



**State of Louisiana**  
DIVISION OF ADMINISTRATION

**OFFICE OF TELECOMMUNICATIONS MANAGEMENT**

M. J. ? MIKE? FOSTER, JR.  
GOVERNOR

MARK C. DRENNEN  
COMMISSIONER OF ADMINISTRATION

December 6, 2000

TELECOMMUNICATIONS INFORMATION NOTICE NUMBER **00-07**

**SUBJECT: Wireless Telephones and Service**

The Office of Telecommunications Management (OTM) has established a number of new state contracts for obtaining wireless telephones and services. These state contracts cover a wide variety of equipment, accessories, services, features, and coverage areas as well as offering reduced prices and more flexible usage plans than were previously available. Attached are the state contract numbers, contractors, main areas of item availability, and contractors' key representatives.

As existing contracts will be terminating at the end of this year, it is necessary for state agency user accounts to transition service to one of the new contracts by December 31, 2000, or as soon thereafter as is practical. Any agency that currently has cellular telephone service obtained through OTM and wishes to continue that service into the year 2001 must submit a new purchase/release order(s). Agencies may choose from one or more of these new contracts and may work with and submit their purchase/release order directly with the agency selected contractor.

OTM recommends that immediate action be taken to issue a release/purchase order for continuation or replacement of this equipment and service. Agencies may choose the equipment and services to be acquired based on individual requirements. Be advised that a change of contractor will likely mean a change of telephone number. However, appropriate selection from the variety of available plan and equipment options may mean more economical service.

Departments and agencies should exercise due care to determine that wireless telephones meet requirement justification as defined in Telecommunications Information Notice (TIN) Number 00-04.

Further, authorization from the person designated with approval authority for your agency must be secured in the form of an approval letter. The authorizing approval letter for wireless service must be attached to the purchase/release order being sent to the contractor. Each of these new contracts requires the contractor to return to the requesting agency any purchase/release order that does not have an approval letter attached from the authorized approving authority.

OTM has provided and will continue to provide updates to the contractors of state personnel with such approval authority. Attached is a list of those who currently have accepted approval responsibilities for their organization.

Agencies not included on the list must submit a letter of justification for any new requirements to the OTM Director addressed for the Commissioner of Administration's review, in accordance with TIN 00-04. Following review and approval of that request by the Commissioner, the agency must attach a copy of that approval letter to the purchase/release order being sent to the contractor.

The new wireless contracts are now in effect, loaded in AGPS, and available for agency use. State agencies may access the Office of State Purchasing web page for ordering information and AGPS data and may contact the appropriate contractor's representative for further information. Please direct questions on current approval authority and contract changes to Terry Goodson, OTM Contracts Administrator, at 225-342-7978, or to Priscilla Park at the OTM Wireless Applications

section at 225-342-7716.

Contractors may periodically offer a short-duration promotion for these contracts which the Office of State Purchasing may make available to state agencies. These promotions may include 30-day (or more) offers such as price reductions, two-for-one, introductory services, etc. If you wish to discuss requirements not met by the contract or encounter any problems with the contract, contact OTM Applications Wireless Services at 225-342-7716.

Attachments

## Wireless Telephones and Services Contract Information

### **State Contract 404546: CenturyTel Communications**

Areas: Alexandria, Monroe, Shreveport; and northern Louisiana  
Services: Analog and Digital Cellular Telephones and Service  
*Key Contractor Representative:* Ty Martin 318-683-3433

### **State Contract 404545: Centennial Wireless**

Areas: Alexandria, Lafayette, Lake Charles, Natchitoches, and other areas in western and southwestern Louisiana.  
Services: Analog and Digital Cellular Telephones and Service  
*Key Contractor Representative:* Joyce Brunson 318-481-6410

### **State Contract 404544: Cingular Wireless\***

Areas: Baton Rouge, Houma-Thibodaux, Lafayette, New Orleans, and other areas in southern Louisiana  
Services: Analog and Digital Cellular Telephones and Service  
*Key Contractor Representative:* Freddy Smith 225-296-4273

### **State Contract 404543: Cingular Wireless\* PCS**

Areas: Shreveport, Monroe, Alexandria, and other areas in northern Louisiana  
Services: PCS Digital Telephones and Service  
*Key Contractor Representative:* Freddy Smith 225-235-4273

### **State Contract 404547: MobileTel Cellular**

Areas: Houma, Thibodaux, and other areas in Lafourche and Jefferson parishes  
Services: PCS Digital Telephones and Service  
*Key Contractor Representative:* John Rogers 504-851-2355

### **State Contract 404327: Nextel Communications**

Areas: Alexandria; Baton Rouge, Houma, Lafayette, Lake Charles, Monroe, New Orleans, Shreveport, Thibodaux, and other areas statewide  
Services: Digital Radio-Telephones with Internet Access and Service  
*Key Contractor Representative:* Lesa Kelley 225-296-3726

### **State Contract 404584: SunCom Wireless**

Areas: Baton Rouge, Lafayette, Lake Charles, New Orleans, and other areas in Southern Louisiana  
Services: PCS Digital Telephones and Service  
*Key Contractor Representative:* Jason Triche 225-231-4996

### **State Contract 404549: Verizon Wireless**

Areas: Baton Rouge, New Orleans  
Services: PCS Digital Telephones and Service  
*Key Contractor Representative:* Mark Charles 504-846-6200

**NOTE: \*Cingular Wireless was formerly known as BellSouth Mobility.**

## Approval Responsibility for Wireless Telephones and Service

<b>Agency</b>	<b>Approval Responsibility</b>
Agriculture and Forestry, Department of	Bob Odom, Commissioner
Civil Service, Department of	Allen Reynolds, Director
Culture, Recreation and Tourism, Department of	OTM
Division of Administration	Mark Drennen, Commissioner
Economic Development, Department of	OTM
Education, Department of	Cecil J. Picard, Superintendent
Elections and Registration, Department of	Suzanne Haik Terrell, Commissioner
Environmental Quality, Department of	J. Dale Givens, Secretary
Grambling State University	OTM
Health and Hospitals, Department of	David Hood, Secretary
Insurance, Department of	OTM
Justice, Department of	OTM
Labor, Department of	Garey Forester, Secretary
Lieutenant Governor, Office of the	OTM
Louisiana State University System	Dr. William Jenkins, President
Louisiana Tech University	OTM
LSU Agricultural Center	OTM
LSU Medical Center (LSU Health Science Center) New Orleans	Mervin L. Trail, M.D., Chancellor
LSU Medical Center (LSU Health Science Center) Shreveport	OTM
LSU—Alexandria	Robert Cavanaugh, Chancellor
LSU—Baton Rouge	Mark A. Emmert, Chancellor
LSU—Eunice	Dr. William J. Nunez, III, Chancellor
LSU—Paul M. Hebert Law Center	John Costonis, Chancellor
LSU—Shreveport	Dr. Vincent Marsala, Chancellor
McNeese State University	Dr. Robert Hebert, President
Military, Department of	Major General Bennett C. Landreneau
Natural Resources, Department of	Jack C. Caldwell, Secretary
Nicholls State University	OTM
Northwestern State University	OTM
Public Safety and Corrections, Department of	Richard Stalder, Secretary
Public Safety Services	OTM
Public Service Commission	Lawrence St. Blanc, Executive Secretary
Regents, Board of	OTM
Revenue, Department of	OTM
Social Services, Department of	J. Renea Austin-Duffin, Secretary
Southeastern Louisiana University	OTM
Southern University Law Center	OTM
Southern University System	OTM
Southern University—Baton Rouge Campus	Dr. Edward R. Jackson, Chancellor
Southern University—New Orleans Campus	Dr. Joseph Bouie, Chancellor
Southern University—Shreveport Campus	OTM
State, Secretary of	W. Fox McKeithen, Secretary
Transportation and Development, Department of	OTM
Treasury, Department of	OTM

## Approval Responsibility for Wireless Telephones and Service

<b>Agency</b>	<b>Approval Responsibility</b>
University of Louisiana Lafayette	Dr. Ray Authement, President
University of Louisiana Monroe	OTM
University of Louisiana System	OTM
University of New Orleans	OTM
Wildlife and Fisheries, Department of	OTM