

- Invoice will receive appropriate manual approvals.
- Process will be primarily used for :
 - repetitive bills which require fewer approvals
 - those for which accounting distribution has already been established (e.g., electric bill, water bill, phone bill, etc.).



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Non-Purchase Order Invoices

- Accounts Payable Specialist enters and parks invoice (in some cases)
- Document will be in the system, but will not be posted until approved for payment



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Non-Purchase Order Invoices

- Accounts Payable Disbursement reviews and posts the invoice
- Posting provides authorization for payment.
- Users can view documents in display mode



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Non-Purchase Order Invoices

Enter
Invoice

Identify and
Correct Errors

Approve
Invoice

Review and
Post Invoice

Process
Invoice

Generate
Payment to
Vendor



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Accounts Payable Invoicing

demonstration



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Requisition to Purchase Order

using

Supplier Relationship Management

(SRM)



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Shopping Cart to Purchase Order Process

Shopping
Cart

Describe
Requirement

RFX
Process

Bid Evaluation
Bid Award

Purchase
Order

Creation from
an Awarded Bid



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What processes you won't see today

- Buyer creating & publishing RFx
- Bidders submitting bid responses
- Approval workflow



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What processes you will see today

- Creating a requisition
- Comparing bid responses
- Creating a purchase order



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Requisition to Purchase Order

demonstration



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any questions ?