



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

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COMMISSIONER OF ADMINISTRATION

September 14, 2004

ISIS Memorandum 05-012 - REVISED

To: ISIS Agency Liaisons
Fiscal Officers
Purchasing and Contract Management Personnel

Subject AFS, AGPS and CFMS Unavailable During Annual Close Process for FY 04

Because of the potential impact of Hurricane Ivan, the AFS Annual Close process has been rescheduled to Tuesday, September 21, 2004.

AFS, AGPS and CFMS will be unavailable from 5:00 pm Tuesday, September 21, 2004 until early afternoon, Wednesday, September 22, 2004.

The AFS processes to perform the fiscal year annual close for FY 04 are scheduled to begin Tuesday evening, September 21, 2004. Therefore, the above listed ISIS systems will be unavailable to users from 5:00 pm Tuesday, September 21, 2004 until early afternoon, Wednesday, September 22, 2004.

Please call the ISIS help desk at 342-2677 (options 2 then 4) with any questions or concerns.

LH/ef

c. Whit Kling, Deputy Undersecretary