

Office of State Uniform Payroll
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

June 8, 2016

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2016-51

TO: LaGov HCM Paid Agency Human Resources
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: Update to OSUP Memorandum #2016-27
Employee/Employer Retirement System Rates for Fiscal Year 2016/2017

Please refer to the [Retirement Contribution Rates](#) document on the [OSUP Retirement Rates](#) page for a revised listing of all retirement plans and their employee/employer rates in effect for the 2016/2017 fiscal year (pay period beginning 06/20/2016).

Retroactive adjustments processed in LaGov HCM will have the retirement contributions (employee and employer share) calculated based on the rate in effect for the period being corrected. All retroactive adjustments dated December 23, 2012 and prior require manual entries. Please contact the OSUP Wage and Tax Administration Unit (WTA) for assistance with adjustments. Retroactive adjustments that affect an Optional Retirement Plan (ORP) may also require special adjustments. Agencies must contact WTA if retroactively correcting an ORP.

The individual retirement systems should be contacted for questions regarding the appropriate plans to use when setting up employees. If you have any additional questions, please contact a member of the OSUP WTA Unit at _DOA-OSUP-WTA@la.gov or (225):

Cindy McClure	342-5346	Gary Bennett	342-1652
Tiko Ary	342-1651	Tracy Smith	219-0191
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APH:CDM/mfr