OSRAP MEMORANDUM 17-07

TO: Fiscal Officers
   All ISIS Agencies

FROM: Afranie Adomako, CPA
       Director of Management and Finance DOA

SUBJECT: 2016-2017 ISIS Calendar

Attached is the 2016-2017 ISIS calendar. The calendar covers the periods from June 2016 through August 2017. Please note that payroll off-cycles and reversals post daily to AFS.

Just a reminder, AFS checks are printed on Tuesdays and Fridays. Electronic Fund Transfers (EFT’s) and Electronic Vendor Payments (EVP’s) are processed daily. If a holiday occurs on the day before or the day of a scheduled check print, we will only print checks once that week. EFT’s are not processed on holidays.

Any questions concerning the calendar should be addressed to the OSRAP Helpdesk at (225) 342-1097.

AA:cwc

Attachment
2016 - 2017 ISIS CALENDAR

S M T W T F S

**AFS CUTOFF**
**PAYCHEKS ISSUED**
**AGENCY CUTOFF PRIOR YEAR**
**PAYCHEKS ISSUED & FREE OF SEMIMONTHLY DEDUCTIONS**
**STATE HOLIDAY**
**AFS POSTING DATE - PAYCHECKS**

* Void/Supplemental posted everyday
** AFS checks print Tuesdays/Fridays
*** EFT’s and EVP’s are processed daily