



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

KATHLEEN BABINEAUX BLANCO
GOVERNOR

JERRY LUKE LEBLANC
COMMISSIONER OF ADMINISTRATION

June 16, 2005

ISIS Memorandum 05-049

To: ISIS Agency Liaisons
Fiscal Officers
Purchasing and Contract Management Personnel

Subject: ISIS AFS/AGPS/CFMS Systems - Unavailable Friday, July 1, 2005

Agencies will not have access to the ISIS AFS/AGPS/CFMS systems Friday, July 1, 2005, as part of the 6/30/05 year-end close procedures.

The monthly close for accounting period 12 05 will run on the evening of 7/1/05. Monthly reports will be available in BUNDL for agencies the next working day. The ISIS security lockout will be removed on 7/2/05 to allow all user agencies access to process transactions to accounting period 01 06 for budget fiscal year 06, or to accounting period 13 05 for budget fiscal year 05. Transactions charged to 01 06, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS/AGPS/CFMS systems will resume the normal daily/weekend operational schedule on Saturday, July 2, 2005.

Please refer to OSRAP Memorandum 05-16 for close procedures. For more information, call the OSRAP Help Desk at 225-342-1097.

If you have any questions concerning this memo, call the ISIS help desk at 225-342-2677, option 2, option 4.

PC/kmb

c. Afranie Adomako, OSRAP Director
Denise Lea, OSP Director
Susan Smith, OCR Director
Marty Milner, FPC Fiscal Officer
OIS Staff