

**Note: Three (3) executed originals are required.**

PARISH/COUNTY OF \_\_\_\_\_

STATE OF \_\_\_\_\_

**ASSIGNMENT OF CONTRACT**

BY: \_\_\_\_\_, Assignor

TO: \_\_\_\_\_, Assignee

BEFORE ME, Notary, and the undersigned witnesses, personally came and appeared: \_\_\_\_\_, duly authorized to act on behalf of Assignor, who declared that, for good and valuable consideration, receipt of which is acknowledged, Assignor assigns, transfers and delivers all rights, title and interest Assignor may have under the following described contract:

Purchase Order or Contract No: All open orders in electronic purchasing system at this time of assignment approval.

RE: \_\_\_\_\_

TO: \_\_\_\_\_  
(Assignee Company Name & Address)

its successors or assigns, and further personally came and appeared: \_\_\_\_\_, who declared to be duly authorized to act on behalf of assignee, thereby accepting each and every condition and obligation of the above described contract and agreeing to timely and fully perform all the requirements of the contract and agreeing to be bound thereby unto the State of Louisiana.

Assignor acknowledges that acceptance of this assignment by the State of Louisiana does not release Assignor of its obligation under the above described contract, and if Assignee should default in any manner, the State of Louisiana may pursue all available remedies against assignor or assignee, or both, at its option.

Assignor and Assignee further acknowledge that this assignment does not become effective and binding on the State of Louisiana until such time as it is approved and accepted by the Assistant Commissioner of Administration as evidenced by his signature below.

THUS DONE AND SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

\_\_\_\_\_  
Assignor (Signature)

\_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Assignee (Signature)

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
Title

The foregoing Assignment of Contract is approved and accepted on behalf of the State of Louisiana, in Baton Rouge, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
COMMISSIONER OF ADMINISTRATION