



*State of Louisiana*  
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

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**ISIS Memorandum 06-015**

To: Time Administrators

Subject: Date Parameter Changes on ZT02 – Time Entry Audit Report

Date parameters on the Time Entry Audit Report (ZT02) have been modified. Date selections are as follows:

- **Last Period** - Most recently completed payroll period; period number is displayed.
- **Present Period** - Next pay period to be processed; period number is displayed.
- **Other Period(s)** - Any single period or a range of periods.

This change allows us to delete transaction code ZT09 (Time Entry Summary Report), since the multi-period functionality is now possible through ZT02.

It is recommended that you review saved variants to determine if they were impacted by this change. In the upcoming weeks, we plan to standardize the date selection on all custom ISIS HR reports and utilize these same date parameters, where reasonable.

Please contact the ISIS HR Help Desk at (225) 342-2677 options 1, 2, with questions or comments.

MO/ef