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PROFESSIONAL AND OCCUPATIONAL STANDARDS

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Title 46
PROFESSIONAL AND OCCUPATIONAL STANDARDS
Part LXXXVII. Watchmakers

**Chapter 1. Board of Examiners in
Watchmaking**

§101. Meetings of the Board

A. The Board of Examiners in Watchmaking for the State of Louisiana shall meet twice a year at the State Capitol, in the City of Baton Rouge; one annual meeting shall be in August for the purpose of electing a chairman and a secretary for the next year; and during the first half of the year at which time the board shall approve the annual report of its proceedings to be furnished the governor in accordance with R.S. 37:1590; in addition thereto special meetings of the board may be called either by the chairman or the secretary or by a majority of the members of the board by giving a five day written notice to the other members of the board.

B. Order of Business. Whenever there is a quorum present at a duly called meeting of the Board of Examiners in Watchmaking, the chairman of the board, or, if he is absent, the secretary, shall preside and declare a quorum present and the order of business at each meeting unless dispensed with by the board, shall generally be as follows:

1. the roll call of officers and members;
2. reading of the minutes of the previous meeting;
3. reading by secretary of all communications addressed to the board or members of the board;
4. financial report by the secretary;
5. reading of bills by the secretary;
6. applications reviewed and acted upon by the board;
7. examination of applicants;
8. unfinished business;
9. new business;
10. recognition of registered watchmakers and guests attending the board meeting;
11. for the good of all registered watchmakers within the state of Louisiana; (At this time any registered watchmaker in good standing may be heard by the board. Any registered watchmaker against whom the board has taken any disciplinary action may be heard by the board.)
12. when examinations held—determination of results of same;
13. adjournment.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1585.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§103. Domicile

The establishment of the office of the secretary of the Board of Examiners in Watchmaking at Monroe, Louisiana, Rt. 1, Box 185, the domicile of the present secretary is approved; and hereafter, the office of the secretary shall always be at the domicile of the secretary of the Board of Examiners in Watchmaking.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1585.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

**§105. Powers and Authority of Secretary and
Chairman**

A. The secretary of the Board of Examiners in Watchmaking is hereby authorized to endorse without recourse in the name of the board in Examiners in Watchmaking, checks and drafts, received by the board in its operation, for deposit with any bank designated by the board or for deposit with the state treasurer of the state of Louisiana.

B. Either the chairman or the secretary, or both, of the board are authorized to sign the necessary requisitions and orders for obtaining the necessary equipment and supplies used in the operation of the board and authorized by the board, and likewise to sign the necessary warrants in payment thereof, the salaries, and the other expenses incidental to the operation of the board.

C. The secretary of the board is authorized to hire assistants necessary to keep the books of the board or necessary to do the typing, filing or other clerical work in connections with operating the office of the secretary of the Board of Examiners in Watchmaking with board approval.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1588.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

Chapter 3. Applicants

§301. Registration

A. The statutory law on watchmaking, R.S. 37:1581, et seq., prohibits any one from engaging in watchmaking other

than the registered watchmaker and registered apprentice watchmakers.

B. The board recognizes only two ways of learning the watchmaking trade:

1. Study in an accredited school, for at least 18 months, combined with one year apprentice experience.

2. A genuine four-year apprenticeship during which time the apprentice watchmaker must be indentured to a registered watchmaker.

C. Before a learner can be legally employed he must be registered with the Board of Examiners in Watchmaking for the State of Louisiana. Applications may be received from the secretary of the board. No apprentice will be considered until the rules and regulations have been conformed with and the application for certificate of registration approved. The cost of registration as an apprentice is \$2. 00 per year payable to the Board of Examiners in Watchmaking. In addition thereto applicants for an apprentice certificate are required to meet with the requirements of the federal and state departments of labor by securing from the said departments and filing with same, apprentice applications and employee agreement blanks.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1592, R.S. 37:1593 and R.S. 37:1600.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§303. Apprenticeship Requirements

A. The term of apprenticeship shall be 8, 000 hours of work experience or approximately four years with approximately 144 hours per year of instruction in related trade subjects as arranged for by the approving agency in cooperation with the employer. The first 500 hours or three months of employment shall constitute the probation period.

B. A student watchmaker must attend at least 40 hours per week and receive a minimum total of 4,000 hours in an accredited school of watchmaking. In addition thereto all must serve at least one year apprenticeship under a registered watchmaker.

C. Schedule of Processes to be Taught. The employer assumes the responsibility of supervising the apprentice to insure that the designated course of study and work be completed. The apprentice shall be given such instruction and experience in the trade as will enable him to qualify as a competent mechanic. This instruction shall include the following, but not necessary in this sequence:

1. cleaning, repairing and adjusting clocks (500 hours minimum);

2. cleaning, repairing and adjusting watches (4,200 hours minimum);

3. polishing, turning, filing, grinding, fitting and making parts and general bench work (2,000 hours minimum);

4. care of stock, store service and errands (1,000 hours minimum).

D. Not more than 25 percent of the apprentice's time should be devoted to work other than the practice of learning the repairing of watches and clocks.

E. Compensation to be paid apprentice will be regulated by federal and state standards and schedules adopted by local guilds in whose jurisdiction he is training.

F. Persons having previous trade experience or schooling in approved or accredited schools recognized by the Board of Examiners in Watchmaking for the State of Louisiana, may be granted credit therefore. The amount of credit granted shall be determined by the Board of Examiners in Watchmaking for Louisiana, but in no case shall it exceed 4,000 hours. Persons completing a year and a half course at watchmaking shall be granted 4,000 hours credit. Persons who attended a school of watchmaking but who did not complete the course will not be allowed credit to exceed the actual number of days of the class attendance.

G. Not more than one apprentice to each shop, with one additional apprentice where three watchmakers are employed, except as otherwise provided in existing agreements covering working conditions.

H. The watchmaker is responsible for the apprentice's work when it concerns the board and public, and the registered watchmaker is also responsible for furthering the education of the apprentice in a sincere manner. A registered watchmaker to whom an apprentice is indentured shall not direct such apprentice's activities to business pursuits other than watchmaking tutorship for a period of more than one-fourth of the total working hours of the period spent in apprenticeship.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1600.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

Chapter 5. Examination

§501. Application for Examination

A. Upon recommendation of the employer and approval of the Board of Examiners in Watchmaking for the State of Louisiana, an apprentice who satisfactorily completes the requirements as specified shall be eligible to apply for the examination for his certificate of registration as a watchmaker with the Board of Examiners in Watchmaking.

B. Application for examinations shall be filed with the secretary at least 30 days before the date of the examinations, and shall be made on application blanks to be obtained from the secretary upon request.

C. Applicants for certificates of registration by examination shall file with the board an affidavit setting forth that he or she has not violated any of the provisions L.R.S. 37:1581, et seq.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1600, R.S. 37:1593 and R.S. 37:1592.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§503. Taking the Examination

A. The examination for certificates of registration as a watchmaker shall be held on dates specified by the Board of Examiners in Watchmaking and all applicants who have been approved by the board for the examination must be notified by registered mail of the date, time and place of said examination, said notice to be sent by the secretary of the board.

B. The examination shall consist of examining each applicant as to his practical and theoretical knowledge.

C. A limit of eight hours shall be given to all applicants to complete the practical examination and the same limit shall apply to the theoretical.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1589 and R.S. 37:1594.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§505. Grades

A. A passing grade in the examination for certificate of registration shall be an average grade of 75 percent.

B. Examination grades will not be given to the applicant on the day of examination. All grades are determined by the board during meetings at which a quorum is present and thereafter the applicant is notified by mail.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1596.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§507. Failing Examination

Person failing an examination shall be required to take an examination in all subjects in which their grades were less than 75 percent and upon receiving a passing grade in said subject and a passing average grade in the examination may be issued a certificate of registration.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1595.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§509. Withholding Certificate

The board shall reserve the right to withhold the issuance of a certificate of registration until it is satisfied that all representations made in the application are true.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1589.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§511. Re-examination

Applicants, unsuccessful in examination, shall not apply for re-examination until after the expiration of six months from the date of their examinations.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1595.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

Chapter 7. Certificate of Registration

§701. Certificate

The board shall issue only one large embossed certificate to a registered watchmaker. Upon proof, satisfactory to the board, that a certificate has been lost or destroyed, the board may issue a new certificate upon payment of two and 50/100 (\$2.50 dollars).

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1596, R.S. 37:1599 and R.S. 37:1589.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§703. Expiration

Certificate of registration shall expire on the thirtieth day of June of each year, and may be renewed for one year upon payment of a fee of \$10 for a journeyman and \$2 for apprentice certificates. Applications may be made for renewal after the first day of June of each year.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1601, R.S. 37:1602 and R.S. 37:1603.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§705. Reciprocity

A. In granting reciprocity under R.S. 37:1581, et seq., the following rules shall govern:

1. Moral and ethical character of applicant must be satisfactory.

2. Applicant shall have received his certificate by passing a regularly conducted examination and not by exemption.

3. Standards of examination, established in state wherein applicant holds a license as a registered watchmaker must be as high as those in this state.

4. The examining board of the state wherein applicant holds the license must be granting reciprocity to Louisiana

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registered watchmakers under regulations as reasonable as these.

5. Reciprocity shall not be granted until after a personal interview with the applicant by the board.

6. To obtain a certificate as a registered watchmaker from the Board of Examiners in Watchmaking in Louisiana without examination, a registered watchmaker from another state must present certificate obtained by examination.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1598.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§707. Military Personnel and Civil Defense

No certificate of registration will be revoked while the holder thereof is an active member of the military or naval forces of the United States or engaged as a civilian in the service of the federal government for national defense work during a period of national emergency or a limited national emergency, provided such holder is not, during said time, engaged in the practice of watchmaking in this state. Upon the return of the holder to the practice of watchmaking, his certificate may be renewed upon payment of renewal fee of the then current year.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1594.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

§709. Revocation

No person whose certificate of registration has been revoked for any cause shall be again registered until after he has successfully passed the examinations and fulfilled such other requirements as the board may establish or require, except in cases when the revocation was for the reason stated in R.S. 37:1602.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1605 and R.S. 37:1606.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976, The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

Chapter 9. Fees

§901. Fees

A. The board fixes the following schedule of fees to be charged by it:

1. Examination fee for certificate of registration—\$15
2. Temporary certificate of registration (temporary certificate will be issued upon receipt of \$20.00 covering certificate and examination fees)—\$5

3. Re-examination for certificate of registration—\$7.50
4. Annual renewal of certificate of registration—\$20
5. Apprentice certificate—\$2
6. Annual renewal of apprentice certificate—\$2
7. Duplicate certificate of registration—\$2.50

B. (*Note:* The law requires all fees received by the board must be remitted to the State Treasury.)

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1603.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

Chapter 11. Violations

§1101. Penalty

Any registered watchmaker who shall violate any of these rules shall be punished in accordance with R.S. 37:1609, and shall be charged with having violated the provision of said act in failing to comply with the rules and regulations authorized by R.S. 37:1589, which rules and regulations were duly adopted by the Board of Examiners in Watchmaking. This law provides that any one who shall violate any of the provisions of said act shall be punished by a fine of not less than \$20 nor more than \$100 or by imprisonment not less than 30 days nor more than 90 days, or both.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1609.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June 1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

Chapter 13. Rule Making Process

§1301. Rule Making Process

A. The Board of Examiners in Watchmaking for the state of Louisiana may amend any of the foregoing rules and regulations.

B. R.S. 37:1589 provides that regulations adopted by the board are promulgated when they have been printed and made available at the office of the board, and are effective 30 days after promulgation.

C. As a matter of courtesy the board has mailed and will continue from time to time to mail copies of the regulations to all registered watchmakers and registered apprentice watchmakers at their last known addresses as shown by the files of the board. Additional copies will, on request, be mailed to any person engaged or interested in watchmaking.

AUTHORITY NOTE: Adopted in accordance with R.S. 37:1589.

HISTORICAL NOTE: Adopted by the Department of Labor, Board of Examiners in Watchmaking, March 1951, amended June

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1976. The Board of Examiners in Watchmaking was transferred to the Department of Commerce on or before June 1976.

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