



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

KATHLEEN BABINEAUX BLANCO
GOVERNOR

JERRY LUKE LEBLANC
COMMISSIONER OF ADMINISTRATION

August 18, 2005

ISIS Memorandum 06-007

To: Human Resources Directors
Employee Administrators
Time Administrators
Travel Administrators

Subject: ISIS HR, ISIS Travel, and LEO Availability

Please distribute this important information to all ISIS HR, ISIS Travel, and LEO users.

ISIS HR, ISIS Travel and LEO will be unavailable Saturday and Sunday, August 20 and 21 due to database maintenance. All systems will be available on Monday, August 22.

Please distribute this information to all ISIS HR, ISIS Travel, and LEO users within your organization. If you have questions, please contact the ISIS HR help desk at (225) 342-2677, options 1, 2.

c: Technical Coordinators

PG/ef