

OTS Procurement Exemption List

Updated 12-07-15

General for all Agencies:

The items listed below do not need to follow the OTS procurement procedures. They may be ordered by the agency following the agency's standard procurement procedures.

- Cellular telephone & data service: should **always** be ordered through the employee's agency telephone coordinator (TC)
- Computer cables and replacement parts (i.e. internal cards, memory, power supplies, batteries, boards, miscellaneous accessories)
- Printer supplies, consumables and replacement parts (i.e. cables, paper, toner, ink, fusers, drums, assemblies, rollers, belts, maintenance kits, internal cards)
- Keyboards/mice (wired or wireless)
- Laptop cases, batteries, docking stations
- Portable/ Removable storage for non-sensitive data (i.e. Flash drives, DVDR/CDR media)
- Computer speakers
- Audio Headsets and microphones
- Uninterruptable Power Supplies (UPS) – Desktop models only, replacement batteries (desktop), Surge Suppressors
- Audio Visual Equipment and replacement parts (i.e. large screen monitors for projection or TV use, switchers, A/V recording)
- GPS devices (personal) for simple everyday use when accuracy is not critical
- Digital cameras
- Extension cords
- Other consumables

For DOTD Section 56, 70 Specialty Items:

- CCTV Cameras, and parts
- Video Encoders, Video Decoders, Video Servers, and parts
- Radar Vehicle Detectors, Video Vehicle Detectors, Blue Tooth Vehicle Detectors, and parts
- Highway Advisory Radios and parts

- Zetron Alarm Systems and parts
- Permanent/Portable Dynamic Message Signs and parts
- Ramp Meter Equipment and parts
- Electronic Toll Collection equipment and parts
- Outdoor Licensed/Unlicensed microwave radios, Ethernet radios, T1 radios, and parts
- 700mhz two way radios, and parts
- Cellular Modems, antennas, and parts
- Fiber Optic Regens, cables, patch panels, splice enclosures, and parts
- Equipment cabinets, fans, A/C, Surge Suppression, solar panels, batteries, and parts
- Edge switches, hub site switches and parts
- Cisco switches 3xxx level and smaller for Traffic Cameras and Microwave
- Power supplies for all levels of Cisco switches
- TMC operator console furniture
- Server Racks, Rack Power Supplies, Rack Fans, and Rack Mounting Hardware at various microwave and TMC sites.
- Toll Collection Servers (until they move to IT)
- Toll Collection Lane and Field Equipment
- Bluetooth Readers for Travel Time *

For DOC

- CCTV Cameras, and parts
- Video Encoders, Video Decoders, Video Servers, and parts
- 700mhz two way radios, and parts
- Fiber Optic Regens, cables, patch panels, splice enclosures, and parts
- Equipment cabinets, fans, A/C, Surge Suppression, solar panels, batteries, and parts
- Cisco switches 3xxx level and smaller for CCTV Cameras and Fiber fence
- Server Racks, Rack Power Supplies, Rack Fans, and Rack Mounting Hardware for CCTV and Fiber fence.
- Fiber fence controllers, servers and software.
- Physical access control systems

For Department of Revenue

- Printers on 4th floor (especially MICR)
- IBML Scanners
- Pitney Bowes mail machine

For Department of Children and Family Services

- Card Swipes
- ID Badge Printers

For Department of Public Safety

- Compound Video Surveillance equipment: Video Encoders, Video Decoders, Video Servers, and parts
- ID card printers, readers

For Department of Health and Hospitals

- Credit Card Readers for Parish Health Units
- Adaptive/specialized telecommunication equipment for Louisiana Commission for the Deaf
- Program Shared Data/Database Purchases
- OPH clinic Electronic Health Record system Topaz signature pads
- OPH lab barcode scanners