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GOVERNOR



ANGELE DAVIS
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Information Services

June 16, 2008

ISIS Memorandum 08-032

To: ISIS Agency Liaisons
Fiscal Officers
Purchasing and Contract Management Personnel

Subject: AFS, AGPS, and CFMS Systems Unavailable Tuesday, July 1, 2008

Agencies will not have access to the ISIS AFS/AGPS/CFMS systems Tuesday, July 1 as part of the 6/30/08 year-end close procedures.

The monthly close for accounting period 12 08 will run on the evening of July 1. Monthly reports will be available in BUNDL for agencies the next day. The ISIS security lockout will be removed on July 2. This will allow all user agencies to process transactions in accounting period 01 09 for BFY 2009, and to accounting period 13 08 for BFY 2008. Transactions charged to 01 09, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS/AGPS/CFMS systems will resume the normal daily/weekend operational schedule on Wednesday, July 2.

Please refer to OSRAP Memorandum 08-19 for close procedures. For more information, call the OSRAP Help Desk at (225) 342-1097.

If you have any questions or concerns, please call the ISIS Help Desk at (225) 342-2677.

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