



State of Louisiana
DIVISION OF ADMINISTRATION
OFFICE OF STATE PURCHASING

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GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

M E M O R A N D U M

Date: May 15, 2002
To: All Department Secretaries and Elected Officials
From: Denise Lea
Director of State Purchasing
RE: Commodity Based Procurement Policy Revision

The Commodity Based Procurement Policy issued September 3, 1996 and revised October 1, 1996 requiring use of AGPS for Low Dollar Orders (LDOs) is hereby amended to include the following exception to the policy:

1. Purchases made with the LaCarte Procurement Card have been approved as exceptions to the policy based on the fact that these purchases directly interface with AFS. This approval is retroactive to August 15, 2000, the official implementation date of the LaCarte Purchasing Card Program.

The purpose of this memorandum is to notify all executive branch departments and agencies (currently reflected as full ISIS users) that the official state policy regarding Commodity Based Procurement has been revised. I urge you to notify your agency fiscal and procurement personnel of this revision.

c: Whit Kling, Deputy Undersecretary