



State of Louisiana
Division of Administration
Office of State Uniform Payroll

July 19, 2013

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2014-02

TO: LaGov HCM Paid Agency Human Resources
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: Calendar Year 2015 OSUP Pay Period Table & OSUP Calendar

Attached are the 2015 Office of State Uniform Payroll (OSUP) processing table & calendar which cover the payroll periods from January 2015 through December 2015 and includes the following information:

Table:

- a. Pay Period number
- b. Pay Period From & To dates
- c. Check Date
Note: 12/25/2015 payday will be moved to Thursday 12/24/2015 since Friday 12/25/2015 is a Federal Reserve holiday.
- d. Insurance Month
Note: 05/29/2015 & 10/30/2015 check dates will be free of semi-monthly deductions.
- e. AFS Posting dates (regular payroll)
Note: Check date 05/01/2015 will be posted to AFS in April (04/29/2015).
Check date 10/02/2015 will be posted to AFS in September (09/30/2015).
Check date 12/24/2015 will be posted to AFS on Wednesday, 12/23/2015.

Calendar:

- a. Payday
- b. Pay Checks free of Semi-Monthly Deductions
- c. Pay Period End Dates
- d. State Holidays

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These documents, as well as calendars for prior years can be found at:

http://www.doa.louisiana.gov/osup/osup_calendars.htm.

Postings for off-cycle payments are not included on the table since these postings may occur on a daily basis. Off-cycle payments will be posted in the evening on the next business day after the date of the payment.

Questions concerning the information on these attachments may be directed to a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@la.gov or (225):

Michelle Richmond	342-5357	Desiree Jefferson	342-5377
Brandy Boyd	342-5354	Jodi Bullock	342-5345
Jessamy Charette	342-5344		

APH/MFR/pbh

Attachments: [OSUP Pay Period Table \(2015\)](#)
[OSUP Calendar \(2015\)](#)