

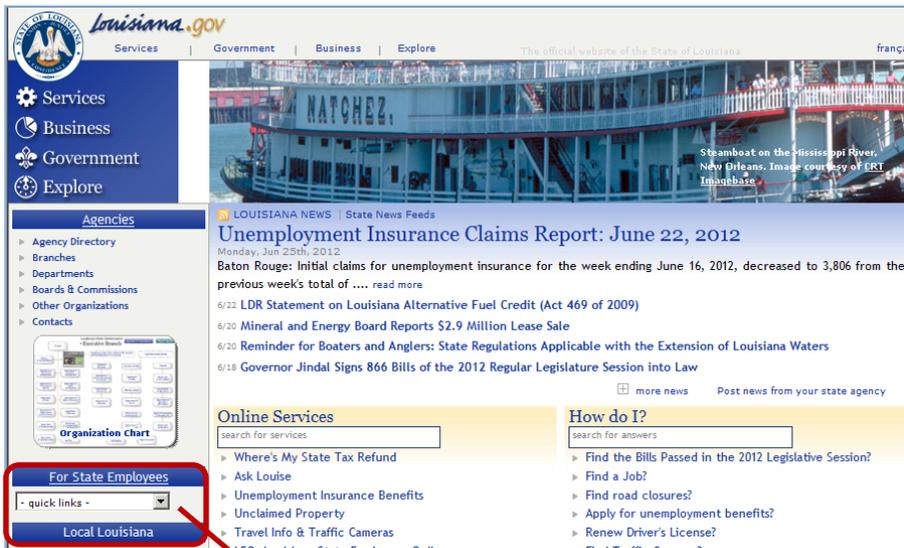
New!

Business Objects Login

Easy!

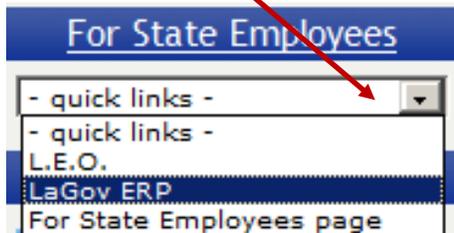
LaGov is introducing a **NEW** and **EASY** way to login to Business Objects Reports !

- ONE login screen
- ONE Password
- ONE User ID
- User can RESET own password



Login to the
State of Louisiana
website:

<http://louisiana.gov/>



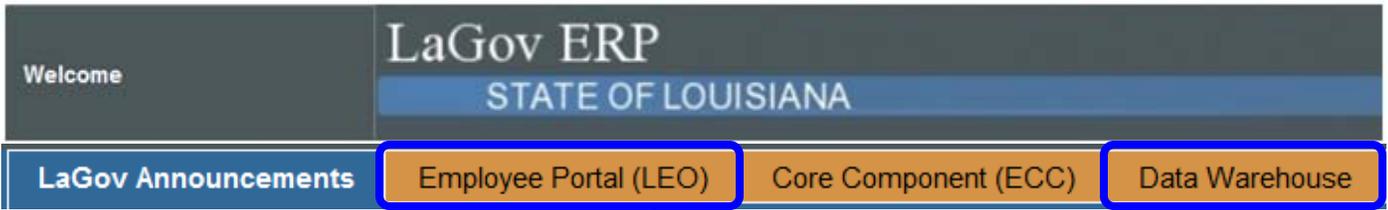
- Under **For State Employees**
Click on the **-quick links-** drop down
- Select **LaGov ERP**



Use your LEO User ID and PW !

- LEO User ID = state personnel number (P + eight digits)
- LEO Password = your secret password
- Click 

- You can now reset your own password !



- Logging on this way allows you to work in **LEO** and **Business Objects** with one sign-on. Portal tabs are displayed according to your security roles (job responsibilities).
 Click on the **Data Warehouse** tab.

- The screen opens to the **ISIS BO Announcements Page**. **Business Objects** is now part of the **LaGov Data Warehouse**.

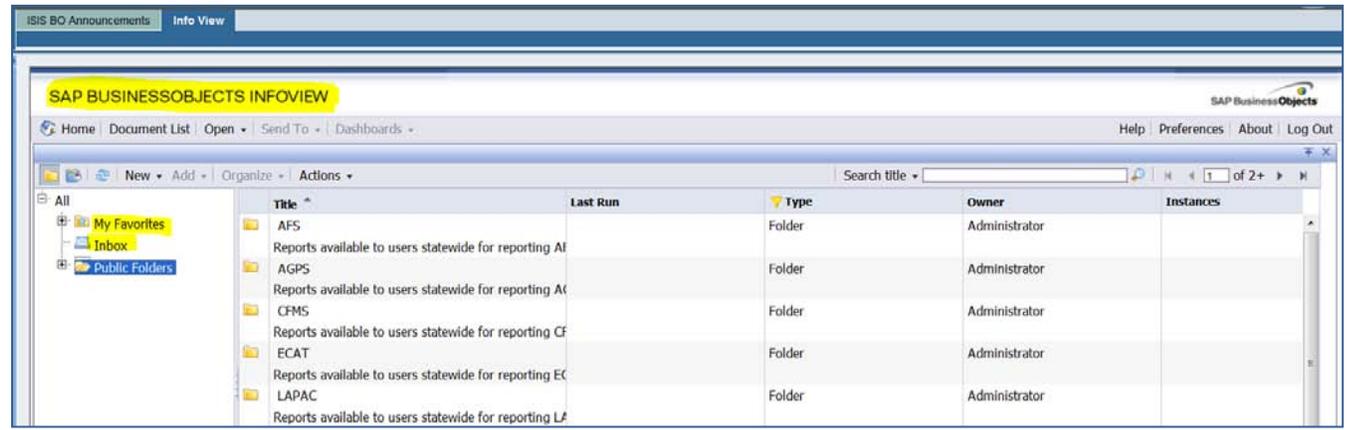


The Announcements page contains beneficial information regarding:
 system downtime new reports links to HELP documents

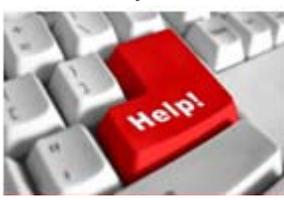
- Your Business Objects Reports are located in the **InfoView** tab.



- When you click on the **InfoView** tab, you should recognize the folder structure and be able to locate your reports. This may be a good opportunity to delete reports you no longer need in your **My Favorites** and BO **Inbox** folders.



Please let us know if you need any assistance with this new process.



Click this image to open a Web Help Ticket !