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PAUL W. RAINWATER
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Information Services

June 15, 2011

ISIS Memorandum 11-011

To: ISIS Agency Liaisons
Fiscal Officers
Purchasing and Contract Management Personnel

Subject: AFS, AGPS, and CFMS Systems Unavailable Friday, July 1, 2011

Agencies will not have access to the ISIS AFS/AGPS/CFMS systems Friday, July 1 as part of the June 30 year-end close procedures.

The monthly close for accounting period 12 11 will run on the evening of July 1. Monthly reports will be available in BUNDL for agencies the next day. The ISIS security lockout will be removed on July 2. This will allow all user agencies to process transactions in accounting period 01 12 for BFY 2012 and in accounting period 13 11 for BFY 2011. Transactions charged to accounting period 01 12, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS/AGPS/CFMS systems will resume the normal daily/weekend operational schedule on Saturday, July 2.

Please refer to OSRAP Memorandum 11-31 for close procedures. For more information, call the OSRAP Help Desk at 225-342-1097.

If you have any questions or concerns, please call the ISIS Help Desk at (225) 342-2677.

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