

Chapter 6 Reports

BK8A	Contract Balance Report	3
BK8B	Agency Outstanding Advances Report	6
BK8D	Deferred Compensation Vendor Report.....	8
BK8E	Agency Contract Status Report.....	10
BK8F	Agency Contracts Up to \$20,000 Report.....	15
BK8G	Contract Accounting History Report.....	18
BK8H	Contract File Listing Changed: 99/99/99-99/99/99.....	22
BK8I	Contract and Contract Amendments over \$24,999: 99/99/99-99/99/99.....	26
BK8J	Contracts Over \$24,999 by Vendor Report	28
BK8K	Contract & Amendment Approved File Listing: 99/99/99-99/99/99.....	30
BK8L	Agency Contracts Up to \$20,000 Report (for OCR Approved Document Types	34
BK8M	Agency Retainage Balance Report	37
BK8N	OCR Log of Approved Contracts/Amendments	39
BK11A	Top Contractors Report.....	41
BK11B	Contract File Listing for Top Contractors Report /C/D/E/F	42
BK14A	Print CFMS Information Form.....	45
BK15A	Late Performance Evaluation Notice	52
BK15B	Late Performance Evaluation Report.....	54
BK15C	Performance Evaluations Not Received Report.....	56
BK23A	Periodic Payment Exception Report	58
BK41	OCR Contract Cover Sheet	59
BK50X	Payment Segregation of Duties Report	61
BK51A	Contracts Grouped By Agency and T-Number	63

BK8A Contract Balance Report**Purpose** To provide the user a listing of contracts and their remaining balances.**Distribution** Agency**Frequency of Preparation** Monthly**Sort Sequence** By agency number and contract document type.**Page Break On** Report page break will occur when more than 1 full page of information exists, agency number changes or contract type within agency changes.**Retention Requirements** Forty-five Days**Report Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Cont Type	3	Inferred contract type for the reported contract number
	Contract Number	10	Inferred contract number of reported contract
	# of Amd	2	Inferred number of contract amendments for the reported contract
	Vend/Contractor Number	11	Inferred vendor number of reported contract
	Vendor/Contractor Name	30	Inferred vendor name of vendor number from the VEND Table
	Contract Amount	13.2	Inferred total contract amount of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8A: Contract Balance Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Encumbered	13.2	Inferred encumbered amount of the reported contract as recorded on KOFY
	Payments Processed And Adjustments	13.2	Inferred total amount of all payments processed and adjustments processed of the reported contract as recorded on KOFY
	Outstanding Advances	13.2	Inferred available balance for the reported contract as recorded on KOFY
	Remaining Balance	13.2	Inferred available balance for the reported contract as recorded on KOFY
	Total: Contract Amount(s) by Doc Type	13.2	Computed total of all contract amounts with specified document type (prints only when contract type changes)
	Total: Encumbered Amount(s) by Doc Type	13.2	Computed total of all encumbered amounts with specified document type (prints only when contract type changes)
	Total: Payment Processed and Adjustment Amount(s) by Doc Type	13.2	Computed total of all payment processed amounts and adjustment processed amounts with specified document type (prints only when contract type changes)
	Total: Outstanding Advances Amount(s) by Doc Type	13.2	Computed total of all outstanding advances amounts with specified document type (prints only when contract type changes)
	Total: Remaining Balance Amount(s) by Doc Type	13.2	Computed total of all remaining balance amounts with specified document type (prints only when contract type changes)
	Total for Agency Name	30	Inferred agency name of agency number from the AGCY Table (prints only when agency changes)
	Total: Contract Amount(s) by Agency	13.2	Computed total of all contract amounts of reported agency (prints only when agency changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8A: Contract Balance Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total: Encumbered Amount(s) by Agency	13.2	Computed total of all encumbered amounts of reported agency (prints only when agency changes)
	Total: Payment Processed and Adjustment Amount(s) by Agency	13.2	Computed total of all payment processed amounts and adjustment processed amounts of reported agency (prints only when agency changes)
	Total: Outstanding Advances by Agency	13.2	Computed total of all outstanding advances of reported agency (prints only when agency changes)
	Total: Remaining Balance Amount(s) by Agency	13.2	Computed total of all remaining balance amounts of reported agency (prints only when agency changes)

BK8B Agency Outstanding Advances Report**Purpose** To provide the user a listing of contracts and their remaining recoupment balances.**Distribution** Agency**Frequency of Preparation** Monthly**Sort Sequence** By contract number within agency.**Page Break On** Report page break will occur when more than 1 full page of information exists or agency number changes.**Retention Requirements** Forty-five Days**Report Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of the agency number from the AGCY Table
	Contract Number	10	Inferred contract number of reported contract
	# of Amd	2	Inferred number of contract amendments of reported contract
	Vend/Contractor Name	30	Inferred vendor name of vendor number from the VEND Table
	Vend Number	11	Inferred vendor number of reported contract
	T-Number	5	Inferred T-number of the reported contract
	FY	2	Inferred fiscal year of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8B: Agency Outstanding Advances Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Accounting Label #1	10	Inferred Accounting Label #1 of the reported contract
	Accounting Label #2	10	Inferred Accounting Label #2 of the reported contract
	Accounting Label #3	10	Inferred Accounting Label #3 of the reported contract
	Advance Amount Outstanding	14.2	Inferred Advance Amount Outstanding from the KOFY Table. (NTE Advance Amount - Recoupment Amount Paid)
	Total for Agency Name	30	Inferred agency name of agency number from the AGCY Table (prints only when agency changes)
	Total: Advances Remaining Balance Amount(s) by Agency	14.2	Computed total of all recoupment remaining balance amounts for specified agency (prints only when agency changes)

BK8D Deferred Compensation Vendor Report**Purpose** To provide the user a listing of deferred compensation vendor and their associated contracts.**Distribution** Agency**Frequency of Preparation** Monthly**Sort Sequence** By agency and vendor number.**Page Break On** Report page break will occur when more than 1 full page of information exists or agency changes.**Retention Requirements** Forty-five Days**Report Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of the agency number from the AGCY Table
	Vend Number	11	Inferred vendor number of reported contract
	Contract #	10	Inferred contract number of the reported contract
	Vendor Invoice #	12	Vendor invoice number for the invoice
	Cont Rev #	10	Inferred contract review number of the reported contract
	Contract Amt	9.2	Inferred total contract amount of the reported contract
	Deferred Comp Vendor Number	11	Inferred deferred compensation vendor of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8D: Deferred Compensation Vendor Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Deferred Comp Amount	9.2	Inferred Deferred Compensation Amount from the Deferred Compensation Amount on the KINV record
	Vendor/Contractor Name	30	Inferred vendor/contractor name of vendor number from the VEND Table
	Deferred Compensation Vendor Name	30	Inferred deferred compensation vendor name of the vendor number from the VEND Table
	Contract Title Line 1	40	Inferred contract title of the reported contract number
	Contract User	6/6	Inferred contract user and contract user sub-agency of the reported contract number
	Contract User Title	30	Inferred contract user name of the reported contract number
	Contract User Sub-Agency Title	30	Inferred contract user name of the reported contract number
	Contract Title 2	40	Inferred contract title of the reported contract number
	Contract Beg Date	8	Inferred contract begin date of the reported contract
	End Date	8	Inferred contract end date of the reported contract

BK8E Agency Contract Status Report

Purpose To provide the user a listing of contracts by agency, contract number, and change status date within the current month.

Distribution Agency/OCR

Frequency of Preparation Monthly

Sort Sequence By agency number and contract number.

Page Break On Report page break will occur when more than 1 full page of information exists or agency number changes.

Retention Requirements Forty-five Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract Number	10	Inferred contract number of the reported contract
	Contract Title Line 1	40	Inferred contract title line 1 of the reported contract
	Status	3	Inferred contract status from of the reported contract
	Status Description	30	Inferred contract status description
	Cont Rev Number	10	Inferred contract review number of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8E: Agency Contract Status Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contract Title Line 2	40	Inferred contract title line 2 of the reported contract
	# of Amendments	2	Inferred number of amendments of the reported contract number
	Vend/Contractor Number	11	Inferred vendor/contractor number of the reported contract
	Vendor/Contractor Name	30	Inferred vendor/contractor name of the vendor number from the VEND Table
	Cont Beg Date	8	Inferred contract begin date of the reported contract (Revised Beginning date if changed)
	End Date	8	Inferred contract end date of the reported contract (Revised Ending Date if changed)
	Base Cont Amt	13.2	Inferred base contract amount of the reported contract
	Expended	13.2	Inferred payments processed amount from the KOFY table
	Remaining	13.2	Inferred remaining balance from the KONT table
	Contract User	6/6	Inferred contract user and contract user sub-agency from the reported contract
	Contract User Name	30	Inferred contract user name of the reported contract
	Contract User Sub-Agcy Name	30	Inferred contract user sub-agency name of the reported contract
	Funding: Federal	13.2	Inferred federal funding amount of the reported contract number
	Funding: State	13.2	Inferred state funding amount of the reported contract number
	Funding: Local	13.2	Inferred local funding amount of the reported contract number
	Funding: IAT	13.2	Inferred interagency transfer funding amount of the reported contract number

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8E: Agency Contract Status Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Funding: Self-Gen	13.2	Inferred self-generating funding amount of the reported contract number
	Funding: Other	13.2	Inferred other funding amount of the reported contract number
	Funding: Bond	13.2	Inferred bond funding amount of the reported contract number
	FY	2	Inferred fiscal year of the related KACG for the contract number reported
	AD	2	Inferred account distribution number of the KACGs for the contract number reported
	Acctg Label #1	8	Inferred Accounting Label #1 of the reported contract.
	Acctg Label #2	8	Inferred Accounting Label #2 of the reported contract.
	Acctg Label #3	8	Inferred Accounting Label #3 of the reported contract.
	Acctg Label #4	8	Inferred Accounting Label #4 of the reported contract
	Acctg Label #5	8	Inferred Accounting Label #5 of the reported contract
	Acctg Label #6	8	Inferred Accounting Label #6 of the reported contract
	Acctg Label #7	8	Inferred Accounting Label #7 of the reported contract
	Acctg Label #8	8	Inferred Accounting Label #8 of the reported contract
	Acctg Label #9	15	Inferred Accounting Label #9 of the reported contract
	Acctg Label #10	20	Inferred Accounting Label #10 of the reported contract
	Amount	13.2	Inferred amount of the KACG account distribution amount of the reported contract number

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8E: Agency Contract Status Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total for Agency Name	30	Inferred agency name of the agency number from the AGCY Table (prints only when agency changes)
	Total: Agency Total, # of Contracts	3	Computed number of contracts by agency (prints only when agency changes)
	Total: Agency Total, # of Amendments	3	Computed number of contract amendments by agency (prints only when agency changes)
	Total: Agency Total, # of Contracts Canceled	3	Computed number of contracts canceled by agency (prints only when agency changes)
	Total: Agency Total, Base Contract Amounts	13.2	Computed total of base contract amounts for agency (prints only when agency changes)
	Total: Agency Total, Expended	13.2	Computed total of expended amounts for the agency (prints only when agency changes)
	Total: Agency Total, Remaining	13.2	Computed total of remaining amounts for the agency (prints only when agency changes)
	Total: Agency Total, Federal	13.2	Computed total of the federal amounts for the agency (prints only when agency changes)
	Total: Agency Total, State	13.2	Computed total of the state amounts for the agency (prints only when agency changes)
	Total: Agency Total, Local	13.2	Computed total of the local amounts for the agency (prints only when agency changes)
	Total: Agency Total, IAT	13.2	Computed total of the Interagency transfers amounts for the agency (prints only when agency changes)
	Total: Agency Total, Self-Generated	13.2	Computed total of the self-generated amounts for the agency (prints only when agency changes)
	Total: Agency Total, Other	13.2	Computed total of the other amounts for the agency (prints only when agency changes)
	Total: Agency Total, Bond	13.2	Computed total of the bond amounts for the agency (prints only when agency changes)
	Total Number of Contracts Range Zero-9,999	3	Computed total number of contracts in the zero to 9,999 range (prints only when agency changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8E: Agency Contract Status Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Number of Contracts Range 10,000-24,999	3	Computed total number of contracts in the 10,000 to 24,999 range (prints only when agency changes)
	Total Number of Contracts Range 25,000-49,999	3	Computed total number of contracts in the 25,000 to 49,999 range (prints only when agency changes)
	Total Number of Contracts Range 50,000-99,999	3	Computed total number of contracts in the 50,000 to 99,999 range (prints only when agency changes)
	Total Number of Contracts Range 100,000-Above	3	Computed total number of contracts in the 100,000 and above range (prints only when agency changes)
	Total Number of Contracts	4	Computed total number of contracts in the agency (prints only when agency changes)
	Total Amount of Contracts Range Zero-9,999	13.2	Computed total amount of contracts in the zero to 9,999 range (prints only when agency changes)
	Total Amount of Contracts Range 10,000-24,999	13.2	Computed total amount of contracts in the 10,000 to 24,999 range (prints only when agency changes)
	Total Amount of Contracts Range 25,000-49,999	13.2	Computed total amount of contracts in the 25,000 to 49,999 range (prints only when agency changes)
	Total Amount of Contracts Range 50,000-99,999	13.2	Computed total amount of contracts in the 50,000 to 99,999 range (prints only when agency changes)
	Total Amount of Contracts Range 100,000-Above	13.2	Computed total amount of contracts in the 100,000 and above range (prints only when agency changes)
	Total Amount of Contracts	13.2	Computed total amount of contracts in the agency (prints only when agency changes)

BK8F Agency Contracts Up to \$20,000 Report**Purpose** To provide the user a listing of contracts by agency and contract number that are up to \$20,000.**Distribution** Agency/OCR**Frequency of Preparation** Quarterly**Sort Sequence** By agency number and contract number for contracts less than \$20,000.**Page Break On** Report page break will occur when more than 1 full page of information exists or agency number changes.**Retention Requirements** One Hundred Days**Report Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Cont #	10	Inferred contract number of the reported contract
	Amd #	2	Inferred amendment number of the reported amendment
	Vend/Contractor Number	11	Inferred vendor number of the reported contract
	Vendor/Contractor Name	30	Inferred vendor name of vendor number from the VEND Table
	Cont Beg Date	8	Inferred contract begin date of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8F: Agency Contract Less than \$20,000 Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	End Date	8	Inferred contract end date of the reported contract
	Original Cont/Amd Amount	9.2	Inferred original contract amount of the reported contract
	Expended	9.2	Inferred payments processed amount, adjustments, advance payments, and recoupments from the KOFY table ((payment amount + adjustments + advance amount) – recoupment amount)
	Remaining	9.2	Inferred remaining balance from the KONT table
	Document Type Title	40	Inferred document type title of the reported contract
	Document Type	3	Inferred document type of the reported contract or amendment
	Agency Contract #	15	Inferred agency contract # of the reported contract or amendment
	Approval Date	8	Inferred approval date of the reported contract or amendment
	Description	40	Inferred description of the reported contract or amendment
	Total for Agency Name	30	Inferred agency name of agency number from the AGCY Table (prints only when agency changes)
	Total: Agency Total, # of Contracts	3	Computed number of contracts by agency (prints only when agency changes)
	Total: Agency Total, # of Amendments	3	Computed number of contract amendments by agency (prints only when agency changes)
	Total: Agency Total, Orig Contract Amounts	9.2	Computed total of orig contract amounts for agency (prints only when agency changes)
	Total: Agency Total, Expended	9.2	Computed total of expended amounts for the agency (prints only when agency changes)
	Total: Agency Total, Remaining	9.2	Computed total of remaining amounts for the agency (prints only when agency changes)
	Total for Department Name	30	Inferred department name of agency number from the AGCY Table (prints only when department changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8F: Agency Contract Less than \$20,000 Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total: Department Total, # of Contracts	3	Computed number of contracts by department (prints only when department changes)
	Total: Department Total, # of Amendments	3	Computed number of contract amendments by department (prints only when department changes)
	Total: Department Total, Orig Contract Amounts	9.2	Computed total of orig contract amounts for department (prints only when department changes)
	Total: Department Total, Expended	9.2	Computed total of expended amounts for the department (prints only when department changes)
	Total: Department Total, Remaining	9.2	Computed total of remaining amounts for the department (prints only when department changes)

BK8G Contract Accounting History Report**Purpose** To provide the user a listing of contracts by agency, contract number, and vendor number.**Distribution** Agency**Frequency of Preparation** Monthly**Sort Sequence** By agency number, contract number, and record type.**Page Break On** Report page break will occur when more than 1 full page of information exists or agency number changes.**Retention Requirements** Forty-five Days**Report Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract Number	10	Inferred contract number of the reported contract
	Contract Title Line 1	40	Inferred contract title 1 of the reported contract
	Remaining Contract Balance	9.2	Inferred remaining amount from the sum of the KOFY records (NTE Amount-(Payment Amount+ Adjustments)) for the reported contract number
	Cont Rev Number	10	Inferred contract review number of the reported contract
	Contract Title Line 2	40	Inferred contract title 2 of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8G: Contract Accounting History Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Remaining Retainage Balance	9.2	Inferred remaining retainage amount from the sum of the KOFY records (Retainage Amount Held - Retainage Amount Paid for the reported contract number
	Vend/Contractor Number	11	Inferred vendor number of the reported contract
	Vendor/Contractor Name	30	Inferred vendor name of vendor number from the VEND Table
	FY	2	Inferred fiscal year of the related KACG for the contract number reported
	Acct Dist	2	Inferred account distribution number of the KACGs for the contract number reported
	Acctg Label #1	8	Inferred Accounting Label #1 of the reported contract.
	Acctg Label #2	8	Inferred Accounting Label #2 of the reported contract.
	Acctg Label #3	8	Inferred Accounting Label #3 of the reported contract.
	Acctg Label #4	8	Inferred Accounting Label #4 of the reported contract
	Acctg Label #5	8	Inferred Accounting Label #5 of the reported contract
	Acctg Label #6	8	Inferred Accounting Label #6 of the reported contract
	Acctg Label #7	8	Inferred Accounting Label #7 of the reported contract
	Acctg Label #8	8	Inferred Accounting Label #8 of the reported contract
	Acctg Label #9	15	Inferred Accounting Label #9 of the reported contract
	Date Sent Actg	8	Inferred date the KACG was sent to accounting from the KACG table for the reported contract number and account distribution

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8G: Contract Accounting History Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Amount	9.2	Inferred KACG amount(s) for the account distribution for the reported contract number
	Total: Contract Accounting Amount(s)	9.2	Computed total of all account distribution amount(s) for the reported contract number (prints only when agency, contract number, or vendor number changes)
	Date of Payment/CNCL	8	Inferred date of invoice/payment on the KINV table for the reported contract number
	Vendor Invoice Number	30	Inferred vendor invoice number from the KINV table for the reported contract number
	Payment/CNCL Vcher #	6	Inferred payment voucher number on the KINV table for the reported contract number
	Payment/CNCL Amount	9.2	Inferred payment from the KINV table for the reported contract number and vendor invoice number
	Retainage Amount	9.2	Inferred retainage payment from the KINV table for the reported contract number and vendor invoice number
	Recoupment Amount	9.2	Inferred recoupment payment from the KINV table for the reported contract number and vendor invoice number
	Deferred Compensation Payment Amount	9.2	Inferred deferred compensation payment from the KINV table for the reported contract number and vendor invoice number
	Net Inv/Payment Line Amounts: Payment/CNCL Amount	9.2	Computed total payment(s) from the KINV table for the reported contract number (prints only when agency, contract number, or vendor number changes)
	Net Inv/Payment Line Amounts: Retainage Amount	9.2	Computed total retainage payment(s) from the KINV table for the reported contract number (prints only when agency, contract number, or vendor number changes)
	Net Inv/Payment Line Amounts: Recoupment Amount	9.2	Computed total recoupment payment(s) from the KINV table for the reported contract number (prints only when agency, contract number, or vendor number changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8G: Contract Accounting History Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Net Inv/Payment Line Amounts: Deferred Compensation Payment Amount	9.2	Computed total deferred compensation payment(s) from the KINV table for the reported contract number (prints only when agency, contract number, or vendor number changes)

BK8H Contract File Listing Changed: 99/99/99-99/99/99**Purpose** To provide the user with a listing of contracts that have been updated for the month.**Distribution** Agency/OCR**Frequency of Preparation** Monthly**Sort Sequence** If the date last changed is equal to the current month or within the parameters then print related contract information.**Page Break On** Report page break will occur when more than 1 full page of information exists or agency number changes.**Retention Requirements** Forty-five Days**Report Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract #	10	Inferred contract number of the reported contract
	Cont Rev #	10	Inferred contract review number of the reported contract
	# Amd	2	Inferred contract amendment number of the reported contract with associated information that is being reported
	Vendor Name	30	Inferred vendor name of vendor number from the VEND Table
	Vendor #	11	Inferred vendor number of reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8H: Contracts File Listing: 99/99/99-99/99/99**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Org	2	Inferred vendor organization type of vendor number from the VEND Table
	Perf Code	1	Inferred contract vendor performance code from the KONT Table of the reported contract
	Rcvd Dte	8	Inferred received date of the reported contract
	Entd Dte	8	Inferred date entered of the reported contract
	Bdgt Dte	8	Inferred budget date of the reported contract
	Legl Dte	8	Inferred legal date of the reported contract
	Apvd Dte	8	Inferred date approved of the reported contract
	Contract/Amd Title Line 1	40	Inferred contract/amendment title line 1 of the reported contract/amendment
	Contract User	6	Inferred contract user of the reported contract
	Sub-Agency	6	Inferred contract user sub-agency of the reported contract
	DA	1	Inferred delegated authority flag from the KONT Table for the reported contract. If Original Contract Amount is over their delegated authority should equal 'N', if under their delegated authority limit then 'Y'. If total contract amount is greater than their delegated authority then delegated authority flag, should equal 'Y'.
	RFP Dte	8	Inferred Request For Proposal date of the reported contract
	Orig Beg Dte	8	Inferred original contract begin date of the reported contract
	End Dte	8	Inferred original contract end date of the reported contract
	Rev Beg Dte	8	Inferred revised contract begin date of the reported contract
	End Dte	8	Inferred revised contract end date of the reported contract
	Class/Subclass	3/2	Inferred class/subclass of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8H: Contracts File Listing: 99/99/99-99/99/99**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Description	40	Inferred description of class\subclass from the COMM Table
	FY	2	Inferred fiscal year of the reported contract
	Doc Type	3	Inferred contract type of the reported contract
	Doc Type Title	30	Inferred contract type title of contract type from the BTAB Type Table DK
	Base Contract Amount	13.2	Inferred contract amount of the reported contract/if amendment will be blank
	Orig/Amd Cont Amt	13.2	Inferred original or contract amendment amount for the reported contract/amendment
	Contract/Amd Description Line 1	40	Inferred contract description from the KDES Table, if contract amendment this will be blank
	Contract/Amd Description Line 2	40	Inferred contract description from the KDES Table, if contract amendment, this will be blank
	Contract/Amd Status	3	Inferred contract/amd status for the reported contract/amendment
	Remaining Balance	13.2	Inferred remaining balance from KOFY Table.
	Total for Contract User/Sub-Agency Number	6/6	Total for contract user and sub-agency number indicated (prints only when agency or sub-agency changes)
	Total for Agency/Sub-Agency Name	30/30	Total for contract user and sub-agency name indicated of the agency number from the AGCY Table (prints only when agency or sub-agency changes)
	Total Agency/Sub-Agency: Total Orig/Amd Contract Amount	13.2	Computed total of original/amendment amounts for the agency/sub-agency (prints only when agency or sub-agency changes)
	Total Agency/Sub-Agency: Total Contracts	4	Computed number of contracts for the agency/sub-agency (prints only when agency or sub-agency changes)
	Total Agency/Sub-Agency: Total Amendments	4	Computed number contract amendments for the agency/sub-agency (prints only when agency or sub-agency changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8H: Contracts File Listing: 99/99/99-99/99/99**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total Agency/Sub-Agency: Total Contracts/Amendments	5	Computed number contract and amendments for agency/sub-agency (prints only when agency or sub-agency changes)
	Total for Agency	6	Total for contract agency number indicated (prints only when agency changes)
	Total for Agency Name	30	Total for contract agency name indicated (prints only when agency changes)
	Total Agency: Total Orig/Amd Contract Amount	13.2	Computed total of original/amendment amounts for the agency/sub-agency (prints only when agency changes)
	Total Agency: Total Contracts	4	Computed number of contracts for the agency (prints only when agency changes)
	Total Agency: Total Amendments	4	Computed number amendments for the agency (prints only when agency changes)
	Total Agency: Total Contracts/Amendments	5	Computed number contracts and contract amendments for agency (prints only when agency changes)
	Total for ALL Agencies: Total Orig/Amd Amounts	13.2	Computed total of original/amendment amounts for all agencies (prints only when report ends)
	Total for ALL Agencies: Total Contracts	4	Computed number of contracts for all agencies (prints when report ends)
	Total for ALL Agencies: Total Amendments	4	Computed number of amendments for all agencies (prints when report ends)
	Total for ALL Agencies: Total Contracts/Amendments	5	Computed number of contracts/amendments for all agencies (prints when report ends)

BK8I Contract and Contract Amendments over \$24,999: 99/99/99-99/99/99

Purpose To provide the user with a listing of approved contracts that are over \$24,999 and have been approved by the Office of Contractual Review.

Distribution OCR

Frequency of Preparation Monthly or On Request

Sort Sequence Agency number and original contract amount for contracts and contract amendment amount for amendments.

Page Break On Report page break will occur when more than 1 full page of information exists or agency number changes.

Retention Requirements Forty-five Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract #	10	Inferred contract number of the reported contract
	Cont Rev #	10	Inferred contract review number of the reported contract
	# Amd	2	Inferred contract amendment number of the reported contract with associated information that is being reported
	Contractor Name	30	Inferred vendor name of vendor number from the VEND Table

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8I: Contract and Contract Amendments Over \$24,999**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contractor Number	11	Inferred vendor number of reported contract
	Apvd Date	8	Inferred approved date of reported contract
	Max Cont Amt	9.2	Inferred contract amount from the KONT Table of the reported contract
	Occupational Type	40	Inferred class/sub description of the reported contract
	Statutory Type	30	Inferred document type title of the reported contract
	Beg Date	8	Inferred original begin date of the reported contract
	End Date	8	Inferred original end date of the reported contract
	Description Line 1, 2, and 3	3x40	Inferred description from the KDES Table of the reported contract
	Orig/Amd Cont Amt	9.2	Inferred original contract amount of the reported contract
	Rev Beg Date	8	Inferred revised contract date of the reported contract
	Rev End Date	8	Inferred revised end contract date of the reported contract

BK8J Contracts Over \$24,999 by Vendor Report

Purpose To provide the user a listing of approved contracts by vendor that are over \$24,999 and have been approved by the Office of Contractual Review.

Distribution OCR

Frequency of Preparation Monthly or On Request

Sort Sequence By agency number, vendor and contract number.

Page Break On Report page break will occur when more than 1 full page of information exists or agency number changes.

Retention Requirements Forty-five Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Inferred vendor number of the reported contract
	Vendor Name	30	Inferred vendor name of vendor number from the VEND Table
	Contract Number	10	Inferred contract number of the reported contract
	# of Amend	2	Inferred number of amendments of the reported contract number
	Description Line 1	40	Inferred contract title line 1 of the reported contract number
	Cont Beg Date	8	Inferred revised contract begin date of the reported contract
	End Date	8	Inferred revised contract end date of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8J: Contracts Over \$24,999 By Vendor Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contract Amount	13.2	Inferred total contract amount of the reported contract
	Contract Rev Number	10	Inferred contract review number of the reported contract
	Fiscal Year	2	Inferred fiscal year of the reported contract
	Contract Descr Line 2	40	Inferred contract title line 2 of the reported contract number
	Contract Agency	6/6	Number used within AGPS/CFMS to identify agency from the KONT table
	Contract Agency Name	30	Inferred agency name of agency number from the AGCY table
	Total: Contract Amount(s) by Vendor	13.2	Computed total of all contract amounts by vendor (prints only when vendor changes)

CONTRACT MANAGEMENT PROCESSING

REPORTS

BK8K: Contract & Amendment Approved File Listing: 99/99/99-99/99/99

BK8K Contract & Amendment Approved File Listing: 99/99/99-99/99/99

Purpose To provide the user with a listing of contracts and amendments that have been approved within the month.

Distribution Agency/OCR

Frequency of Preparation Monthly or On Request

Sort Sequence If the date last changed is equal to the current month or within the parameters then print related contract information.

Page Break On Report page break will occur when more than 1 full page of information exists or agency number changes.

Retention Requirements Forty-five Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract #	10	Inferred contract number of the reported contract
	Cont Rev #	10	Inferred contract review number of the reported contract
	# Amd	2	Inferred contract amendment number of the reported contract with associated information that is being reported
	Vendor Name	30	Inferred vendor name of vendor number from the VEND Table
	Vendor #	11	Inferred vendor number of reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8K: Contract & Amendment Approved File Listing: 99/99/99-99/99/99**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Org	2	Inferred vendor organization type of vendor number from the VEND Table
	Perf Code	1	Inferred contract vendor performance code from the KONT Table of the reported contract
	Rcvd Dte	8	Inferred received date of the reported contract
	Entd Dte	8	Inferred date entered of the reported contract
	Bdgt Dte	8	Inferred budget date of the reported contract
	Legl Dte	8	Inferred legal date of the reported contract
	Apvd Dte	8	Inferred date approved of the reported contract
	Contract/Amd Title Line 1	40	Inferred contract/amendment title line 1 of the reported contract/amendment
	Contract User	6	Inferred contract user of the reported contract
	Sub-Agency	6	Inferred contract user sub-agency of the reported contract
	DA	1	Inferred delegated authority flag from the KONT Table for the reported contract. If Original Contract Amount is over their delegated authority should equal 'N', if under their delegated authority limit then 'Y'. If total contract amount is greater than their delegated authority then delegated authority flag, should equal 'Y'.
	RFP Dte	8	Inferred Request For Proposal date of the reported contract
	Orig Beg Dte	8	Inferred original contract begin date of the reported contract
	End Dte	8	Inferred original contract end date of the reported contract
	Rev Beg Dte	8	Inferred revised contract begin date of the reported contract
	End Dte	8	Inferred revised contract end date of the reported contract
	Class/Subclass	3/2	Inferred class/subclass of the reported contract
	Description	40	Inferred description of class\subclass from the COMM Table

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8K: Contract & Amendment Approved File Listing: 99/99/99-99/99/99**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	FY	2	Inferred fiscal year of the reported contract
	Doc Type	3	Inferred contract type of the reported contract
	Doc Type Title	30	Inferred contract type title of contract type from the BTAB Type Table DK
	Base Contract Amount	13.2	Inferred contract amount of the reported contract/if amendment will be blank
	Orig/Amd Cont Amt	13.2	Inferred original or contract amendment amount for the reported contract/amendment
	Contract/Amd Description Line 1	40	Inferred contract description from the KDES Table, if contract amendment this will be from KCTX
	Contract/Amd Description Line 2	40	Inferred contract description from the KDES Table, if contract amendment, this will be from KCTX
	Contract/Amd Status	3	Inferred contract/amendment status of the reported contract
	Remaining Balance	13.2	Inferred remaining balance from KOFY Table.
	Total for Agency/Sub-Agency Number	6/6	Total for six digit agency/sub-agency number indicated from the KONT Table (prints only when agency or sub-agency changes)
	Total for Agency/Sub-Agency Name	30/30	Total for agency/sub-agency name indicated of the agency number from the AGCY Table (prints only when agency or sub-agency changes)
	Total Agency/Sub-Agency: Total Orig/Amd Contract Amount	13.2	Computed total of original/amendment amounts for the agency/sub-agency (prints only when agency or sub-agency changes)
	Total Agency/Sub-Agency: Total Contracts	4	Computed number of contracts for the agency/sub-agency (prints only when agency or sub-agency changes)
	Total Agency/Sub-Agency: Total Amendments	4	Computed number contract amendments for the agency/sub-agency (prints only when agency or sub-agency changes)
	Total Agency/Sub-Agency: Total Contracts/Amendments	5	Computed number contract and amendments for agency/sub-agency (prints only when agency or sub-agency changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8K: Contract & Amendment Approved File Listing: 99/99/99-99/99/99**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total for Agency	6	Total for contract agency number indicated (prints only when agency changes)
	Total for Agency Name	30	Total for contract agency name indicated (prints only when agency changes)
	Total Agency: Total Orig/Amd Contract Amount	13.2	Computed total of original/amendment amounts for all agency/sub-agencies (prints only when agency changes)
	Total Agency: Total Contracts	4	Computed number of contracts for the agency (prints only when agency changes)
	Total Agency: Total Amendments	4	Computed number amendments for the agency (prints only when agency changes)
	Total Agency: Total Contracts/Amendments	5	Computed number contracts and contract amendments for agency (prints only when agency changes)
	Total for ALL Agencies: Total Orig/Amd Amounts	13.2	Computed total of original/amendment amounts for all agencies (prints only when report ends)
	Total for ALL Agencies: Total Contracts	4	Computed number of contracts for all agencies (prints when report ends)
	Total for ALL Agencies: Total Amendments	4	Computed number of amendments for all agencies (prints when report ends)
	Total for ALL Agencies: Total Contracts/Amendments	5	Computed number of contracts/amendments for all agencies (prints when report ends)

BK8L Agency Contracts Up to \$20,000 Report (for OCR Approved Document Types)

Purpose To provide the user a listing of contracts by agency and contract number that are up to \$20,000. This report only displays contracts with document types that are approved by the Office of Contractual Review.

Distribution Agency/OCR

Frequency of Preparation Quarterly or On Request

Sort Sequence By agency number and contract number for contracts less than or equal to \$20,000.

Page Break On Report page break will occur when more than 1 full page of information exists or agency number changes.

Retention Requirements One Hundred Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	CFMS #	10	Inferred contract number of the reported contract
	Amd #	2	Inferred amendment number of the reported amendment
	Vend/Contractor Number	11	Inferred vendor number of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8L: Agency Contracts Up to \$20,000 Report (for OCR Approved Documents Types) Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor/Contractor Name	30	Inferred vendor name of vendor number from the VEND Table
	Beg Date	8	Inferred contract begin date of the reported contract or inferred cont revised begin of the reported amendment
	End Date	8	Inferred contract end date of the reported contract or inferred cont revised end of the reported amendment
	Amount	9.2	Inferred original contract amount of the reported contract or inferred amd/chg amount of the reported amendment
	Date Approved	8	Inferred date approved of the reported contract or amendment
	Description	30	Inferred description of the reported contract or amendment
	Total for Agency Name	30	Inferred agency name of agency number from the AGCY Table (prints only when agency changes)
	Total: Agency Total, # of Contracts	3	Computed number of contracts by agency (prints only when agency changes)
	Total: Agency Total, # of Amendments	3	Computed number of contract amendments by agency (prints only when agency changes)
	Total: Agency Total, # of Contracts/Amendments	3	Computed number of contracts and contract amendments by agency (prints only when agency changes)
	Total: Agency Total, Contract/Amendment Amount	9.2	Computed total of amount column for agency (prints only when agency changes)
	Total for Department Name	30	Inferred department name of agency number from the AGCY Table (prints only when department changes)
	Total: Department Total, # of Contracts	3	Computed number of contracts by department (prints only when department changes)
	Total: Department Total, # of Amendments	3	Computed number of contract amendments by department (prints only when department changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8L: Agency Contracts Up to \$20,000 Report (for OCR Approved Documents Types) Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total: Department Total, # of Contract/Amendments	3	Computed number of contracts and contract amendments by agency (prints only when agency changes)
	Total: Department Total, Contract/Amendment Amount	9.2	Computed total of amount column for department (prints only when department changes)
	Total: Overall Total, # of Contracts	9.2	Computed number of contracts overall (prints only when department changes)
	Total: Overall Total, # of Amendments	9.2	Computed total of amendments overall (prints only when department changes)
	Total: Overall Total, # of Contracts/Amendments	9.2	Computed total of all contracts and contract amendments overall (prints only when department changes)
	Total: Overall Total, Contract/Amendment Amount	9.2	Computed total of the amount column overall (prints only when department changes)

BK8M Agency Retainage Balance Report**Purpose** To provide the user with a list of contracts and their remaining retainage balances.**Distribution** Agency**Frequency of Preparation** Monthly**Sort Sequence** By contract number within agency.**Page Break On** Report page break will occur when more than 1 full page of information exists or agency number changes.**Retention Requirements** Forty-five Days**Report Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of the agency number from the AGCY Table
	Contract Number	10	Inferred contract number of reported contract
	T-Number	5	The tracking number for the contract from the KONT record.
	# of Amd	2	Inferred number of contract amendments of reported contract
	Vend/Contractor Name	30	Inferred vendor name of vendor number from the VEND Table
	Vend Number	11	Inferred vendor number of reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8M: Agency Retainage Balance Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	FY	2	Inferred fiscal year of the reported contract
	NTE-Retain Amount	13.2	Inferred NTE-Retain Amt. from KOFY Table.
	Retainage Held	13.2	Inferred Retainage Held from the KOFY Table.
	Amount Paid	13.2	Inferred Retainage Amount Paid from the KOFY Table
	Retainage Balance	13.2	Inferred Retainage Balance from KOFY Table.
	Total: Contract Total, NTE Retain Amt.	13.2	Computed total of NTE-Retain Amt. for the contract.
	Total: Contract Total, Retainage Held	13.2	Computed total of Retainage Held for the contract.
	Total: Contract Total, Amt. Paid	13.2	Computed total of Amount Held for the contract.
	Total: Contract Total, Retainage Balance	13.2	Computed total of Retainage Balance for the contract.

BK8N OCR Log of Approved Contracts/Amendments

Purpose To provide OCR with a report listing all OCR approved contracts and contract amendments that are entered and tracked within CFMS. This report may be reviewed by the media and other interested parties. An OCR Number must exist. This report compares the date range requested with the begin or revised begin date on KENT. Amendments must have a valid date approved. This reports gives the total amount of contracts and contract amendments, number of contracts, number of amendments and the combined number of contracts and contract amendments by agency. It also gives the overall total amount of all contracts and contract amendments, overall number of contracts, overall number of contract amendments and the combined overall total of contracts and contract amendments. Sorted by OCR Number. This report does not go to BUNDL. This report prints online.

Distribution Office of Contractual Review

Frequency of Preparation On Request

Sort Sequence By Agency

Page Break On Agency Number

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	3	Inferred number used within CFMS to identify the agency from the KONT table.
	Agency Name	35	Inferred agency name of the agency number from the AGCY Table
	OCR Number	10	The contract review number from the KONT table
	Contract #	10	Inferred contract number from the KONT table. If printing a contract amendment, the contract amendment number for the contract number from the KCHG table.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK8N: OCR Log of Approved Contracts/Amendments**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Contract Number	15	Inferred agency contract number from the KONT table.
	Contractor Name	30	The name of the vendor of the vendor number from the VEND table.
	Approval Date	8	Inferred date approved of the reported contract from the KONT table or amendment from the KCHG table.
	Contract/Amend Amount	13.2	Inferred original amount from the KONT table or contract amendment amount from the KCHG table for the reported contract/amendment.
	Base Contract Amount	13.2	Inferred base contract amount from the KONT table.
	Total for Executive Agency	13.2	Computed total of the base contract amount for the agency (prints only when agency changes).
	Total Contracts	7	Computed total of contracts for the agency (prints only when agency changes).
	Total Amendments	7	Computed total of contract amendments for the agency (prints only when agency changes).
	Total: Contract/Amendments.	7	Computed total of contract and contract amendments for the agency (prints only when agency changes).
	Overall Total For All Departments	13.2	Computed total of the base contract amount for all departments (prints when report ends).
	Overall Total Contracts	7	Computed total of contracts for all departments (prints when report ends).
	Overall Total Amendments	7	Computed total of amendments for all departments (prints when report ends).
	Overall Total Contracts/Amendments	7	Computed total of contract and contract amendments for all departments (prints when report ends).

BK11A Top Contractors Report

Purpose To provide the user with a summary of the top specified number of vendors based on base contract and amendment amounts for reports BK11 B/C/D/E/F.

Distribution 107OCR - Office of Contractual Review

Frequency of Preparation On Request

Sort Sequence By contract amount and vendor number. Amount should be shown in descending order. Print the fiscal year on the report title.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements Forty-five Days

Report Description The report title should print out the number of contractors for example, if 100 contractors were selected the title should be the following: TOP 100 CONTRACTORS REPORT: mm/dd/yy to mm/dd/yy. If this report is being printed with the detail reports in BK11B/C/D/E/F also print the type of information the Top Contractors Report is summarizing. For example, TOP 100 MINORITY CONTRACTORS REPORT. Also, include the fiscal year on the report title.

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Grand Total	13.2	Computed grand total contract amounts for that vendor
	Vendor Number	11	Inferred vendor number of reported totals
	Vendor Name	25	Inferred vendor name of vendor number from the VEND Table
	Total	13.2	Computed grand total contract amounts for all vendors (prints only at end of report)

**BK11B
/C/D/E/F Contract File Listing for Top Contractors Report**

Purpose To provide the user with a listing of contracts and/or amendments by different sort criteria. For example, social service, consulting, woman/women. This report will have the capability to show the top '50', '100' contracts for the different sorts listed. Top number can be specified.

Distribution 107OCR - Office of Contractual Review

Frequency of Preparation On Request

Sort Sequence

- B- Contract Listing by Contract (Document) Type - Sort by document type, vendor number, and contract number.
- C- Contract Listing by Minority Vendors - Sort by vendor ownership type equal minority vendor (Minority and Minority Certified).
- D- Contract Listing by Women Vendors - Sort by vendor ownership type equal woman-owned vendor (Woman and Woman Certified).
- E- Contract Listing by Class/Sub-Class- Sort by class/sub-class.
- F- Contract Listing by Overall Contract Amount - Sort by Base Contract Amount.

Page Break On Report page break will occur when more than 1 full page of information exists or agency number changes.

Retention Requirements Forty-five Days

Report Description Each report should be printed with the its respective title. For example, CONTRACT LISTING BY WOMEN VENDORS REPORT.

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vend/Contractor	11	Inferred vendor number of reported contract
	Vendor/Contractor Name	30	Inferred vendor name of vendor number from the VEND Table
	Contract #	10	Inferred contract number of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK11B/C/D/E/F: Contracts File Listing for Top Contractors Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Cont Rev #	10	Inferred contract review number of the reported contract
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	FY	2	Inferred fiscal year of the reported contract
	Received Date	8	Inferred date received of the reported contract
	Entered Date	8	Inferred date entered of the reported contract
	Budget Date	8	Inferred budget date of the reported contract
	Legal Date	8	Inferred legal date of the reported contract
	Approved Date	8	Inferred date approved of the reported contract
	Original Beg Date	8	Inferred original contract begin date of the reported contract
	Original End Date	8	Inferred original contract end date of the reported contract
	Revised Beg Date	8	Inferred revised contract begin date of the reported contract
	Revised End Date	8	Inferred revised contract end date of the reported contract
	RFP Date	8	Inferred Request For Proposal date of the reported contract
	# Amd	2	Inferred contract amendment number of the reported contract with associated information that is being reported
	Contract/Amd Title Line 1	40	Inferred contract/amendment title line 1 of the reported contract/amendment
	Document Type	3	Inferred contract type of the reported contract
	Org	2	Inferred vendor organization type of vendor number from the VEND Table
	Hold Payment	1	Inferred contract hold payment flag from the KONT Table of the reported contract
	Perf Code	1	Inferred contract vendor performance code from the KONT Table of the reported contract

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK11B/C/D/E/F: Contracts File Listing for Top Contractors Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	DA	1	Inferred delegated authority flag from the KONT Table for the reported contract. If Original Contract Amount is over their delegated authority should equal 'N', if under their delegated authority limit then 'Y'. If base contract amount is greater than their delegated authority then delegated authority flag, should equal 'Y'.
	Orig/Amd Cont Amt	13.2	Inferred original or contract amendment amount for the reported contract/amendment
	Contract Description Line 1	40	Inferred contract description from KDES Table, if contract amendment, this will be blank
	Contract Description Line 2	40	Inferred contract description from the KDES Table, if contract amendment, this will be blank
	Contract Description Line 3 & 4	40	Inferred contract description from the KDES Table, if contract amendment, this will be blank
	Amendment Description Line 1-4	70	Inferred amendment description from the KCTX Table
	Agency Name	30	Inferred agency name of agency number from the AGCY Table.
	Class/Subclass	3/2	Inferred class/subclass of the reported contract
	Description	40	Inferred description of class\subclass from the COMM Table

BK14A Print CFMS Information Form**Purpose** To print a CFMS Information Form by the use of a status code.**Distribution** Agency**Frequency of Preparation** On-line**Sort****Sequence** If the Status Code is equal 'PRO'-Print CFMS Information On-Line, then print a form for that contract or contract amendment directly to a printer designated in the AGCY or ABUY record for the specified agency number. If no printer is designated, the form will print on the mainframe printer.**Page****Break On** The report should page break if the number of accounting distribution lines exceed the page length.**Retention****Requirements** None**Report****Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contract Number	10	The contract number from the KONT record.
	Contract Amendment Number	2	If printing a contract amendment, the contract amendment number for the contract number from the KCHG record.
	Date	8	The date this form was printed. Default current date.
	Cont Rev #	3-6	The contract review number from the KONT record.
	Agcy Cont #	15	The agency contract number from the KONT record.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK14A: Print CFMS Information Form**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contract/Amd Status	3	The current status code when the form is printed from the KONT record. The current status code when the form is printed from the KCHG record.
	Contract/Amd Status Code Title	30	The interpretation of the KONT/KCHG status code from BTAB Table SK (Status Code - Contract).
	Contract Approved	8	If the contract has been approved, the date the contract was approved from the KONT record.
	Amendment Approved	8	If printing an amendment, the date the contract amendment was approved from the KCHG record.
	Contract/Amd Type	3	The contract document type from the KONT Table. The contract amendment change type from the KCHG Table.
	Contract/Amd Type Title	30	The interpretation of the contract document type from the BTAB Table DK (Document Type - Contract). If printing an amendment, the contract amendment change type from the BTAB Type Table KC-Contract Amendment Change Type).
	Contracting Agency	6	The number of the agency that is responsible for the maintenance of the contract from the KONT Table.
	Contracting Agency Name	35	The name of the agency of the agency number from the AGCY table.
	Contract User	6	The contract user from the KONT Table.
	Contract User Title	35	If 1st position of CONTRACT USER = 'R', from the BTAB Table type 'GC'. If first 3 positions of CONTRACT USER = 'GRP' from the BTAB Table type 'AG'. If CONTRACT USER = agency, from the AGCY Table.
	Contract User Sub-Agcy	6	The sub-agency number of the agency from the AADR Table. If the Contract User is populated with a group or region designator the second (sub-agency) field is blank.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK14A: Print CFMS Information Form**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Cont User Sub-Agency Name	35	The sub-agency name from the AADR Table. If the Contract User is populated with a group or region designator this title field is blank.
	Original Contract Amount	9.2	The original contract amount from the KONT Table.
	Amendment Amount	9.2	The amendment amount from the KCHG Table.
	Base Contract Amount	9.2	The base contract amount from the KONT Table.
	Amd Eff Date	8	The date the amendment is effective.
	Contract/Amd Title/Description Lines 1,2,3,4	4X40	The first two lines are the title from the KONT Table. If printing a contract amendment, the first two lines are the title from the KCHG Table. The third and fourth lines are from the KDES Table.
	Original Contract Begin Date	8	The date that the contract is scheduled to begin from the KONT record.
	Revised Contract Begin Date	8	The revised date that the contract actually is to begin from the KONT record.
	Original Contract End Date	8	The original date that the contract is scheduled to terminate from the KONT record.
	Revised Contract End Date	8	The revised date that the contract will actually terminate from the KONT record.
	Class/Sub-Class	3/2	The commodity class and sub-class from the KONT Table.
	Class/Sub-Class Description	2X40	The first two lines of the CSPC description.
	T-Number	5	The tracking number for the contract from the KONT record.
	T-Number Title	30	The interpretation of the T-Number from BTAB Table TA (T-Number).
	Vendor/Contractor #	11	This is the code for the awarded vendor for this contract from the KONT Table.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK14A: Print CFMS Information Form**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor/Contractor Name	30	The name of the vendor of the vendor number from the VEND table.
	Def Comp Vendor/Contractor #	1	This is the code for the deferred compensation vendor(if applicable) for this contract from the KONT Table.
	Def Comp Vendor/Contractor Name	30	The name of the deferred compensation vendor of the vendor number from the VEND table.
	Contract Funding Source Federal Amount	9.2	Reflects the amount of the contract that will come from federal funding sources from the KONT Table.
	Contract Funding Source State Amount	9.2	Reflects the amount of the contract that will come from state funding sources from the KONT Table.
	Contract Funding Source Local Amount	9.2	Reflects the amount of the contract that will come from local funding sources from the KONT Table.
	Contract Funding Source Bond Amount	9.2	Reflects the amount of the contract that will come from bond funding sources from the KONT Table.
	Contract Funding Source IAT Amount	9.2	Reflects the amount of the contract that will come from interagency transfer funding sources from the KONT Table.
	Contract Funding Source Self-Gen Amount	9.2	Reflects the amount of the contract that will come from self-generated sources from the KONT Table.
	Contract Funding Source Other Amount	9.2	Reflects the amount of the contract that will come from other funding sources from the KONT Table.
	Payment Billing Basis	1	The Payment Billing Basis for this contract from the KONT Table.
	Payment Title	30	The Payment Billing Basis Title from the BTAB Type Table KB (Billing Basis for Contract Payments).
	Payment Percent	3	The payment percent of the contract from the KONT Table.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK14A: Print CFMS Information Form**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Payment Amount	9.2	The payment amount for the contract from the KONT Table.
	Retainage Billing Basis	1	The Retainage Billing Basis for this contract from the KONT Table.
	Retainage Title	30	The Retainage Billing Basis Title from the BTAB Type Table KB (Billing Basis for Contract Payments).
	Retainage Percent	3	The retainage percent of the contract from the KONT Table.
	Recoupment Billing Basis	1	The Recoupment Billing Basis for this contract from the KONT Table.
	Recoupment Title	30	The Recoupment Billing Basis Title from the BTAB Type Table KB (Billing Basis for Contract Payments).
	Recoupment Percent	3	The Recoupment Percent for this contract from the KONT Table.
	Deferred Comp Billing Basis	1	The Deferred Compensation Billing Basis for this contract from the KONT Table.
	Deferred Comp Title	30	The Deferred Compensation Billing Basis Title from the BTAB Type Table KB (Billing Basis for Contract Payments).
	Deferred Comp Percent	3	The Deferred Compensation Percent for this contract from the KONT Table.
	FY	2	If printing a contract, this field is the fiscal year for this contract from the KONT Table. If this is printing an amendment, the fiscal year for this contract amendment from the KCHG Table.
	NTE Contract Amount	9.2	The maximum contract amount for the entered fiscal year for the entered contract number from the KOFY Table.
	NTE Retainage Amount	9.2	The maximum retainage contract amount for the entered fiscal year for the entered contract number from the KOFY Table.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK14A: Print CFMS Information Form**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	NTE Advances Amount	9.2	The maximum advances contract amount for the entered fiscal year for the entered contract number from the KOFY Table.
	NTE Deferred Compensation Amount	9.2	The maximum deferred compensation contract amount for the entered fiscal year for the entered contract number from the KOFY Table.
	Account Dist	2	The accounting distribution line number for the contract number indicated from the KACG Table.
	Accounting Dist Field Labels	8x10	Interpreted labels from the BLBL Accounting Labels Table. Key to BLBL record is Department Financial of the Bill-To-Agency of the KENT record. If Key is not found, the labels will default to 'CNTRL' format of BLBL Table.
	Distribution Data Entry Field 1-8	8x8	Data from the KACG record for the contract number from the KACG Table.
	Net Enc Amount	9.2	The net amount for the contract, calculated by the system; Original Pre-Encumbrance + Change Pre-Encumbrance or Original Encumbrance + Change Encumbrance depending upon the status code used. This information is from the base record on the KACG Table.
	Demographic Data Labels	10x15	Labels from KLBL Table. Key to KLBL record is Agency Number, Fiscal Year, and Document Type of the KENT record. If Key is not found, labels will not display.
	Demographic Data Lines	10x20	Lines from KODM Table. Key to KODM record is Contract Number. If the Agency Number, Fiscal Year and Document Type on the KENT record equals KLBL, KODM will display.
	Line Demographic Labels	30x15	Labels from KLDL Table. Key to KLDL record is Agency Number, Fiscal Year, and Document Type of the KENT record. If Key is not found, labels will not display.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK14A: Print CFMS Information Form**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Line Demographics	30x20	Lines from KLDM Table. Key to KLDM record is Contract Number and Line Number. If the Agency Number, Fiscal Year and Document Type on the KENT record equals KLDL, KLDM lines will display. Multiple KLDMs will display if a KLDM is entered for each Line Number on KENL with a corresponding contract number.

BK15A Late Performance Evaluation Notice

Purpose To generate a notice on the 61st day after the contract end date or revised end date. The notice will state that the performance evaluation is past due.

Distribution Agency

Frequency of Preparation Nightly

Sort Sequence By Agency

Page Break On When number of contracts exceed the page or agency number changes.

Retention Requirements Six Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Date	2/2/2	The date the notice was printed
	Agency Number	6	Number used within AGPS/CFMS to identify the agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Agency Address Line 1	25	Inferred agency address line 2 from the AADR Table (use CR001)
	Agency Address Line 2	25	Inferred agency address line 2 from the AADR Table (use CR001)
	Agency City	15	Inferred agency city from the AADR Table (use CR001)
	Agency State	2	Inferred agency state from the AADR Table (use CR001)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK15A: Late Performance Evaluation Notice**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Zip Code	5/4	Inferred agency zip code from the AADR Table (use CR001)
	Contract Number	10	Inferred contract number from the KONT Table
	Contract Title 1	30	Inferred contract title line 1 from the KONT Table
	Agency Contract Number	10	Inferred agency contract number from the KONT Table
	OCR Number	10	Inferred OCR number from the KONT Table
	Vendor Number	11	Inferred vendor number from the KONT Table
	Vendor Name	30	Inferred vendor name of vendor number from the VEND Table
	Contract End Date	2/2/2	Inferred contract end date (If Revised Contract End Date is greater than zero use Revised Contract End Date otherwise, use Original Contract End Date) from the KONT Table

BK15B Late Performance Evaluation Report

Purpose A report will be generated showing whether the performance evaluation for a contract has not been received after the 25th day the notice was issued.

Distribution 107OCR - Office of Contractual Review

Frequency of Preparation Nightly

Sort Sequence By Agency

Page Break On Agency Number

Retention Requirements Six Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Date	2/2/2	The date the notice was printed
	Agency Number	6	Number used within AGPS/CFMS to identify the agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract Number	10	Inferred contract number from the KONT Table
	Contract Title	30	Inferred contract title line 1 from the KONT Table
	OCR Number	10	The contract review number from the KONT Table
	Contractor Name	30	The name of the vendor number from the VEND Table
	Vendor Number	11	Inferred vendor number from the KONT Table

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK15B: Late Performance Evaluation Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Date Contract Expired	2/2/2	Inferred contract end date (If Revised Contract End Date is greater than zero use Revised Contract End Date otherwise, use Original Contract End Date) from the KONT Table
	Date Notice Issued	2/2/2	Inferred date notice issued from the KONT Table
	Base Contract Amount	12	The base contract amount from the KONT Table.

BK15C Performance Evaluations Not Received Report

Purpose A report will be generated showing whether the performance evaluation for a contract has not been received after 240 days have elapsed between the contract end date and the current date. Contract drops off of this report if 270 days have elapsed between the contract end date and current date.

Distribution 107OCR - Office of Contractual Review

Frequency of Preparation Nightly

Sort Sequence By Agency

Page Break On Agency Number

Retention Requirements Six Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Date	2/2/2	The date the notice was printed
	Agency Number	6	Number used within AGPS/CFMS to identify the agency from the KONT Table
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract Number	10	Inferred contract number from the KONT Table
	Contract Title	30	Inferred contract title line 1 from the KONT Table
	OCR Number	10	The contract review number from the KONT Table
	Contractor Name	30	The name of the vendor number from the VEND Table

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK15C: Performance Evaluations Not Received Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Number	11	Inferred vendor number from the KONT Table
	Date Contract Expired	2/2/2	Inferred contract end date (If Revised Contract End Date is greater than zero use Revised Contract End Date otherwise, use Original Contract End Date) from the KONT Table
	Date Notice Issued	2/2/2	Inferred date notice issued from the KONT Table
	Base Contract Amount	12	The base contract amount from the KONT Table.

BK23A Periodic Payment Exception Report

Purpose To provide the user with a listing of all periodic payments with a schedule pay date of a current date or less where invoices were not generated by the system.

Distribution Agency

Frequency of Preparation Nightly

Sort Sequence Agency, contract and contract amendment numbers.

Page Break On Report page break will occur when more than 1 full page of information exists or agency number changes.

Retention Requirements Six Days

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify agency
	Agency Name	30	Inferred agency name of agency number from the AGCY Table
	Contract #	10	Inferred contract number of the reported contract
	Vendor No	11	Inferred vendor number of reported contract
	Vendor Name	30	Inferred vendor name of vendor number from the VEND Table
	Scheduled Pay Date	8	Computed scheduled pay date 1 displayed on the KEN2 Table
	Payment Amount	9.2	Monthly payment amount identified on the KEN2 Table
	(Reason Codes)	40X	Reasons why the system did not generate an invoice for the contract identified.

BK41 OCR Contract Cover Sheet

Purpose To provide a report with contract/amendment information initiated through the on-line KCVR screen. The report will then be printed on an overlaid form (Form DA 1307) which OCR will use as the analyst's cover sheet.

Distribution 107OCR - Office of Contractual Review

Frequency of Preparation On Request

Sort Sequence Contracts/Amendments designated on KCVR.

Page Break On Two Contracts/Amendments per page.

Retention Requirements None

Report Description

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contract Number	10	Inferred contract number from the KONT Table.
	Contract Amendment Number	2	Inferred contract amendment number of the reported contract.
	Agency Contract Number	15	The agency contract number from the KONT record.
	OCR Number	10	The number assigned by OCR upon contract approval from the KONT record.
	Beginning/Revised Date	8	Inferred revised contract begin date of the reported contract.
	End/Revised Date	8	Inferred revised contract end date of the reported contract.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK41: OCR Contract Cover Sheet**

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Contract/Amendment Amount	13	Inferred contract or amendment amount for the reported contract/amendment
	Executive Agency	6	Inferred contract executive agency from the KONT Table.
	Agency Number	6	Number used within AGPS/CFMS to identify agency.
	Agency Name	35	Inferred agency name of agency number from the AGCY Table.
	Vendor Number	11	Inferred vendor number of reported contract.
	Vendor Name	30	Inferred vendor name of vendor number from the VEND Table.
	Organization Type	1	Inferred vendor organization type of vendor number from the VEND Table.
	Document Type	3	Inferred Document Type of the reported contract.
	Class/Subclass	3/2	Inferred class/subclass of the reported contract.
	Class/Subclass Description	40	Inferred description of class/subclass from COMM Table.
	Contract/Amendment Description	40/70	Inferred contract/amendment description from the KDES/KCTX Table.
	Title Note	40	Inferred contract/amendment title note.
	OCR Received Date	8	Inferred date contract/amendment was received by OCR.
	Entered Date	8	Inferred date entered of reported contract/amendment.
	Budget Date	8	Inferred date of Budget Office Approval for reported contract.
	Legal Received Date	8	Inferred date of legal office receipt for reported contract.
	RFP Date	8	Inferred RFP date of reported contract.
	Approved Date	8	Inferred date of Approval for reported contract.

BK50X Payment Segregation of Duties Report

Purpose To provide the Agencies with a report listing every KINV record for which the same user added the record (INI status), and either set the status to AIN (if no KP approvals are set up, the status immediately goes to APC with the same userid), or approved the KP approval record if electronic approvals are used.

Distribution Agency

Frequency of Preparation Monthly

Sort Sequence By Agency

Page Break On Report page break will occur when more than one full page of information exists or agency number changes.

Retention Requirements Forty-five days

Report Description

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Inferred number used within CFMS to identify the agency from the KONT Table.
	Agency Name	30	Inferred agency name of agency number from the AGCY Table.
	User I.D.	8	Inferred Userid of user from the HDET Table for the KINV record.
	Contract Number	10	Inferred contract number from the KINV Table.
	Vendor Invoice #	20	Inferred vendor invoice number from the KINV table for the reported contract invoice number.
	CFMS Invoice #	3	Inferred CFMS invoice number from the KINV Table for the reported contract invoice number.

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK50X: Payment Segregation of Duties Report**

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Doc Type	3	Inferred document type for the reported contract number.
	Date Approved	4/2/2	Inferred date approved from the HDET Table.

BK51A Contracts Grouped By Agency and T-Number**Purpose** To provide the user with a listing of contracts by agency and t-number.**Distribution** Agency**Frequency of Preparation** Monthly**Sort Sequence** By Agency Number, T-Number, and Contract Number**Page Break On** Report page break will occur when more than one full page of information exists or agency number changes.**Retention Requirements** Forty-five days**Report Description**

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency Number	6	Number used within AGPS/CFMS to identify the agency
	Agency Name	35	Inferred agency name of agency number from the AGCY Table.
	T-Number	5	The tracking number for the contract from the KONT record
	T-Number Name	30	Inferred description of the t-number from the BTAB TN table
	Contract Number	10	Inferred contract number of the reported contract
	# of Amd	2	Inferred contract amendment number of the reported contract
	Vend/Contractor Number	11	Inferred vendor number of the reported contract
	Vend/Contractor Name	19	Inferred vendor name of the vendor number from the VEND Table

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK51A: Contracts Grouped By Agency and T-Number**

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Orig Begin Date	8	Inferred original contract begin date of the reported contract
	Orig End Date	8	Inferred original contract end date of the reported contract
	Rev Begin Date	8	Inferred revised contract begin date of the reported contract
	Rev End Date	8	Inferred revised contract end date of the reported contract
	Base or Amd Chg Amt	13.2	Inferred base contract amount from the KONT table or contract amendment amount from the KCHG table for the reported contract amendment
	Acct Reqd	1	Inferred account required flag from the KONT table of the reported contract
	FY	2	Inferred fiscal year(s) of the related KOFY table for the contract number reported
	Encumbrance	13.2	Inferred encumbered from the KOFY table for the reported contract number
	Encumbrance Chg Amount	13.2	Inferred encumbrance change amount from the KOFY table for the reported contract number
	Net Encumbrance	13.2	Inferred payments processed amount from the KOFY table for the reported contract number
	Payments Processed	13.2	Inferred encumbrance change amount from the KOFY table for the reported contract number
	Adjustments	13.2	Inferred adjustments amount from the KOFY table for the reported contract number
	Available Balance	13.2	Inferred available balance from the sum of the KOFY records (NET Enc Amount – (Payment Amount + Adjustments)) for the reported contract number
	Retainage Amt Paid	13.2	Inferred retainage amount from the KOFY table for the reported contract number
	Retainage Avail Bal	13.2	Inferred retainage available balance from the KOFY table (Retainage Amount Held – Retainage Amount Paid) for the reported contract number

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK51A: Contracts Grouped By Agency and T-Number**

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Job #	8	Inferred job number from the KACG table for the reported contract number
	AD	2	Inferred account distribution number from the KACG table for the job number and contract number being reported
	FY	4	Inferred fiscal year from the related KACG table for the job number, account distribution and contract number being reported
	Total Contracts	4	Computed number of contracts for the t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: FY	2	Inferred fiscal year of all contracts for the t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: Encumbrance	13.2	Computed total of all encumbrance amounts for the fiscal year and t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: Encumbrance Chg Amount	13.2	Computed total of all encumbrance change amounts for the fiscal year and t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: Net Encumbrance	13.2	Computed total of all net encumbrance amounts for the fiscal year and t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: Payments Processed	13.2	Computed total of all payments processed for the fiscal year and t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: Adjustments	13.2	Computed total of all adjustments for the fiscal year and t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: Available Balance	13.2	Computed total of all available balances for the fiscal year and t-number being reported (prints only when the t-number changes)
	Total by Fiscal Year: Retainage Amt Paid	13.2	Computed total of all retainage paid amounts for the fiscal year and t-number being reported (prints only when the t-number changes)

CONTRACT MANAGEMENT PROCESSING**REPORTS****BK51A: Contracts Grouped By Agency and T-Number**

REF#	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Total by Fiscal Year: Retainage Avail Bal	13.2	Computed total of all retainage available balances for the fiscal year and t-number being reported (prints only when the t-number changes)
	Grand Total: Base Amount	13.2	Computed base contract amount of all contracts for the t-number being reported (prints only when the t-number changes)
	Grand Total: Encumbrance	13.2	Computed total of all the fiscal year encumbrance amounts for the t-number being reported (prints only when the t-number changes)
	Grand Total: Encumbrance Chg Amount	13.2	Computed total of all the fiscal year encumbrance change amounts for the t-number being reported (prints only when the t-number changes)
	Grand Total: Net Encumbrance	13.2	Computed total of all the fiscal year net encumbrance amounts for the t-number being reported (prints only when the t-number changes)
	Grand Total: Payments Processed	13.2	Computed total of all the fiscal year payments processed for the t-number being reported (prints only when the t-number changes)
	Grand Total: Adjustments	13.2	Computed total of all the fiscal year adjustments for the t-number being reported (prints only when the t-number changes)
	Grand Total: Available Balance	13.2	Computed total of all the fiscal year available balances for the t-number being reported (prints only when the t-number changes)
	Grand Total: Retainage Amt Paid	13.2	Computed total of all the fiscal year retainage paid amounts for the t-number being reported (prints only when the t-number changes)
	Grand Total: Retainage Avail Bal	13.2	Computed total of all the fiscal year retainage available balances for the t-number being reported (prints only when the t-number changes)