



BOBBY JINDAL
GOVERNOR

PAUL W. RAINWATER
COMMISSIONER OF ADMINISTRATION

State of Louisiana

Division of Administration
Office of State Purchasing

ADDENDUM NO. 1 September 6, 2012

Your reference is directed to File No. T28439EP, Solicitation No. 2250575 scheduled to be opened at 10:00 A.M. CST on September 19, 2012 for Property Insurance Program through the Office of Risk Management for Louisiana State University and Agricultural and Mechanical College

Below is a written inquiry received regarding premises inspections:

Question: Will boiler markets be allowed to inspect the insured premises prior to the proposal? If so, please furnish contact info.

Answer: Yes. Please send the following information no later than 4:00 P.M. CST on Tuesday, September 11, 2012 to Janelle.Brown@la.gov :

1. Name of the person and company that will be present for inspection.
2. Identify the buildings by name and/or equipment to be inspected.
3. Date and time vendor would like to schedule an appointment.

Once an appointment has been accepted and confirmed by LSU you will receive confirmation through an email with further instructions.

NOTE: Other written inquiries received will be answered in accordance with RFP page 7, 1.3 Schedule of Events, Deadline to Answer Written Inquiries.

This addendum is hereby officially made a part of the referenced proposal.

ACKNOWLEDGMENT: If you have already submitted your proposal and this Addendum does not cause you to revise your proposal, you should acknowledge receipt of this Addendum by identifying your business name and by signing where indicated. You may return this Acknowledgment by mail to: Office of State Purchasing, P.O. Box 94095, Baton Rouge, LA 70804-9095, by hand delivery or courier to: Office of State Purchasing, 1201 N. Third Street, Claiborne Building, Suite 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-8688. The State reserves the right to request a completed Acknowledgement at any time. Failure to execute an Acknowledgment shall not relieve the proposer from complying with the terms of its proposal.

Addendum Acknowledged/No changes:

For: _____ By: _____

REVISION: If you have already submitted your proposal and this Addendum requires you to revise your proposal, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be delivered prior to proposal opening in a sealed envelope marked with the file number, the proposal opening date and time either by mail to: Office of State Purchasing, P. O. Box 94095, Baton Rouge, LA 70804-9095, or by hand delivery or courier to: Office of State Purchasing, 1201 N. Third Street, Claiborne Building, Suite 2-160, Baton Rouge, LA 70802, or by fax to: (225) 342-8688. Electronic transmissions other than by fax are not being accepted at this time.

Revisions received after proposal opening shall not be considered and you shall be held to your original proposal.

Revision: _____

For: _____ By: _____