

# Agency Security Administrators

Agency Security Administrators now have a new LEO > My Work option:  
**Position Security**

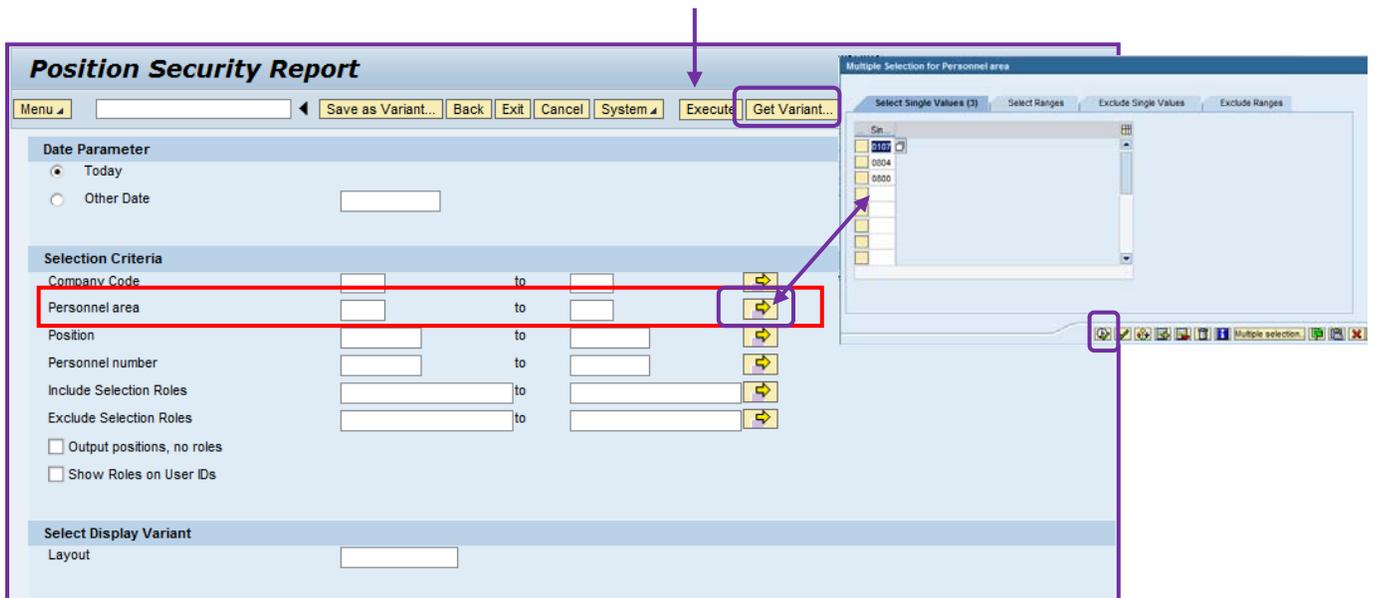


*What new functionality does the Position Security option offer?*

Keeping in mind that security for various types of LaGov functionality is attached to a person's position and not directly to their ID, this option provides Security Administrators a way to look up what security exists on each of their agency's positions. When a new employee is hired, this may save you time, since new holders of that same position automatically inherit any LaGov permissions established for the previous holder of that position.

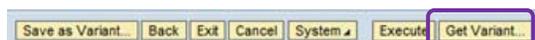
In many cases when it comes to Travel roles, and now Business Objects access, no additional security forms need to be submitted.

Clicking the **Position Security** tab takes you to a LaGov screen where you can execute a Position Security Report (transaction ZS06).



**To see what positions already have Business Objects access, for example, do the following:**

1. Click **Get Variant**.
2. A list of variants will display. Select: **/POS\_BUSOBS**



- Next, enter the **Personnel Area(s)** for which you administer security. If multiple areas must be entered, click the Multiple Selection icon . Enter as many personnel values as needed and click .
- To run the report, next click the **Execute** button at the top.

**Sample of completed Selection screen:**

**Sample of report output:**

E#	PA	Org Unit	Org Unit Text	Position	Last/First Name	PersNo	Holder Start	Holder End	# Cnt
	0107	50344031	OS LAGOV HCM	167			03/31/2009	12/31/9999	1
		50344031	OS LAGOV HCM	174			04/11/2005	12/31/9999	1

Report output will include every position that can access Business Objects, along with the name of the holder of that position. If the name field is blank, the position is vacant.

\*\*\* If interested, instead, in seeing what positions have **Travel-related Reporting or Administration roles**, Get Variant = **/POS\_TRAVEL**.

The following link will take you to quick tips for working with LaGov reports:

[http://wwwprd.doa.louisiana.gov/lagov/misc/ECC\\_Reports\\_View\\_QR.pdf](http://wwwprd.doa.louisiana.gov/lagov/misc/ECC_Reports_View_QR.pdf)