



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

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ISIS Memorandum 05-038

To: Human Resource Managers
Employee Administrators

Subject: ISIS HR Off Cycle Holiday Processing Schedule for Good Friday

****** Please distribute this important information to all of your ISIS HR users. ******

Friday, March 25, 2005

Off-cycle will be locked due to the Good Friday holiday and will remain locked until Wednesday morning, March 30.

Please disseminate this information to all ISIS HR users within your organization. If you have any other questions, please contact the ISIS HR help desk at (225) 342-2677, option 1,2.

BC/dk