

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Technology Services

June 7, 2017

ISIS Memorandum 17-003

To: ISIS Agency Liaisons
Fiscal Officers
Financial Management Personnel

Subject: AFS System Unavailable Saturday, July 1, 2017

Agencies will not have access to the ISIS AFS system Saturday, July 1 as part of the June 30 year-end close procedures.

The monthly close for accounting period 12 17 will run on the evening of July 1. Monthly reports will be available in BUNDL for agencies the next day. The ISIS security lockout will be removed on 7/2/17, after the June 30 close processes are complete, to allow all user agencies access to process transactions in accounting period 01 18 for BFY 2018 and in accounting period 13 17 for BFY 2017. Transactions charged to accounting period 01 18, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS system will resume the normal daily/weekend operational schedule on Monday, July 3rd, after the June 30 close processes are complete.

If you have any questions or concerns, please call the ISIS Help Desk at (225) 342-2677.

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