

## LaGov Memorandum 14-004 Attachment

### **New or Changed Learning Solution Course Program functionality that will be available on January 13, 2014:**

- Ability for employees to follow up and pass a completion qualification for a Course Program, once the Due Date has passed. Changing the end/due date to 12/31/8888 will no longer be required.
- A simple new way to change Course Program Due Dates or cancel a Course Program subscription will be available. Your Change Cancel Program Subscription link will be updated to be Change/Cancel Course Program and retrieve information using a new transaction code (ZP239).
- Improvements to the **Course Program Participation Report (ZP218)**
  - ❖ New 'ALL – Incomplete and Complete' option
  - ❖ Change to how the system identifies 'Completed' programs. Rather than look for followed up Program Subscriptions, system instead looks for the corresponding Course Program qualification. If it exists, this report identifies the Course Program as complete, for that employee.
  - ❖ Retrieval of detail regarding incomplete programs is quicker than before.
- Subtle changes to the Create Course Program subscription screen. When creating a subscription there is now a separate Due Date field. ***The Due Date field must be populated before you can save the subscription record.*** An entry of 12/31/9999 in the Due Date field as well is acceptable, if appropriate.
- **COMING SOON** - Training Transcript – all Qualifications related to Course Programs will display in the Program area of the transcript now. Even qualifications that were awarded, without the employee ever being subscribed. An example of this are the qualifications given to employees who had completed one of the Supervisory Group programs prior to when CPTP records were converted to LSO.

Please consult the updated [LaGov Training Coordinator](#) or [Non LaGov Training Coordinator](#) Quick Reference or descriptors for affected reports for more information.