



State of Louisiana
Division of Administration
Office of State Uniform Payroll

February 15, 2008

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2008-29

TO: All State Agencies

FROM: Jena W. Cary
Director

SUBJECT: Update to OSUP Memorandum #2006-51
Break in Service for Mandatory Medicare Coverage

The definition of continuous state service, as defined by Civil Service Rule 1.10, was amended effective September 12, 2007. This memo updates the information provided in [OSUP Memorandum #2006-51](#) regarding an employee's break in service as it relates to mandatory Medicare coverage.

Effective September 12, 2007, when processing rehire or transfer-in actions, agencies should use the following information in determining if an employee has had a break in service and must participate in **mandatory** Medicare coverage.

A break in service is applicable if one of the events listed below occurs:

- the employee is hired by a state employer and prior employment was with an employer in a different political subdivision (parish, municipality, etc. and not a state employer).
- the state employee is removed, resigned or retired, and is later rehired by a state employer after one or more work days have intervened.
- on or before September 11, 2007, there was no break of one or more days, but the type of appointment status of the new job has changed. If the new job is probational or permanent, employment is continuous; if other appointment status such as a job, provisional, restricted, etc., then employment is not continuous. On or after September 12, 2007, service is continuous if there was no break of one or more days regardless of the change in appointment type.
- the employee separates for active military service in the armed forces of the United States and reemployment is not in accordance with the provisions of Civil Service Rule 8.19.
- the state employee was separated on or after June 6, 1991 by layoff and later rehired when the reemployment is not from a department preferred re-employment list (Civil Service Rule 17.25).
- the state employee was separated by layoff of more than one year.

Questions regarding mandatory Medicare coverage should be directed to Linda Yelverton at (225) 342-0026. Questions regarding the correction of employee tax models should be directed to a member of the OSUP Wage and Tax Administration Unit at _DOA-OSUP-WTA@LA.GOV or (225):

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JWC:PFJ