

# **ARCHITECTURAL SERVICES WANTED**

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Wednesday, May 23, 2018**. (Your attention is called to the 2:00 p.m. deadline -- exceptions WILL NOT be made). Applications shall be submitted on the standard form LASB - 1 - 2007 Edition only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <http://www.doa.la.gov/Pages/ofpc/Index.aspx>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT submit both printed and e-mail copies. Any application submitted by both means will be discarded.**

## **1. Replace Office Building, Rockefeller Wildlife Refuge, Grand Chenier, Louisiana, Project No. 16-513-17-01, WBS F.16000149.**

This project consists of a new approximately 11,000 sf elevated single-story office to replace the existing Rockefeller Wildlife Refuge office. The program includes a lobby/reception area, offices, conference room, computer/printer room, restrooms, supply storage, breakroom, elevator along with associated sitework including landscaping, site utilities, and drives/parking for staff and public. The design shall comply with all current regulatory requirements. The Percent for Universal Design program will apply to this project. The Designer will identify and develop features that utilize universal design principles and incorporate them into the project. The cost of these features will be at least 2% of the estimated construction cost. The Percent for Art program will also apply to this project and the Designer will cooperate with the selected artist to incorporate the artwork into the project. The existing office shall be demolished as part of the project scope. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$5,412,000.00** with a fee of approximately **\$418,468.00**. Contract design time is **300** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$500.00** per day will be assessed. Further information is available from **Mr. Charles Funderburk - Facility Planning and Control, 1201 North Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-219-4124.**

## **2. Remove and Replace Skylight, School of Design, Louisiana State University, Baton Rouge, Louisiana, Project No. 18-0130, WBS N/A.**

This project consists of replacement of the existing 1200 sf roof skylight on the LSU Design Building which covers the 4 story building atrium that is located on the Louisiana State University Baton Rouge campus. The skylight in its entirety will be replaced with a new roofing structure above the atrium with windows on all sides that will provide natural lighting in the atrium space. Leaking from the skylight panels has resulted in interior moisture damage to the atrium walls. Repairs to address this damage are included in the project. The new roof and window wall structure must meet current wind code requirements, and the LSU and State of Louisiana design standards and warranties. Consideration of moving the fourth floor walls from a code perspective and lighting upgrades in the atrium are to be part of the scope. Construction work will be required to coordinate with any University and Design School departmental activities. Asbestos containing materials may be present in roofing components and field survey and inspection will be required. The Designer shall prepare and submit all required drawings to Louisiana State University in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$800,000.00** with a fee of approximately **\$78,798.00**. Contract design time is **240** consecutive calendar days; including **80** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Mr. Roger Husser - Louisiana State University; 225-578-0803.**

**3. Replace Roof, Health & Physical Education Building, Louisiana State University-Shreveport, Shreveport, Louisiana, Project No. 01-107-06B-11, WBS F.01003758.**

This project consists of the removal and replacement of the approximately 57,700 sf multi-level built-up roof system on the two story Health & Physical Education building located on the Louisiana State University-Shreveport campus. The insulated metal panel system for roof-to-roof transitions, which has corroded and failed, will be addressed to protect the building from moisture infiltration. The expansion joint caps will be replaced. The new roof will be the State of Louisiana approved 20-year SBS modified bitumen roofing system in accordance with the manufacturer's recommendations. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$750,490.00** with a fee of approximately **\$57,424.00**. Contract design time is **180** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Ms. Sara McCann - Facility Planning and Control, 1525 Fairfield Avenue, Suite #650, Shreveport, LA 71101; 318-676-7984.**

**4. Renovation of Indoor Firing Ranges, Louisiana National Guard Armories, Statewide, Louisiana, Project No. 22201804172, WBS N/A.**

This project consists of interior renovations to 32 Indoor Firing Ranges [approximately 2,000 sf each] throughout the State. The project will consist of three phases: Phase I is 10 Ranges in Southern Louisiana; Phase II is 11 Ranges in Central Louisiana and Phase III is 11 Ranges in Northern Louisiana. The funds available for construction for Phase I are \$500,000. Phases II and III will be amended to the contract as funds become available and the total estimated cost for Phases II & III is \$1,000,000. The interiors of the facilities have been gutted. The scope of the renovations include: installation of lay-in ceiling & grids, lighting, ventilation fans, finishing of walls, new doors, epoxy floor finish, and installation of metal storage cages. The Designer will review all applicable codes including force protection requirements to bring the facilities to current standards. The Designer is responsible for any field surveys, topographical surveys, determination of utility locations, and similar fact-finding investigations as required for a complete project design. The facilities may remain occupied during construction. Phase I documents must be ready for bidding by July 27, 2018. A renovation factor has been included to account for multiple buildings. The Designer shall prepare and submit all required drawings to Louisiana National Guard in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$500,000.00** with a fee of approximately **\$51,239.00**. Contract design time is **40** consecutive calendar days; including **10** days review time. Thereafter, liquidated damages in the amount of **\$300.00** per day will be assessed. Further information is available from **COL (Ret) Michael Deville - Louisiana Military Department, Michael.p.deville.nfg@mail.mil; 318-641-5909.**

**5. Renovations to Kitchen, Louisiana Supreme Court, New Orleans, Louisiana, Project No. 23-949-18-LASC, WBS F.23000004.**

This project consists of renovations to the existing first floor Kitchen and Pantry at the Louisiana Supreme Court. Scope includes, but is not limited to: new floor and ceiling finishes, lighting, cabinets and countertops, built-in appliances, range hood exhaust, fire suppression system, modifications to HVAC components, painting, movable kitchen equipment, and lockable storage units. Selected Designer will be expected to utilize the services of a commercial kitchen consultant. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$354,500.00** with a fee of approximately **\$25,831.00**. Contract design time is **100** consecutive calendar days; including **33** days review time. Thereafter, liquidated damages in the amount of **\$75.00** per day will be assessed. Further information is available from **Mr. Perry Sims - Facility Planning and Control, 1201 North Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-342-4251.**

**GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:**

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the designer's contract is signed. Proof of coverage will be required at that time.

#### **SCHEDULE**

#### **LIMITS OF PROFESSIONAL LIABILITY**

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at [www.doa.la.gov/Pages/ofpc/Index.aspx](http://www.doa.la.gov/Pages/ofpc/Index.aspx).

**ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAT SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.**

Applications shall be delivered or mailed to :

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**LOUISIANA ARCHITECTS SELECTION BOARD  
c/o FACILITY PLANNING AND CONTROL**

<b>Deliver:</b>	<b>Mail:</b>
<b>1201 North Third Street</b>	<b>Post Office Box 94095</b>
<b>Claiborne Office Building</b>	<b>Baton Rouge, LA 70804-9095</b>
<b>Seventh Floor, Suite 7-160</b>	<b>E-Mail:</b>
<b>Baton Rouge, LA 70802</b>	<b>selection.board@la.gov</b>

**Use this e-mail address for applications only. Do not send any other communications to this address.**

The tentative meeting date for the Louisiana Architectural Selection Board is **Wednesday, June 6, 2018 at 10:00 AM at Claiborne Building, 1201 North Third Street, Room 1-153 (Iowa Room), Baton Rouge, LA 70802.**