

# Request for FP&C Concurrence in Advertisement for Bids or Solicitation for Proposals

Project Number:	Agency Name:
Project Name:	Agency Address:
Site Code:	Agency Contact:
Building ID:	Email:

To be completed by \_\_\_\_\_

The following information is attached and the \_\_\_\_\_ requests FP&C's concurrence in the Advertisement for Bids or Solicitation for Proposals

- Final construction documents (plans and specifications) (*Digital submittal is acceptable*)
- Confirmation of Building Value and Requirements for Builders Risk Insurance.
- Draft Advertisement for Bids + Bid Form / Unit Price Form (Current Version) or Proposal Form / Unit Price Form
- Statement of Probable Costs (*Dated within 30 Days of request*)
- Demolition Approval Letter
- Historic Building / District Certificate of Appropriateness from State Historic Preservation Officer (SHPO)
- Fire Marshal / Louisiana Building Code / Office of Public Health Review, etc. Letters
- Certification that the provisions of the FPC Instructions on Roofing Systems have been followed.
- Other \_\_\_\_\_

Agency: \_\_\_\_\_  
*(Agency Signature\*)*

Date: \_\_\_\_\_

**\*Agency Signature certifies that all provisions of the CEA have been met.**

\_\_\_\_\_  
*(Type or Print Name)*

To be completed by FP&C and returned to \_\_\_\_\_

- FP&C concurs in Advertisement for Bids or Solicitation for Proposals
  - FP&C does not concur in Advertisement for Bids or Solicitation for Proposals  
Reason: \_\_\_\_\_  
\_\_\_\_\_
- ( \_\_\_\_\_ *must resolve and then submit another Request for FP&C Concurrence in Advertisement for Bids*)

FPC Project Manager: \_\_\_\_\_  
*(Signature)*

Date: \_\_\_\_\_

Remit to: FPC-CEA@la.gov  
Division of Administration  
Facility Planning & Control  
1201 N 3<sup>rd</sup> St Suite 7-120  
Baton Rouge, LA 70802