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COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of Information Technology**

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**Subject: IT Standard 016: Desktop Configuration Revised with Budgeting Guidelines**

Pursuant to LAC 4:XV.501, et seq., the Office of Information Technology (OIT) is revising IT Standard 016: Desktop Configuration and has updated configuration and pricing guidelines for the procurement of PC and printer hardware. These guidelines are applicable during budget preparation, as well as for mid-year requests.

Bulletins, Standards and Guidelines can be found on the OIT web site at [oit.louisiana.gov](http://oit.louisiana.gov)

All entities under the authority of OIT as defined by R.S. 39:15.1, et seq, are expected to comply with these guidelines. Exceptions to these guidelines must be justified to OIT.

If you have any questions, please contact Barbara Oliver at 225-219-9470.