

Exporting reports with Microsoft Office **2007 Excel in SAP**

In order to use the Excel 2007 version with your ISIS HR reports, please take the following steps:

1. Go into Excel, click on the Office “Ribbon” in the top left corner and select “Excel Options” – “Trust Center” – “Trust Center Settings” – “Macro Settings”.
2. From here, select the “Disable all macros except digitally signed macros” radio button, and in bottom section, check “Trust access to the VBA project object model”.
3. Within ISIS HR ALV report grid, you can now either export your report as usual, OR select “Views” – “Excel inplace” and the report will now open an Excel spreadsheet with full Excel functionality.