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COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of Statewide Reporting and Accounting Policy**

February 20, 2008

**MEMORANDUM OSRAP 08-12**

To: Fiscal Officers  
All ISIS Agencies

From: Afranie Adomako, CPA  
Director

Subject: Calendar Year 2007 1099 Corrections due by March 24, 2008

This is a reminder to your agency to ensure that your 1099s are correct. The 1099 data can be verified on the ISIS 4G01 (1099 Turnaround Report) and the ISIS 4G02 (1099 Adjusting Transactions by Vendor Report) reports dated January 4, 2008. OSRAP's final transmission of 1099s to the IRS for calendar year 2007 will be on March 25, 2008. Any corrections after that date will have to be filed as amendments and may be subject to penalties.

The 1099 Table was closed on January 16, 2008 and the 1099s were issued on January 18, 2008. Some Agencies have submitted corrections to OSRAP since the 1099s were issued on January 18, 2008 and we have reprocessed those 1099s.

If your agency has not requested that OSRAP make changes since the 1099s were issued on January 18, 2008 and you have corrections that need to be made this reminder applies to you.

Please e-mail any remaining corrections to James Lodge at [James.Lodge@la.gov](mailto:James.Lodge@la.gov) by the close of business March 24, 2008. 1099 corrections sent to OSRAP through February 20, 2008 do not have to be sent to us again.

If you have any questions concerning this memorandum, please call the OSRAP Help Desk at (225) 342-1097. Remember, all OSRAP memorandums and forms may be accessed through our home page at <http://www.doa.la.gov/OSRAP/index.htm>.

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