



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

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ISIS Memorandum 05-048

To: Business Objects Users

Subject: Business Objects Electronic Notifications

In the past, OIS has maintained a single electronic notification list for all Business Objects related information. Now that the Contracts Data Mart is available, we have decided to implement notification lists for the individual data marts along with the general Business Objects list. This will allow you to subscribe to your specific areas of interest and reduce the unwanted email you receive. It will also allow us to better manage the distribution of information and insure that pertinent information about data marts is provided only to the users who need it.

The notification lists will be used as follows:

- **Business Objects** – This is the original list which has been used for all notifications. This list will now be used only for system announcements and other information that needs to reach all Business Objects users (such as system maintenance, software upgrades, training, etc.) All Business Objects users should be members of this list. All users are automatically added to this list when their Business Objects ID is established. If you remove yourself from this list you will miss important information.
- **Business Objects Financial Data Mart** – This list will be used to notify users of information strictly related to the Financial Data Mart (such as problems with the nightly data load, changes or enhancements to the data mart, etc.)
- **Business Objects Contracts Data Mart** – This list will be used to notify users of information strictly related to the Contracts Data Mart (such as problems with the nightly data load, changes or enhancements to the data mart, etc.)

You are currently enrolled in the Business Objects list. If you wish to enroll in one or both of the data mart lists, please do so by Friday July 1, 2005. Beginning Tuesday July 5, the Business Objects list will no longer be used for announcements related to the data marts. This type of notification will be sent to the specific data mart lists.

You may enroll in any of the lists at <http://www.doa.louisiana.gov/ois/electronicnotifications.htm>.

If you have questions, please contact the ISIS Help Desk at 225-342-2677, options 2, 5, 3.

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