

SAMPLE

INVITATION TO ACCOMPANY AN APPRAISER

September 27, 2023

Mrs. Elizabeth Richards  
4143 Gus Young Avenue  
West Linn, Louisiana 70801

Dear Mrs. Richards:

I have been requested by the City of West Linn to prepare an appraisal of your property on Gus Young Avenue. I will visit the property on October 4, 2004. If you wish to accompany me, please phone me at (225) 331-4705 to arrange a mutually convenient time. If I do not hear from you by October 1, I will attempt to contact you by phone. If you do not make contact by October 3, I will assume that you do not wish to come with me when I go to inspect your property.

Sincerely,

Robert Baxter  
Senior Appraiser

cc: City Secretary  
City of West Linn, Louisiana

**MUST BE SENT CERTIFIED/REGISTERED MAIL**

**RETURN RECEIPT REQUESTED**