BOBBY JINDAL
GOVERNOR

KRISTY H. NICHOLS
COMMISSIONER OF ADMINISTRATION

State of Louisiana

Division of Administration
Louisiana Federal Property Assistance Agency

LESO/1033 PROGRAM FOR LOUISIANA STATE AND LOCAL LAW ENFORCEMENT AGENCIES MARCH 2013

Welcome to the State of Louisiana's Law Enforcement Support Office (LESO) 1033 Program. The purpose of the 1033 Program is to assist state and local law enforcement agencies in obtaining surplus equipment and supplies which support the execution of their missions, in particular the determent of drug and terrorist activities. Details of the program are attached for your convenience.

The only funds available to support this program and maintain federal compliance are obtained from service charges LFPAA collects for requisitioned property. These service charge guidelines are as follows:

- fixed wing and rotary aircraft - $10,000 each
- boats - $5,000 - each
- armored personnel carriers and HMMWVs - $2,000 each
- rifles - $100 each
- shotguns and grenade launchers - $75 each
- pistols - $50 each

Other property, only available to law enforcement agencies, may be requisitioned with service charges comparable to GSA's surplus donation program.

We are proud to administer the 1033 program in support of the law enforcement community in Louisiana.

James Lawson
1033 Program State Coordinator
Compliance Officer/LFPAA

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Program History

The 1033 Program has significantly increased the capabilities of our law enforcement agencies nationwide while reducing costs for the American Taxpayer. The Law Enforcement Support Office (LESO) administers and executes 10 USC Section 2576a, for the Director, DLA Disposition Services. DLA Disposition Services is a field activity of the Defense Logistics Agency (DLA) and provides Program Management on behalf of the Secretary of Defense.

Section 1208 of the Fiscal Year 1990 and 1991 National Defense Authorization Acts (NDAAs) authorized the transfer of excess DOD personal property for federal and state law enforcement agencies for use in counter-drug activities. Historically, it is referred to as "the 1208 Program." Program Management duties were carried out in consultation from the Attorney General and the Director of National Drug Policy. In Fiscal Year 1996, at the request of the Department of Defense, the 1208 Program came under Defense Logistics Agency jurisdiction. The program was initially managed by Regional Logistic Support Offices (RLSO) and later by centralized Counter-Drug Support Offices (CDSOs) in Fort Belvoir, Virginia and El Segundo, California.

Section 1033 of the Fiscal Year 1997 NDAA authorized the transfer of excess DOD personal property to federal and state LEAs in the execution of law enforcement activities to include counter-drug and counter-terrorism activities. To the present day, it is commonly referred to as "the 1033 Program." Preference is assigned to counter-drug and counter-terrorism LEAs when requesting excess DOD personal property. In June 1999, the El Segundo, California office was closed and all 1033 Program Management activities were handled by a single national office at Fort Belvoir, Virginia (DLA Headquarters).

In November 2008, the Defense Logistics Agency determined that DLA Disposition Services was best suited to manage the 1033 Program. On September 30, 2009 the Program Management functions transferred to DLA Disposition Services Headquarters in Battle Creek, Michigan. DLA LESO, previously located at DLA Headquarters in Fort Belvoir, Virginia was deactivated.

The 1033 Program (formerly the 1208 Program) has provided excess DOD personal property to more than 17,000 LEAs with an Original Acquisition Value of more than $1.9 billion dollars. All 50 states and 4 U.S. Territories have participated in the program. In Fiscal Year 2010, 50 states and 3 of the 4 U.S. territories remain active and a historic year of activity was recorded with the highest numbers on record for property requisitions, adjustments, and transfers.

Bottom line: LESO equipped LEAs have improved response times and a more robust capability to deter and fight crime, resulting in safer communities.

LAW ENFORCEMENT AGENCY (LEA)
APPLICATION FOR PARTICIPATION
INSTRUCTION SHEET

1) Mark if the Agency is new or if this is an updated application. If the Agency is already enrolled, include the Agency ID.
   a. This template is fillable. It is preferred that the request be typed rather than hand-written.
   b. Enter the number of full-time and part-time compensated officers as well as the number of reserve officers that have arrest and apprehension authority.
2) Enter the names of the Authorized Screeners for the Agency.
   a. The Main POC is the person designated to handle information about the program as well as answer questions about property allocation and pickup.
      i. The Aircraft and Weapon POCs are optional. If an LEA will be requesting either commodity, a POC is required.
3) Check yes or no if the Agency currently has property allocated through the program on their inventory.
4) The Chief Executive Official/Head of Agency (Local Field Office only) must sign approving the request.
   a. The Chief Executive Official/Head of Local Agency (Local Field Office only) is the only one who is able to sign approving the request unless LESO has a letter granting signing authority to another individual.
      i. The letter must be signed by the Chief Executive Official/Head of Agency (Local Field Office only) and state that the person named has signature authority for the 1033 Program.
5) All state requests must be approved and signed by the appropriate State Coordinator or State Point of Contact.
   a. Any request received that is not approved by the appropriate State Coordinator will be returned to the requestor.
   b. Federal Agencies do not have this requirement. Please send all requests directly to the Law Enforcement Support Office (LESO).

LAW ENFORCEMENT AGENCY (LEA)
APPLICATION FOR PARTICIPATION

*This application must be updated and resubmitted within 30 days of any changes or on an annual basis

NEW UPDATE SCREENER ID (Update Only):_____

AGENCY:_____

PHYSICAL ADDRESS (No P.O. Box):_____

MAILING ADDRESS (If different than above): _____

CITY:_____ STATE:_____

ZIP:_____EMAIL:_____

PHONE:_____FAX:_____

NUMBER OF COMPENSATED OFFICERS WITH ARREST AND APPREHENSION AUTHORITY

FULL-TIME: _____ PART-TIME: _____ RESERVE: _____

SCREENER(S) POC: MUST HAVE AT LEAST ONE
***MAIN POC: Designated POC for calls and emails on 1033 Program requests and property pickup**

SCREENER/MAIN POC: _____

SCREENER/POC #2: _____

SCREENER/POC #3: _____

SCREENER/POC #4: _____

WEAPON POC (Optional):_____

AIRCRAFT POC (Optional):_____

INVENTORY CHECK

Does the Agency currently have any equipment from the 1208/1033 Program? YES NO

WEAPONS:	YES	NO	AIRCRAFT:	YES	NO	WATERCRAFT:	YES	NO
TACTICAL: VEHICLES	YES	NO	OTHER CONTROLLED: PROPERTY	YES	NO	DEMIL A : (LESS THAN A YEAR OLD)	YES	NO

***By signing this application, the Chief Executive Official/Head of Agency (Local Field Office) is aware of 1208/1033 Property currently in the possession of their department.**

***Upon acceptance into the 1033 Program, I understand that I have 30 days to familiarize myself with the State Plan of Operation and all 1033 Program guidance that is provided by the State Coordinator and that by signing, I certify that all information contained above is valid and accurate.**

CHIEF EXECUTIVE OFFICIAL/: HEAD OF LOCAL AGENCY _____ **DATE:**_____
PRINTED NAME

_____
SIGNATURE

STATE COORDINATOR: (NOT REQUIRED FOR FEDERAL) _____ **DATE:**_____
PRINTED NAME

_____
SIGNATURE

MEMORANDUM OF UNDERSTANDING

BETWEEN THE

STATE OF LOUISIANA

AND

THE_____LAW ENFORCEMENT AGENCY

PURPOSE:

This Memorandum of Understanding (MOU) is entered into between the State of Louisiana (hereafter, the "State") and the _____ Law Enforcement Agency, to set forth the terms and conditions which will be binding on the parties with respect to excess Department of Defense (DOD) personal property which is transferred pursuant to the National Defense Authorization Act of 1990/1991, as amended.

AUTHORITY:

The Secretary of Defense is authorized by 10 U.S.C. {2576a to transfer to Federal and State Agencies, personal property that is excess to the needs of the DOD and that the Secretary determines is suitable to be used by such agencies in law enforcement activities with emphasis on counterdrug/counterterrorism activities, under such terms prescribed by the Secretary. The authorities granted to the Secretary of Defense have been delegated to the Defense Logistics Agency (DLA).

The Governor of the State of Louisiana has appointed a State Coordinator who will act as a sponsor for local law enforcement agencies wishing to participate in the program. Any agency wishing to participate in the program must sign this MOU.

TERMS AND CONDITIONS:

Law Enforcement Agencies (LEAs) participating in the program must perform a "law enforcement activity" whose primary function is the enforcement of applicable Federal, State, and local laws as defined by DLA regulation (this is referring to DLA Directive (DLAD) 4160.10 which will be superseded by the One Book) and whose compensated officers have powers of arrest and apprehension.

LEAs must request enrollment in the 1033 Program via their State Coordinator. If the request is approved, it will be forwarded to the Law Enforcement Support Office (LESO). If approved by LESO, the State Coordinator will be contacted and provided with a LEA screener's authorization memo (Authorization Letter for Property Screening and Receiving). Once enrolled, the LEA must sign a Memorandum of Understanding (MOU) with the State Coordinator, agreeing to the terms and conditions of the 1033 Program. As soon as an agency is properly enrolled, materials may be screened manually at a Defense Reutilization and Marketing Office (DRMO); however, the State Coordinator must provide the LEA with their LEA identification (ID) number so they may screen and request materials using automation.

LEA screeners must be full-time and/or part-time, sworn and/or non-sworn officers assigned to the LEA performing this duty. LEAs are allowed a maximum of four (4) screeners per agency. A maximum of two (2) of the authorized screeners may physically screen at any DRMO at one time.

LEAs find needed property electronically through the Defense Reutilization and Market Services (DRMS) website: www.drms.dla.mil or by physically visiting the nearest DRMO. Once property has been identified, LEAs submit a manual or electronic DRMS Form 103 to the State Coordinator. If approved, it is sent to LESO. If approved, it goes to Military Standard Requisitioning and Issue Procedures (MILSTRIP) or a manual DD Form 1348 is sent to the State Coordinator. It is the responsibility of the LEA to transport requested property from the DRMO to their location.

Unless the State is authorized as a distribution center, it will be the gaining LEAs responsibility to store received property through the 1033 Program. Distribution centers should only hold property for their specific customers not more than 90 days. After that date, disposition should be requested, in writing, from the LESO, via their State Coordinator.

LESO will approve property requests in the following priority: counterdrug/counterterrorism and then, any other law enforcement activities.

It is the responsibility of the gaining State/LEA to safeguard all property received through the 1033 Program. Should any property become lost due to theft, destruction, or unauthorized sale/disposal, the State Coordinator must be notified within seven (7) working days after the incident. If the property has a Demilitarization code of C, D, E, F, or G, it must be reported within 24 hrs. The State Coordinator will contact LESO for additional guidance.

Each LEA and the State must maintain records for all property acquired through the 1033 Program. These records must provide an "audit trail" for individual items of property from receipt to distribution. These documents include but are not limited to the following: DRMS Form 103 with all justifications or printouts of automated requests, DD Form 1348 (receipt and turn-in), all disposed and transfer paperwork, approved Bureau of Alcohol, Tobacco, Firearms (ATF) Form 10s, Certificate of Aircraft Registration (AC Form 8050-3), Aircraft Registration Application (AC Form 8050-1), and any pertinent requirements under its applicable state statutes and regulations for the program and this property.

As of October 1, 2003, the LESO will institute a five (5) year file retention policy. This policy will state that the LESO maintain active files for two (2) years and inactive files for three (3) years. After five years, the files are destroyed with the exception of DEMIL codes B through Q, sensitive items, and $20,000 or more high dollar items.

Property received through the 1033 Program must be placed into use with one (1) year of receipt and utilized for a minimum of one (1) year, unless the condition renders it unusable. If property is not placed in use within one (1) year of receipt, it must be transferred to another authorized agency, or returned to a DRMO. Property returns/turn-ins must be coordinated through the applicable State Coordinator and LESO.

LEAs must coordinate, in writing, transfer of 1033 property through their State Coordinator. The State Coordinator will request final approval from the LESO. Property may be transferred within the

State or between States as long as it is properly coordinated with the State Coordinator and LESO. If approved a "LESO transfer approval memo" will be sent to the State Coordinator. For more information regarding these items, view the following links:

WebFLIS
https://www.webflis.dlis.dla.mil/WEBFLIS

DEMIL Code definition
http://www.dlis.dla.mil/demil/demil_codes.asp

LEAs must request approval, in writing, from their State Coordinator before any 1033 property is disposed. The State Coordinator will request final approval from the LESO. If approved, a "LESO disposal approval memo" will be sent to the State Coordinator. Only DEMIL codes A and Q with an integrity code of 6 may be approved for disposal. Items with DEMIL codes of B, C, D, E, F, G, and Q with an integrity code of 3 must be transferred to an authorized agency or returned to a DRMO when no longer needed. Costs incurred for transfers, disposals, or turn-ins will be borne by the State/LEA.

DEMIL code A: Does not require demilitarization and the LEA may dispose of the property after one year of possession.

DEMIL code Q With Integrity code of 6: *Will be treated like a Demil code of A.* Does not require demilitarization and the LEA may dispose of the property after one year of possession.

Demil codes B, C, D, E, F, G, and all Demil Code Q with an Integrity code of 3 are required demilitarization and must be returned to a DRMO. The State Coordinator must obtain the LESO's approval for equipment returns.

LESO will provide turn-in documentation (DD Form 1348-1A). With few exceptions, the State/LEA will be asked to coordinate the turn-in with a local DRMO. Upon receipt the turn-in documentation, the LEA must return the property to a specified DRMO. The DRMO personnel receiving the materials will sign the turn-in document and give the LEA a copy of the signed receipt paperwork. The receipt paperwork must be maintained in the LEA's file and a copy of the receipt must be forwarded to the State Coordinator for their files (see DOD 4160.21-M Defense Material Disposition Manual; DRMS I-4160.14, Volume VII for DEMIL rules).

The State Coordinator, his/her staff, and LEAs should be trained/familiar with guidance on the following websites:

DLA Operations
www.dla.mil (DLA handbook)

LESO Operations
https://pubweb.drms.dla.mil/leeds (1033 Program/Automation training guides, Under LINKS tab)

DRMS Operations
www.drms.dla.mil (Automation requisitioning process/procedures)

THE STATE WILL:

A. Receive applications for participation in the program from its law enforcement activities and validate with signature, their law enforcement mission prior to forwarding to LESO for approval as an authorized LEA. Once the approval process is completed and the agency is loaded in the DRMS automated requisitions system, provide enrolled LEAs with their LEA ID number so they may request materials on-line.
B. Forward requests to LESO for excess property that is necessary to meet requirements for LEA efforts. Assure the recipient LEA is identified on all requisitions.
C. Be responsible for the transfer and/or allocation of property to qualified LEAs.
D. Assure the LEAs agree to maintain, at no expense to the U.S. Government, adequate liability and property damage insurance coverage and workmen's compensation insurance to cover any claims.
E. Control and maintain accurate records on all property obtained under this plan. These records must provide an "audit trail" for individual items of property from receipt to distribution. These documents include but are not limited to the following: DRMS Form 103 with all justifications or printouts of automated requests, DD Form 1348 (receipt and turn-ins), all disposal and transfer paperwork, approved ATF Form 10s, Certificate of Aircraft Registration (AC Form 8050-3), Aircraft Registration Application (AC Form 8050-1), and any pertinent paperwork through the LESO. The records maintained must also satisfy any and all pertinent requirements under its applicable state statutes and regulations for the program and this property.
F. Enter into agreements with LEAs to assure they fully comply with the terms, conditions, and limitations applicable to property transferred pursuant to this plan/program.
G. Allow a maximum of four (4) screeners, full-time and/or part-time, sworn and/or non-sworn officers, per LEA performing this duty. The screeners must be named in a "letter of authorization/Application for Participation" provided to the LESO, to be updated as changes occur, or whenever LESO requests an update. A weapons point of contact (POC) fulltime officer must be included on the "letter of authorization/Application for Participation" for any LEAs that have received or are requesting weapons. NOTE: A maximum of two (2) of the authorized screeners may physically screen at any DRMO at one time.
H. Assure that all environmentally regulated property is handled, stored, and disposed of in accordance with applicable Federal, State, and local environmental laws and regulations.
I. Assure all weapons are registered with the U.S. Department of Justice, Bureau of Alcohol, Tobacco, Firearms, and Explosives. See the Definitions section of the ATFE Form 10 for instructions, http://www.atf.gov/forms/pdfs/f532010.pdf The State and each LEA must comply with all applicable firearm laws and regulations. Report all stolen or unaccounted for weapons to DLA, LESO not later than twenty four (24) hours after it is discovered. The State Coordinator must provide a weapon POC on all LEA Applications for Participation. All weapons transfers between LEAs must be approved by the LESO before it is completed. Maintain an approved copy of the ATF Form 10 for all weapons issued to State/LEA.
J. Identify to LESO each request that will be used in counterdrug/counterterrorism activities.
K. Ensure LEAs are aware of their responsibilities in accordance with the Single Audit Act of 1984, as amended (31 U.S.C. 7501-7). Assist LEAs by identifying which property oversight agency the audit must be submitted to.

L. Review and update the State Plan of Operation annually (calendar year) or when the Governor-appointed State Coordinator changes or Governor changes. If there are no changes to the State Plan of Operation, send a signed letter/e-mail to the LESO indicating that the plan has been reviewed and no changes necessary.
M. Ensure all LEAs enrolled in State 1033 Program maintain a current copy of the State Plan of Operation or MOU.
N. Conduct periodic reviews of each LEA enrolled in the program. To include physical inventory/spot checks of property received and any related records. Additionally, ensure LEAs are in compliance with applicable Memorandum of Agreement (MOA)/MOU/and/or the State Plan of Operation. These reviews must be documented and maintained by the State Coordinator for future LESO reviews.
O. Obtain reconciliation reports from the LESO website and conduct monthly reconciliations on all items received and annual reconciliations for high dollar items (items valued over $20,000) and/or High Awareness (Demilitarization required, MLI, (CLI, FSCAP) property between the State/LEA and LESO.
P. Ensure serial/tail numbers are provided to LESO on items such as Peacekeepers/Armored Personell Carriers (APCs), Aircraft, Watercraft, and Weapons.
Q. Validate and certify LEA inventory reconciliation results electronically and forward them to LESO within 10 working days of the monthly or annual reconciliation process. Maintain a signed copy of all property reconciliation documentation received through the 1033 Program.
R. Submit requests for property returns (turn-ins to a DRMO) to LESO. NOTE: Costs of shipping or repossession of the property by the U.S. Government will be borne by the LEA.
S. Submit disposal, transfer, and inventory adjustment requests to LESO.
T. Contact the LESO in writing not later than 30 calendar days prior, to a State Coordinator change.
U. All property transfers will cease if no current Governor's letter is on file; the State has no signed the MOA with DLA; The State Coordinator or POC does not validate all property requests and there is no State Plan of Operation on file.

THE LAW ENFORCEMENT AGENCY WILL:

A. Submit applications for participation in the program to the State Coordinator for approval.
B. Submit requests for property (electronically). Provide justification for all requisitions to the State Coordinator.
C. Agrees to maintain, at no expense to the U.S. Government, adequate liability and property damage insurance coverage and workmen's compensation insurance to cover any claims.
D. Control and maintain accurate records on all property obtained under this plan. These records must provide an "audit trail" for individual items of property from receipt to distribution. These documents include but are not limited to the following: DRMS Form 103 with all justifications or printouts of automated requests, DD Form 1348 (receipt and turn-in), all disposal and transfer paperwork, approved ATF Form 10s, Certificate of Aircraft Registration (AC -Form 8050-3), Aircraft Registration Application (AC-Form 8050-1), and any pertinent paperwork through the LESO. The records maintained must also satisfy any and all pertinent requirements under its applicable State statutes and regulations for the program and this property.
E. Comply with the terms, conditions, and limitations applicable to property transferred pursuant to this plan/program.
F. Allow a maximum of four (4) screeners, full-time and/or part-time, sworn and/or non-sworn officers, per LEA performing this duty. The screeners must be named in a "letter of

authorization/Application for Participation" provided to the LESO, to be updated as changes occur, or whenever LESO requests an update. A weapons POC fulltime officer must be included on the "letter of authorization/Application for Participation" for any LEAs that have received or are requesting weapons. NOTE: A maximum of two (2) of the authorized screeners may physically screen at any DRMO at one time. Appoint a Property Accountable Officer responsible for approving/disapproving all property requests and maintaining all accountable records for property received.

G. Assure that all environmentally regulated property handled, stored, and disposed of in accordance with applicable Federal, State, and local laws and regulations.
H. Assure that all weapons are registered with the U.S. Department of Justice, Bureau of Alcohol, Tobacco,Firearms,and Explosives. See the Definitions section of the BATFE Form 10 for instructions, http://www.atf.gov/forms/pdfs/f532010.pdf. Recipients must comply with all applicable firearm laws and regulations. Report all stolen or unaccounted for weapons to LESO through the State Coordinator not later than twenty four (24) hours after the incident has occurred. The LEA must provide a weapon POC on all data sheets. All weapon transfers between LEAs must be approved by the LESO before it is completed. LEA must maintain an approved copy of the ATF Form 10 for all weapons received.
I. Identify to LESO each request that will be used in counterdrug/counterterrorism activities.
J. LEAs enrolled in the State 1033 Program must maintain a copy of the State Plan of Operation or MOU.
K. LEAs must be aware of their responsibilities under the Single Audit Act of 1984, as amended (31 U.S.C. 7501-7).
L. Conduct periodic reviews to include physical inventory/spot checks of actual property and related records. Ensure compliance with applicable MOA/MOU and/or State Plan of Operation.
M. Obtain reconciliation reports from the State Coordinator and conduct monthly and annual reconciliations. Provide reconciliation results to the State Coordinator.
N. Ensure serial/tail numbers are provided to the State Coordinator on items such as Peacekeepers/Armored Personnel Carriers (APCs), Aircraft, Watercraft, and Weapons.
O. Conduct inventory reconciliations and provide inventory reconciliation results electronically to the State Coordinator within 10 working days of the monthly or annual reconciliation process. Maintain a signed copy of all property reconciliation documentation received through the 1033 Program.
P. Submit requests for property returns (turn-ins to a DRMO) to the State Coordinator. Note: Costs of shipping or repossession of the property by the U.S. Government will be borne by the LEA.
Q. Submit disposal, transfer, and inventory adjustment requests to the State Coordinator.
R. Contact the State Coordinator, in writing, not later than 30 days prior, when property accountable officer changes.

SPECIAL NOTICE:

Each State involved in the Law Enforcement Program operates under different law, rules, and regulations. The Louisiana State Coordinator has the final authority over the program in Louisiana. Any issues or problems that need resolution must be sent to the State Coordinator in writing.

TERMINATION:

This MOU can be terminated by either party by advising the other party in writing, prior to thirty (30) days from termination. All property remaining under restriction will be returned to LESO or transferred to another approved LEA.

IN WITNESS THEREOF, the parties hereto have executed this agreement as of the last date written below.

_____	_____
State Coordinator Signature	LEA Chief Executive Signature
_____	_____
Type/Print Name and Title	Type/Print Name and Title
Date _____	Date _____

LAW ENFORCEMENT AGENCY (LEA)
AIRCRAFT REQUEST
INSTRUCTION SHEET

1) This template is fillable. It is preferred that the request be typed rather than hand-written.
2) Fill out the agency information at the top of the template.
    a. This portion must be complete and include the Requesting Agency ID, name, address (P.O. Boxes are not accepted), and contact information. If the Agency ID is not known, contact the appropriate State Coordinator.
    b. Federal Agencies will need to contact the LESO directly for this information.
3) Enter the type and quantity of the aircraft being requested.
    a. How many Flyable and Non-Flyable Aircraft the Agency is requesting.
    b. Be specific (i.e. Do not just list Fixed Wing or Rotary)
4) Enter the Geographic Responsibility and if the Agency is in a HIDTA Area.
5) Enter the Anticipated Annual Flight Hours.
6) Enter the type and quantity of 1033 Aircraft currently on inventory.
7) The Chief Executive Official/Head of Agency – Local Field Office must sign approving the request.
    a. The Chief Executive Official/Head of Local Agency is the only one who is able to sign approving the request unless LESO has a letter granting signing authority to another individual.
        i. The letter must be signed by the Chief Executive Official/Head of Agency – Local Field Office and state that the person named has signing authority for the 1033 Program.
8) All requests must be approved and signed by the appropriate State Coordinator.
    a. Any request received that is not approved by the appropriate State Coordinator will be returned to the requestor.
    b. Federal Agencies do not have this requirement and send their requests directly to the LESO.

LAW ENFORCEMENT AGENCY (LEA)
AIRCRAFT REQUEST

SCREENER ID: _____ AGENCY NAME:_____

AIRCRAFT POC:_____

ADDRESS (No P.O. Box):_____

CITY: _____ STATE: _____

ZIP: _____ EMAIL: _____

PHONE: _____ FAX: _____

1. Type of Aircraft Requested:_____
2. Number of Aircraft Requested: _____Flyable _____Non-Flyable
3. Geographic Responsibility (Square Miles Covered):_____
4. Is the LEA in a High Intensity Drug Trafficking Area (HIDTA): Yes No

   Verify at: http://www.whitehousedrugpolicy.gov/hidta
5. Anticipated Annual Flight Hours:_____
6. Number/Type of 1208/1033 Aircraft Currently on Inventory: _____

The Chief Executive Official/Head of Agency (Local Field Office), by signing, certifies that the requesting agency listed above has the appropriate funds, personnel (qualified pilots and maintainers), hanger/apron space, and equipment to operate and maintain the requested aircraft. It is also understood that this agency will not sell, trade, or cannibalize for parts, aircraft acquired through the 1033 Program. They certify that all information contained above is accurate and the request for aircraft is warranted and has been approved

CHIEF EXECUTIVE OFFICIAL/: _____ **DATE:**_____
HEAD OF LOCAL AGENCY
PRINTED NAME

_____
SIGNATURE

STATE COORDINATOR: _____ **DATE:**_____
(NOT REQUIRED FOR FEDERAL)
PRINTED NAME

_____
SIGNATURE

LESO USE ONLY

LESO OFFICIAL: _____
PRINTED NAME

_____
SIGNATURE

DATE LEA WAS ADDED TO THE NATIONAL PRIORITY LIST: _____

LESO NOTES: _____

DISAPPROVED BY LESO: ☐ REASON: _____

LAW ENFORCEMENT AGENCY (LEA)
ARMORED VEHICLE REQUEST
INSTRUCTION SHEET

1) This template is fillable. It is preferred that the request be typed rather than hand-written.
2) Fill out the agency information at the top of the template.
    a. This portion must be complete and include the Requesting Agency ID, name, address (P.O. Boxes are not accepted), and contact information. If the Agency ID is not known, contact the appropriate State Coordinator.
    b. Federal Agencies will need to contact the LESO directly for this information.
3) Enter the type (if a specific type is required) and quantity of vehicles being requested.
4) Enter the Geographic Responsibility and if the Agency is in a HIDTA Area.
5) Enter whether the agency is willing to accept a Tracked/Wheeled/Either type Armored Vehicle if it was to come available.
6) Enter the type and quantity of 1033 armored vehicles currently on inventory.
7) Provide any special considerations and/or justification you want to be considered.
8) The Chief Executive Official/Head of Agency – Local Field Office must sign approving the request.
    a. The Chief Executive Official/Head of Local Agency is the only one who is able to sign approving the request unless LESO has a letter granting signing authority to another individual.
        i. The letter must be signed by the Chief Executive Official/Head of Agency – Local Field Office and state that the person named has signing authority for the 1033 Program.
9) All requests must be approved and signed by the appropriate State Coordinator.
    a. Any request received that is not approved by the appropriate State Coordinator will be returned to the requestor.
    b. Federal Agencies do not have this requirement and send their requests directly to the LESO.

LAW ENFORCEMENT AGENCY (LEA)
ARMORED TACTICAL VEHICLE REQUEST

SCREENER ID: _____ AGENCY NAME:_____

POC:_____

ADDRESS (No P.O. Box):_____

CITY: _____ STATE: _____

ZIP: _____ EMAIL: _____

PHONE: _____ FAX: _____

1. Type of Armored Tactical Vehicle Requested (if a specific type is required):

   _____

2. Number of Armored Vehicles Requested: _____
3. Geographic Responsibility (Square Miles Covered):_____
4. Is the LEA in a High Intensity Drug Trafficking Area (HIDTA): Yes No

   Verify at: http://www.whitehousedrugpolicy.gov/hidta
5. Is the LEA willing to accept an Armored Tactical Vehicle that is: Tracked Wheeled Either
6. Number/Type of 1208/1033 Armored Tactical Vehicles Currently on Inventory:

   _____
7. SpecialConsiderations:

   _____

   _____

   _____

The Chief Executive Official/Head of Agency (Local Field Office), by signing, certifies that the requesting agency listed above has the appropriate funds, personnel, and equipment to operate and maintain the requested vehicle. It is also understood that this agency will not sell, trade, or cannibalize for parts, armored vehicles acquired through the 1033 Program. They certify that all information contained above is accurate and the request for an armored tactical vehicle is warranted and has been approved

CHIEF EXECUTIVE OFFICIAL/: _____ **DATE:**_____
HEAD OF LOCAL AGENCY
PRINTED NAME

_____
SIGNATURE

STATE COORDINATOR: _____ **DATE:**_____
(NOT REQUIRED FOR FEDERAL)
PRINTED NAME

_____
SIGNATURE

LESO USE ONLY

LESO OFFICIAL: _____
PRINTED NAME

_____
SIGNATURE

DATE LEA WAS ADDED TO THE NATIONAL PRIORITY LIST: _____

LESO NOTES: _____

DISAPPROVED BY LESO: ☐ REASON: _____

LAW ENFORCEMENT AGENCY (LEA)
WEAPON REQUEST
INSTRUCTION SHEET

1. LEAs requesting weapons are required to have an up-to-date application on hand with the Law Enforcement Support Office (LESO) with a point of contact for weapons listed.
    a. Without either of these items the processing of the request could be delayed.
2. This template is fillable. It is preferred that the request be typed rather than hand-written.
3. Fill out the agency information at the top of the template.
    a. This portion must be complete and include the Requesting Agency ID, name, address (P.O. Boxes are not accepted), and contact information. If the Agency ID is not known, contact the appropriate State Coordinator.
    b. Federal Agencies will need to contact the LESO directly for this information.
4. Enter the type and quantity of each weapon being requested.
    a. The type of weapons available and the allocation limit for each is available on the LESO Website.
    b. Requests for weapons that are not available will be discarded without a response.
    c. Do not fill in the LESO USE ONLY area.
5. A justification is required for all requests.
    a. Do not use blanket statements (i.e. For Law Enforcement Use)
    b. Be specific.
    c. When quantities are limited preference will be given to teams dealing with counter-drug/counter-terrorism activities.
    d. Further justification may be requested by LESO.
6. The Chief Executive Official/Head of Agency – Local Field Office must initial each item indicating their understanding of the rules and regulations concerning 1033 Weapons.
    a. The initials cannot be typed.
7. The Chief Executive Official/Head of Agency – Local Field Office must sign approving the request.
    a. The Chief Executive Official/Head of Local Agency is the only one who is able to sign approving the request unless LESO has a letter granting signing authority to another individual.
        i. The letter must be signed by the Chief Executive Official/Head of Agency – Local Field Office and state that the person named has signing authority for the 1033 Program.
8. All requests must be approved and signed by the appropriate State Coordinator.
    a. Any request received that is not approved by the appropriate State Coordinator will be returned to the requestor.
    b. Federal Agencies do not have this requirement and send their requests directly to the LESO.

LAW ENFORCEMENT AGENCY (LEA)
WEAPON REQUEST

REQUESTING AGENCY ID:_____

REQUESTING AGENCY:_____

ADDRESS (No P.O. Box):_____

CITY:_____ STATE:_____

ZIP:_____EMAIL:_____

PHONE:_____FAX:_____

LEA USE		LESO USE ONLY				
TYPE OF WEAPON	QUANTITY REQUESTED	**PREVIOUSLY ISSUED QTY**	**LIST NUMBER**	**FULL TIME**	**PART TIME**	**QUANTITY APPROVED**

JUSTIFICATION:

The Chief Executive Official or Head of Agency (Local Field Office) read and agrees to the following (INITIALS REQUIRED):

- _____Not Applicable for Federal Agencies: Read and understands the terms and conditions applicable to weapon transfers as detailed in the Memorandum of Agreement between the Defense Logistics Agency and the Governor appointed State Coordinator and the State Plan of Action. (Contact applicable State Coordinator for copy of agreement)
- _____Ability to maintain, operate, finance, and properly secure the requested weapons.
- _____Familiarity with the Bureau of Alcohol, Tobacco, and Firearms (ATF) regulations governing the registration of the requested weapons. (ATF 10)
- _____Agency is not authorized to sell, trade, cannibalize for parts, or demilitarize weapons acquired through the 1033 Program

The Chief Executive Official/Head of Agency (Local Field Office) and the State Coordinator, by signing, certifies that all information contained above is valid and accurate.

CHIEF EXECUTIVE OFFICIAL/: _____ **DATE:**_____
HEAD OF LOCAL AGENCY
PRINTED NAME

_____
SIGNATURE

STATE COORDINATOR: _____ **DATE:**_____
(NOT REQUIRED FOR FEDERAL)
PRINTED NAME

_____
SIGNATURE

LAW ENFORCEMENT AGENCY (LEA)
SERIAL NUMBER VERIFICATION
INSTRUCTION SHEET

1. Upon receipt of any weapons received through the 1033 Program, the Agency is required to conduct an inventory
    a. The Serial Number Verification must be submitted no later than 14 days after receipt of the weapons.
    b. M-16 and M-14 Rifles acquired through the program must be registered with the Bureau of Alcohol, Tobacco, and Firearms (BATF) using the AFT Form 10.
    c. ATF Form 10s do not need to be sent to LESO, however the LEA and State Coordinator need to retain copies for their records.
2. This template is fillable. It is preferred that the request be typed rather than hand-written.
3. Fill out the agency information at the top of the template.
    a. This portion must be complete and include the Requesting Agency ID, name, address (P.O. Boxes are not accepted), and contact information. If the Agency ID is not known, contact the appropriate State Coordinator.
    b. Federal Agencies will need to contact the LESO directly for this information.
4. Enter the type of weapon and the serial number associated with that weapon.
    a. For large shipments of weapons create a spreadsheet and include the type of weapon and all serial numbers associated with those weapons.
    b. This spreadsheet must be submitted in addition to the Serial Number Verification.
5. The Chief Executive Official/Head of Agency – Local Field Office must sign approving the Serial Number Verification.
    a. The Chief Executive Official/Head of Local Agency is the only one who is able to sign approving the Serial Number Verification unless LESO has a letter granting signing authority to another individual.
        i. The letter must be signed by the Chief Executive Official/Head of Agency – Local Field Office and state that the person named has signing authority for the 1033 Program.
6. All Serial Number Verifications must be approved and signed by the appropriate State Coordinator.
    a. Any Serial Number Verifications received that is not approved by the appropriate State Coordinator will be returned to the requestor.

LAW ENFORCEMENT AGENCY (LEA)
SERIAL NUMBER VERIFICATION

AGENCY ID:_____

AGENCY:_____

ADDRESS (No P.O. Box):_____

CITY:_____STATE:_____

ZIP:_____ EMAIL:_____

PHONE: _____FAX:_____

LEA USE		**LESO USE ONLY**	
TYPE OF WEAPON	SERIAL NUMBER	**REQUISITION NUMBER**	**VERIFIED**

FOR LARGE QUANTITY VERIFICATIONS, A SPREADSHEET CONTAINING THE TYPE OF WEAPON AND SERIAL NUMBERS MAY BE CREATED AND SUBMITTED IN ADDITION TO THIS VERIFICATION TEMPLATE.

Upon receipt of the weapons:

- An inventory of the weapons received must be completed.
- Serial numbers must be submitted for verification NLT two weeks after receipt of the weapons.
- State and Local Agencies must submit the serial numbers to their State Coordinators.
- State Coordinators must submit the serial numbers to LESO.
- The LEA listed above is required to register all M-16 and M-14 Rifles with the Bureau of Alcohol, Tobacco, and Firearms using the ATF Form 10.
    - Note: It is no longer requirement to send the ATF Form 10 to LESO, however LEAs and State Coordinators should retain a copy for their records.

The Chief Executive Official/Head of Agency (Local Field Office) and the State Coordinator, by signing, certify that all information contained above is valid and accurate.

CHIEF EXECUTIVE OFFICIAL/: _____ **DATE:**_____
HEAD OF LOCAL AGENCY
PRINTED NAME

_____
SIGNATURE

STATE COORDINATOR: _____ **DATE:**_____
(NOT REQUIRED FOR FEDERAL)
PRINTED NAME

_____
SIGNATURE

outside the Department of Defense for drug interdiction and counter - drug activities. However, funds may not be obligated for such purpose until the Secretary of Defense submits to the congressional defense committees a certification that the procurement or modification of such aircraft and the use of such aircraft by other departments or agencies of the United States will significantly reduce the level of support that would otherwise be required of F1-3 AWACS aircraft as part of the drug interdiction and counter-drug mission of the Department of Defense.

(b) NONINTRUSIVE INSPECION DEVICES.-- Of the funds authorized to be appropriated under section 301(19) for drug interdiction and counter-drug activities, not more than $10,000,000 may be used to procure three no intrusive inspection devices for use by departments and agencies of the United States outside the Department of Defense for drug interdiction and counter-drug activities.

(c) AUTHORITY TO TRANSFER EQUIPMENT.—The Secretary of Defense may transfer to the head of any department or agency of the United States outside the Department of Defense any equipment procured or modified under this section with funds referred to in this section.

SEC. 1033. TRANSFER OF EXCESS PERSONAL PROPERTY TO SUPPORT LAW ENFORCEMENT ACTIVITIES.

(a) TRANSFER AUTHORITY.---(1) Chapter 153 of title 10, United States Code, is amended by inserting after section 2576 the following new section:

" 2576 Excess personal property: sale or donation for law enforcement activities

"(a) TRANSFER AUTHORIZED.---(1) Notwithstanding any other provision of law and subject to subsection (b), the Secretary of Defense may transfer to Federal and State agencies personal property of the Department of Defense, including small arms and ammunition, that the Secretary determines is

"(A) suitable for use by the agencies in law enforcement activiities, including counter-drug and counter-terrorism activities; and

"(B) excess to the needs of the Department of Defense

"(2) The Secretary shall carry out this section in consultation with the Attorney General and the Director of National Drug Control Policy.

"(b) CONDITIONS FOR TRANSFER---The Secretary of Defense may transfer personal property under this section only if----

"(1) the property is drawn from existing stocks of the Department of Defense;

"(2) the recipient accepts the property on an as-is, where-is basis;

"(3) the transfer is made without the expenditure of any funds available to the Department of Defense for the procurement of defense equipment: and

"(4) all costs incurred subsequent to the transfer of the property are borne or reimbursed by the recipient.

"(c) CONSIDERATION.---Subject to subsection (b) (4), the Secretary may transfer personal property under this section without charge to the recipient agency.

"(d)PREFERENCE FOR CERTAIN TRANSFERS- In considering applications for the transfer of personal property under this section, the Secretary shall give a preference to those applications indicating that the transferred property will be used in the counter-drug or counter-terrorism activities of the recipeent agency."

(2) The table of sections at the beginning of such chapter is amended by inserting after the item relating to section 2567 the following new item:

"2576a. Excess personal property: sale or donation for law enforcement activities.

(b) CONFORMING AMENDMENTS. --- (1) Section 1208 of National Defense Authorization Act for Fiscal Years 1990 and 1991 (Public Law 101-189: 10 U.S.C. 372 note) is repeated.

(2) Section 1005 of the National Defense Authorization Act for Fiscal Year 1991 (Public Law 101-510; 104 State., 1630) is amended by striking out "section 1208 of the National Defense Authorization Act for Fiscal Years 1990 and 1991 (10 U.S.C. 372 note) and section 372" and inserting in lieu thereof "sections 372 and 2676a."

SEC. 1034 SALE BY FEDERAL DEPARTMENTS OR AGENCIES OF CHEMICALS USED TO MANUFACTURE CONTROLLED SUBSTANCES.

(a) DEA CERTIFICATION ---- The Controlled Substances Act is amended by inserting after section 519 (21 U.S.C. 889) the following new section:

“SEC 020, REVIEW OF FEDERAL SALES OF CHEMICALS USABLE TO MANUFACTURE CONTROLLED SUBSTANCES.

“A Federal department or agency may not sell from the stocks of the department or agency any chemical which, as determined by the Administrator of the Drug Enforcement Administration, could be used in the manufacture of a controlled substance unless the Administrator certifies in writing to the head of the department or agency that there is no reasonable cause to believe that the sale of the chemical would result in the illegal manufacture of a controlled substance.”

(b) CLERICAL AMENDMENT.---The table of contents of the Comprehensive Drug Abuse Prevention and Control Act of 1970 (84 Stat. 1236) is amended by inserting after the item relating to section 519 the following new item:

“Sec 520. Review of Federal sales of chemicals usable to manufacture controlled substances.”

Subtitle D --- Reports and Studies

SEC 1041 ANNUAL REPORT ON OPERATION PROVIDE COMFORT AND OPERATION ENHANCED SOUTHERN WATCH.

(a) ANNUAL REPORT – Not later than March 1 of each year, the Secretary of Defense shall submit to Congress a report on Operation Provide Comfort and Operation Enhanced Southern Watch

PROPERTY REQUIRING WRITTEN JUSTIFICATION* PRIOR TO TRANSFER

(BY Federal Supply Class)

EQUIPMENT ITEM	NSN*	EQUIPMENT DESCRIPTION
Nuclear Ordinance Equipment		
	1190	Specialized Test and Handling Equipment Nuclear Ordinance
Fire Control Equipment		
	1220	Fire Control Computing Sights and Devices
	1260	Fire Control Designating and Indicating Equipment
	1265	Fire Control Transmitting and Receiving Equipment (except Airborne)
	1270	Aircraft Gunnery Fire Control Components
	1280	Aircraft Bombing Fire Control Components
	1285	Fire Control Radar Equipment ,except Airborne
	1290	Miscellaneous Fire Control Equipment
Guided Missile Equipment		
	1440	Guided Missile, Launchers, Components, and Remote Control Systems
	1450	Guided Missile Handling and Servicing Equipment
Aircraft Launching, Landing, and Ground Handling Equipment		
	1710	Aircraft Arresting, Barrier, and Barricade Equipment
	1720	Aircraft Launching Equipment
Ships, Small Craft, Pontoons, and Floating Docks		
	1905	Aircraft Carriers (for scrapping only)
	1905	Battleships, Cruisers, Destroyers (for scrapping only)
	1905	Landing Ships (e.g.,LSM,LSMR,LSSL,LST,ect.)
	1905	Minehunters, Minesweepers, Minelayers, etc.
	1905	Submarines (for scrapping only)
	1905	Landing Craft (e.g,.LCVP,LCPL,LCM,.etc.)
	1910	Transport Vessels.Passenger and Troop
	1915	Cargo and Tanker Vessels
	1925	Ferry
	1925	Harbor Utility Craft
	1925	Repair Ships
	1925	Tugs (e.g., YTB,YTL, ATA, etc.
	1930	Fuel Barge, Gasoline Barge, Water Barge
	1930	Lighters (open and covered)
	1935	Barges and Lighters, Special Purpose
	1940	Patrol Craft (e.g.,PC,PCS,SC,YP, PCE,etc.)
	1940	Seaplane Tenders
	1940	Small Craft under 40 feet in length powered and non-powered
	1945	Pontoons and Floating Docks (e.g.,pontoon ramps, etc.)
	1950	Floating Dry Docks
	1990	Miscellaneous (Includes fishing vessel, dredges, and commercial sailing vessels
Ship and Marine Equipment		
	2010	Ship and Boat Propulsion Components (excl. engines and turbines)
	2030	Deck Machinery
	2040	Marine hardware and Hill items (anchors, hatches, rudders, oars,etc.)

(*) - Indicates the National Stock Number (first four digits)

PROPERTY REQUIRING WRITTEN JUSTIFICATION* PRIOR TO TRANSFER

(By Federal Supply Class)

EQUIPMENT ITEM	NSN*	EQUIPMENT DESCRIPTION
Ship and Marine Equipment (Continued)		
	2050	Buoys
	2090	Miscellaneous Ship, Marine, ad Commercial Fishing Equipment (includes sails, marine furniture, ladders, etc.
Railway Equipment		
	2210	Locomotives
	2220	Rail Cars
	2230	Right-of-Way Construction and Maintenance Equipment, Railroad
	2240	Locomotive and Rail Car Accessories and Components
	2250	Track Materials, Railroad (e.g., rails, frogs, fish plates,etc.)
Tractors		
	2410	Tractors, Full Track, Low Speed (e.g.,caterpiller and crawler,etc.)
	2420	Tractors, Wheeled (e.g., agricultural and industrial wheeled tractors)
	2430	Tractors, Track Laying, High Speed
Vehicular Equipment Components		
	2590	Miscellaneous Vehicular Components (e.g., A-frames. bulldozer blades, crane booms, etc.)
Engines, Turbines, and Components		
	2845	Rocket Engines and Components
Woodworking Machinery and Equipment		
	3210	Sawmill and Pinning Mill Machinery
	3220	Woodworking Machines (excl. hand-held power driven tools)
	3230	Tools and attachments for Woodworking Machinery
Metalworking Machinery		
	3411	Boring Machines
	3412	Broaching Machines
	3413	Drilling and Tapping Machines
	3414	Gear Cutting and Finishing Machines
	3415	Grinding Machines
	3416	Lathes (excludes speed lathes)
	3417	Milling Mac
	3418	Planers and Shapers
	3419	Misc. Machine Tools (e.g., gun rifling machines, speed lathes,etc.)
	3422	Rolling Mills and Drawing Machines
	3424	Metal Heat Treating and Non-Thermal Treating Equipment
	3426	Metal Finishing Equipment
	3431	Electric Arc Welding Equip. (excl. welding supplies, assoc equip.)
	3432	Electric Resistance Welding Equipment
	3433	Gas Welding, Heat Cuffing, and metalizing Equipment
	3436	Welding Positioners and Manipulators
	3438	Miscellaneous Welding Equipment
	3439	Misc. Welding, soldering, and brazing supplies and accessories
	3441	Bending and Forming Machines

(*) - Indicates the National Stock Number (first four digits)

PROPERTY REQUIRING WRITTEN JUSTIFICATION* PRIOR TO TRANSFER
(By Federal Supply Class)

EQUIPMENT ITEM	NSN*	EQUIPMENT DESCRIPTION
Metalworking Machinery (continued)		
	3442	Hydraulic and Pneumatic Presses, Power driven
	3443	Mechanical Presses, Power drive (includes forging presses)
	3444	Manual Presses
	3445	Punching and Shearing Machines
	3446	Forging Machinery and Hammers (excl. forging presses)
	3447	Wire and Metal Ribbon Forming Machines (excl roll forming machines)
	3448	Riveting Machines (excludes power driven hand riveting machines)
	3449	Misc. Secondary Metal Forming and Cuffing Machines
	3450	Machine Tools, Portable
	3455	Cutting Tools for Machine tools (excluded flame cuffing tools)
	3456	Cutting and Forming Tools for Secondary Metalworking Machinery
	3460	Machine Tool Accessories (incl. access. For secondary metals - working machinery.
	3465	Production Jigs, Fixtures, and Templates
	3470	Machine Shop Sets, Kits, and Outfits
Service and trade Equipment		
	3510	Laundry and Dry Cleaning Equipment
	3520	Shoe Repairing Equipment
	3530	Industrial Sewing Machines and Mobile Textile Repair Shops (excl shoe sewing machines)
	3540	Wrapping and Packaging Machinery
	3550	Vending and Coin Operated Machines
	3590	Misc. Service and Trade Equipment (includes barber chairs, kits, etc.)
Special Industry Equipment		
	3605	Food Products Machinery and Equipment (excl kitchen and gallery equipment)
	3610	Printing, Duplicating, and Bookbinding Equipment
	3615	Pulp and Paper Industries Machinery
	3620	Rubber and Plastics Working Machinery
	3625	Textile Industries Machinery
	3635	Crystal and Glass Industries Machinery
	3645	Leather Tanning and Leather Working Industries Machinery
	3650	Chemical and Pharmaceutical Products Manufacturing Machinery
	3655	Gas Generating Equipment (excl. meteorological equipment)
	3680	Foundry Machinery, Related Equipment and Supplies (e.g. molding machines, tumbling mills, etc.)
	3685	Specialized Metal Container Manufacturing Machinery and Related Equipment
	3690	Specialized Ammunition and Ordinance Machinery and Related Equipment
	3695	Misc. Special Industry Machinery (includes marking machines, clay, concrete, etc.)

(*) - Indicates the National Stock Number (first four digits)

PROPERTY REQUIRING WRITTEN JUSTIFICATION* PRIOR TO TRANSFER

(*) - By Federal Supply Class)

EQUIPMENT ITEM	NSN	EQUIPMENT DESCRIPTION
Agricultural Machinery and Equipment		
	3710	Soil Preparation Equipment
	3720	Harvesting Equipment, Dairy Poultry and Livestock Equipment
	3740	Pest, Disease, and Frost Control Equipment
Construction Mining, Excavation, and Highway Maintenance Equipment		
	3805	Earth Moving and Excavating Equipment
	3810	Cranes and Crane-Shovels (excl. barge-mounted cranes)
	3815	Crane and Crane - Shovel Attachments
	3820	Mining, Rock Drilling, Earth Boring, and Related Equipment
	3825	Road clearing and Cleaning Equipment
	3895	Misc. Construction Equipment (e.g., asphalt heaters and kettles, concrete mixer, etc.)
Materials Handling Equipment		
	3910	Conveyers
	3930	Warehouse Trucks and Tractors, Self-propelled
	3950	Winches, Hoists, Cranes, and Derricks
	3960	Elevators and Escalators
	3990	Misc. Materials Handling Equipment (e.g., skids/pallets) and Materials Feeders
Refrigeration and Air Conditioning Equipment		
	4110	Self-contained Refrigeration Units and Accessories
	4120	Self-contained Air Conditioning Units and Accessories
	4130	Refrigeration and Air Conditioning Plants and Components
	4140	Fans and Air Circulators, Industrial and Nonindustrial
Fire Fighting, Rescue, and Safety Equipment		
	4210	Fire Fighting Equipment (including Fire Trucks)
	4220	Marine Lifesaving and Diving Equipment (excludes lifesaving boats)
	4230	Decontaminating and Impregnating Equipment
Furnace, Steam, Plant, and Drying Equipment		
	4410	Industrial Boilers
	4420	Heat Exchangers and Steam Condensers
	4430	Industrial Furnaces, Kilns, Lehrs, and Ovens
	4440	Driers, Dehydrators, and Anhydrators
	4460	Air Purification Equipment
Plumbing, Heating, and Sanitation Equipment		
	4510	Plumbing Fixtures and Accessories
	4520	Space Heating Equipment and Domestic Water Heaters
	4530	Fuel Burning Equipment Units

(*) - Indicates the National Stock Number (first four digits)

PROPERTY REQUIRING WRITTEN JUSTIFICATION* PRIOR TO TRANSFER
(By Federal Supply Class)

EQUIPMENT ITEM	NSN	EQUIPMENT DESCRIPTION
	4540	Misc. Plumbing & Heating, and Sanitation Equipment
Water Purification and Sewage Treatment Equipment		
	4610	Water Purification Equipment
	4620	Water Distillation Equipment, Marine and Industrial
	4630	Sewage Treatment Equipment
Valves		
	4810	Valves, Powered
	4820	Valves, Non-powered
Maintenance and Repair Shop Equipment		
	4925	Ammunition Maintenance and Repair Shop Specialized Equipment
	4931	Fire Control Maintenance and Repair shop Specialized Equipment
	4933	Weapons Maintenance, Torpedo Maintenance, Depth Charge and Mines Maintenance, Rocket Maintenance and Repair Shop Specialized Equipment
	4935	Guided Missile Maintenance, Repair, and Checkout Specialized Equip.
	4940	Misc. Maintenance and Repair Shop Specialized Equipment
	4960	Space Vehicle Maint., Repair, and Checkout Specialized Equipment
Prefabricated Structures and Scaffolding		
	5410	Prefabricated and Portable Buildings and Rigid Wall Shelters
	5420	Bridges, Fixed and Floating (excl. pontoons and floating docks)
	5430	Storage Tanks
	5440	Scaffolding Equipment and Concrete Forms
	5445	Prefabricated Tower Structures
	5450	Misc. Prefabricated Structures (e.g., bleachers)
Lumber, Millwork, Plywood, and Veneer		
	5510	Lumber and related Basic Wood Material (e.g., plywood doors, door frames, and windows.)
Construction and Building Materials		
	5610	Mineral Construction Material, Bulk
	5640	Wallboard, Building Paper, and Thermal insulation materials
	5650	Roofing and Siding Materials
	5660	Fencing, Fences, and Gates
	5670	Architectural and Related Metal Products (e.g., door frames, fixed fire escapes, etc.
	5680	Misc. Construction Materials (e.g. metal lath, airplane landing mats)
Communication Equipment		
	5840	Radar Equipment, except Airborne
	5841	Radar Equipment, Airborne
	5845	Underwater Sound Equipment (includes only communication types of infrared equipment)
Alarm and Signal Systems		
	6320	Shipboard Alarm and Signal Systems
	6340	Aircraft Alarm and signal System

(*) - Indicates the National Stock Number (first four digits)

PROPERTY REQUIRING WRITTEN JUSTIFICATION * PRIOR TO TRANSFER

(By Federal Supply Class)

EQUIPMENT ITEM	NSN	EQUIPMENT DESCRIPTION
Alarm and Signal Systems (continued)		
	6350	Misc. Alarm & Signal Systems. Traffic and Transit and Railroad Signal and Warning Devices.
Medical, Dental, and Veterinary Equipment and Supplies		
	6505	Drugs, Biological, and Official Reagents
	6515	Medical and Surgical Instruments, Equipment and Supplies
	6500	Dental Instruments, Equipment and Supplies
	6525	X-Ray Equipment and Supplies
	6530	Hospital Furniture, Equipment, Utensils, and Supplies
	6540	Opticians' Instruments, Equipment and Supplies
	6545	Medical Sets, Kits, Outfits, Cosmetics and Toiletries
Instruments and Laboratory Equipment		
	6635	Physical Properties Testing Equipment
Chemicals and Chemical Products		
	6810	Chemicals (includes nonmedicinal chemical elements and compounds, etc.)
	6820	Dyes
	6830	Gases: compressed and Liquefied
	6840	Pest Control Agents and Disinfectants
	6850	Misc. Chemical Specialties (e.g., antifogging compound, antifreeze, deicing fluid, etc.)
Training Aids and Devices		
	6910	Training Aids (e.g., cutaway models, vehicle training aid, etc.)
	6930	Operational Training Devices (e.g., flight simulators, etc.)
	6940	Communication Training Devices
Furniture		
	7105	Household Furniture
	7110	Office Furniture
	7125	Cabinets, Lockers, Bins, and Shelving
	7195	Misc. Furniture & Fixtures
Household and Commercial Furnishings and Appliances		
	7210	Household furnishings (e.g., bed blankets, mattresses, and pillows, etc.)
	7240	Household and Commercial Utility Containers.
	7290	Misc. Household and Commercial Furnishings and Appliances (e.g. carpets, tile, etc.)
Food and Food Preparation and Serving		
	7310	Food Cooking, Baking, and warming Equipment
	7320	Kitchen Equipment and Appliances
	7330	Kitchen Hand Tools and Utensils
	7350	Tableware, Cutlery and Flatware
	7360	Food and Food Preparation and Serving Kits and Outfits

(*) – Indicates the National Stock Number (first four digits)

PROPERTY REQUIRING WRITTEN JUSTIFICATION* PRIOR TO TRANSFER
(By Federal Supply Class)

EQUIPMENT ITEM	NSN	EQUIPMENT DESCRIPTION
Office Machines and Data Processing Equipment		
	7410	Punched Card system Machines
	7420	Accounting and Calculating Machines
	7430	Typewriters and Office Type Composing Machines
	7440	Automatic Data Processing Systems: Industrial, Scientific, and office types.
	7450	Office Type Sound Recording and Reproducing Machines
	7460	Visible Record Equipment (e.g., rotary files, etc.)
	7490	Misc. Office Machines (e.g., cash registers, check machines, etc.)
Office Supplies and Devices		
	7510	Office Supplies
	7520	Office Devices and Accessories
	7530	Stationary and Record Forms (excludes standard forms approved for Government wide use)
Musical Instruments, Phonographs, and Home-Type radios		
	7710	Musical Instruments and Accessories
	7730	Phonographs, Phonograph records, radios, and television sets: Home-Type
Recreational and Athletic Equipment		
	7810	Athletic and Sporting Equipment
	7830	Toys, Games, Recreational, and Gymnastic Equipment
Cleaning Equipment and Supplies		
	7910	Floor Polishers, Vacuum Cleaners, Brushes, Brooms, and Mops
	7930	Cleaning and Polishing Compounds and Preparations
Brushes, Paints, Sealers, and Adhesives		
	8010	Paints, Paint Brushes, dopes, Varnishes, and Related Products
	8030	Preservative and Sealing Compounds
	8040	Adhesives
Containers, Packaging, and Packing Supplies		
	8140	Ammunition and Nuclear Ordnance Boxes, packages, and Special
Textiles, Leather, Furs, Apparel, and Findings, Tents and Flags		
	8305	Textiles, Leather, Fur, Flags and Pennants
	8340	Tents and tarpaulins
Clothing and Individual Equipment		
	8420	Underwear and Nightwear, Men's
	8445	Hosiery, Hand wear, Underwear, and Clothing Accessories: Women's
	8460	Luggage
Agricultural Supplies		
	8710	Forage Feed, Seed and Fertilizers

(*) – Indicates the National Stock Number (first four digits)

PROPERTY REQUIRING WRITTEN JUSTIFICATION* PRIOR TO TRANSFER

(By Federal Supply Class)

EQUIPMENT ITEM	NSN	EQUIPMENT DESCRIPTION
Live Animals	8820	Live Animals and Related Animal Furnishings (Includes Saddlery, Harness, Whips
Nonmetallic Crude and Fabricated Materials		
	9310	Paper and Paperboard
	9320	Rubber Fabricated Materials
	9330	Plastics Fabricated Materials
	9340	Glass Fabricated Materials
	9350	Refractories and Fire Surfacing Materials
Metal Bars, Sheets, and Shapes		
	9505	Wire, Nonelectrical, Iron and Steel
	9510	Bars and Rods, Iron and Sled
	9515	Plate, Sheet, and Strip, Iron and Steel
	9520	Structural Shapes, Iron and Steel
	9525	Wire, Nonelectrical, Nonferrous Base Metal
	9530	Bars and Rods, Nonferrous Base Metal
	9535	Plate, Sheet, Strip, Foil: Nonferrous Base metal
	9540	Structural Shapes, Nonferrous Base Metal
	9545	Plate, Sheet, Strip, Foil, and Wire: Precious Metal
Primary Metal Products		
	9630	Additive Metal Material and Master Alloys
	9640	Iron and Steel Primary and Semi-finished Products (e.g., ingots, pigs, billets, etc.)
	9650	Nonferrous Base Metal Refinery and Intermediate Forms Ores and Natural and Synthetic Minerals.

(*) - Indicated the National Stock Number (first four digits)