

**Property Exposure Update/Reporting Form**  
**Non-State Owned Movable Property Values**  
**Office Of Risk Management – State Agency Movable Property System (Stamps)**

<b>NOTE:</b>	USE THIS FORM TO ADD MOVABLE PROPERTY (CONTENT) VALUES FOR BUILDINGS NOT ALREADY INDICATED ON THE COMPUTER PRINTOUT OR TO ADD ADDITIONAL EXPOSURE CATEGORIES TO BUILDINGS ALREADY INDICATED ON THE COMPUTER PRINTOUT. <b>DO NOT USE TO INSURE ACTUAL BUILDING STRUCTURE.</b>				
STATE AGENCY NAME:			ORM LOCATION CODE:		DATE SUBMITTED:
SUBMITTED BY:		TITLE			PHONE NUMBER:

BUILDING INFORMATION				SQUARE FOOTAGE INFORMATION		NON-STATE OWNED MOVABLE PROPERTY VALUES (PLEASE ROUND FIGURES TO WHOLE NUMBERS)				
THE FOLLOWING INFORMATION MUST BE PROVIDED FOR EACH BUILDING				GROUND FLOOR SQUARE FOOTAGE	TOTAL SQUARE FOOTAGE	MOBILE STRUCTURES	FINE ARTS	LIVESTOCK	COMPUTER EQUIPMENT	BOATS (26 FEET OR LESS)
1. BUILDING IDENTIFICATION NUMBER:										
2. PARISH CODE:		3. FLOOD ZONE:								
4. OWNER OF THE BUILDING: (IF STATE OWNED, INDICATE WHICH STATE AGENCY)										
5. BUILDING NAME (IF APPLICABLE)										
6. PHYSICAL STREET ADDRESS (NOT P. O. BOX) CITY AND STATE										
7. ARE EMPLOYEES HOUSED AT THIS LOCATION?		YES	NO							
7A. IF "YES", ARE EMPLOYEES CONTRACT EMPLOYEES?		<input type="checkbox"/>	<input type="checkbox"/>							
8. IF ANSWER TO ITEM "7" & "7A" IS NO, IS THIS WAREHOUSE SPACE?		<input type="checkbox"/>	<input type="checkbox"/>							
8A. IF ANSWER TO ITEM "8" IS YES, IS THIS MINI-WAREHOUSE SPACE?		<input type="checkbox"/>	<input type="checkbox"/>							
						MISCELLANEOUS CATEGORIES (PLEASE ROUND FIGURES TO WHOLE NUMBERS)				
						BUSINESS INCOME	REGISTERED MAIL/ PARCEL POST	LPFA THIRD PARTY FINANCING	FLOOD-OTHER CONTENTS	
RETURN COMPLETED FORM TO:		UNDERWRITING UNIT, OFFICE OF RISK MANAGEMENT, POST OFFICE BOX 91106, CAPITOL STATION, BATON ROUGE, LOUISIANA 70821-9106								