

August 25, 2020

INSURANCE INFORMATION NOTICE 2021-1

SUBJECT: Preparations for Hurricane Laura

Weather forecasts indicate Louisiana will be impacted by Hurricane Laura. The hurricane is expected to make landfall late Wednesday or early Thursday with current predications that it may be a category 3 hurricane. Be aware that this event could bring a dangerous storm surge, high winds, flash flooding, urban flooding and may increase the chances of tornados as the storm system moves inland.

BE PREPARED! State agencies are encouraged to immediately take precautionary measures to elevate all movable property, including valuable papers, vehicles and heavy machinery, and equipment to higher ground to minimize the potential damage from rising water. Unplug electronics before leaving the building (when possible). If your location is prone to flooding, use sandbags or similar to help may help reduce water intrusion. Ensure personnel are aware of your agency's emergency procedure plans. Be ready and able to report property damage as soon as possible.

Should an agency sustain a loss to buildings, contents, vehicles or equipment they should promptly report their loss to **Sedgwick CMS**. Claim reporting instructions and forms can be found online. The link to the claims reporting website is <http://www.laorm.com/>.

The website will have **specific** instructions for reporting property claims due to a catastrophe event. A new procedure was implemented in June 2020 to help expedite claim notification when multiple buildings were involved. Agencies should email lastorms@sedgwick.com with their agency name(s) and agency location code(s). Sedgwick will send an agency-specific form that will allow multiple claim reporting; it will take the place of the "1st Party Losses" form.

If you are unable to access the internet or have questions on reporting your claim(s), contact Sedgwick at (225) 368-3500 or toll free at (844) 717-5566.

Should an agency require emergency remediation services to deal with water extraction and dry out, refer to the Statewide Remediation Contract to obtain these services. The link for the Statewide Remediation Contract Insurance Information Notice is:

[Insurance Information Notice 2020-3](#)

If there are any questions relating to this bulletin, please contact:

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