

GET YOUR W-2 **FASTER!**



ELECT TO VIEW AND PRINT YOUR W-2 ONLINE

WHY SIGN UP?

-  W-2 available in mid-January
-  View/print at your convenience
-  No worry over lost, delayed, or misplaced forms
-  Environmentally friendly

HOW TO SIGN UP

- >> Access LEO
- >> Go to 'My Info'
- >> Select 'Payment Info'
- >> Select 'Election for Online W-2'
- >> Provide your consent by December 31

This service is available to employees paid through the LaGov HCM Payroll System. For assistance making this election, contact your agency's Human Resources Office.

