



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF INFORMATION SERVICES

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ISIS Memorandum 06-037

To: Human Resource Managers
Employee Administrators

Subject: ISIS HR Off-Cycle Good Friday Holiday Processing Schedule

****** Please distribute this important information to all of your ISIS HR users. ******

Due to the Good Friday holiday, **off-cycle will be locked at 2:00 pm on Thursday, April 13, 2006**, and will remain locked until Monday morning, April 17, 2006.

Please disseminate this information to all ISIS HR users within your organization. If you have any other questions, please contact the ISIS HR help desk at (225) 342-2677, option 2.

MO/cw