

LANDSCAPE ARCHITECTURAL SERVICES WANTED

Applications for LANDSCAPE ARCHITECTURAL Services for the following projects will be accepted until **2:00 p.m., Wednesday, April 10, 2024.**

(Your attention is called to the 2:00 p.m. deadline -- exceptions WILL NOT be made). Applications shall be submitted on the standard LSB - 1 (September 2019 edition) only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the Office of Facility Planning and Control and on the Selection Board page of the Facility Planning & Control website at <https://www.doa.la.gov/doa/fpc/selection-boards/>. Do not attach any additional pages to this application. Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded. One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. DO NOT submit both printed and e-mail copies. Any application submitted by both means will be discarded.

1. Landscaping and Site Improvements, New Orleans Jazz Museum at the Old U.S. Mint, New Orleans, Louisiana, Project No. 06-263-07B-03, F.06002232.

The project consists of improvements to the 74,700 s.f. grounds of the New Orleans Jazz Museum at the Old U.S. Mint. Additionally, it involves establishing limited utility infrastructure for vendors in a 1,600 s.f. space designated for future tenant buildout within the facility. The scope of work encompasses the creation of a stage area, inclusive of a viewing space, complete with necessary foundations and utility provisions to accommodate a pre-manufactured performance stage. Furthermore, the project involves specifying and providing a covered, pre-manufactured performance stage, establishing a sculpture garden with foundational support for sculptures, an entrance gateway, monumental signage and configuring an exterior seating area tailored for dining and events. Electrical power distribution is a crucial aspect of the project, with provisions for accent lighting throughout the grounds, vendor power requirements in the 1,600 s.f. tenant buildout space and performance/lighting power for the pre-manufactured stage. Specific landscaping improvements include, but are not limited to, the installation of new planters, hardscape features and vegetation. Adjustments and extensions to existing irrigation systems are required to be incorporated as necessary to ensure seamless operation, with rerouting to accommodate new elements. To address the project's complexity, the selected Designer is required to engage structural and electrical engineers, along with stage and acoustic design consultants. The funding for this project is sourced from an EDA (U.S. Economic Development Administration) Grant, necessitating adherence to EDA grant requirements by the chosen firm. The Designer shall prepare and submit all required drawings to Facility Planning & Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The available funds for construction (AFC) are approximately **\$1,000,000.00** with a fee of approximately **\$80,566.00**. Contract design time is **240** consecutive calendar days; including **80** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Rainier Simoneaux, Facility Planning & Control, rainier.simoneaux@la.gov, (225)342-1983.**

2. Landscaping and Site Improvements, Central Louisiana Supports and Services Center, Alexandria, Louisiana, Project No. 09-340-19-04, F.09000093.

The project consists of landscaping and site enhancements at the Central Louisiana Supports and Services Center. The scope of work encompasses various components, including but not limited to, the strategic planting

of trees in both residential and administration areas, the replacement of existing fencing, the addition of facility entrance signage and the establishment of walking paths complete with associated site amenities. Moreover, the project aims to create 10-15 new parking spaces within the residential area, addressing the current needs of the facility. Site utilities exist. The location of and design considerations for the extension of utilities fall under the purview of the Designer. Additionally, the Designer is tasked with making necessary adjustments to and extending existing irrigation systems to ensure seamless operation and proper routing to accommodate the introduction of new landscaping elements. This comprehensive approach is integral to the overall success of the project, ensuring a harmonious blend of aesthetics and functionality. The Designer shall prepare and submit all required drawings to Facility Planning & Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The available funds for construction (AFC) are approximately **\$700,000.00** with a fee of approximately **\$58,126.00**. Contract design time is **180** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Rainier Simoneaux, Facility Planning & Control, rainier.simoneaux@la.gov, (225)342-1983**.

GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 (4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the Designer's contract is signed. Proof of coverage will be required at that time.

SCHEDULE

LIMITS OF PROFESSIONAL LIABILITY

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the Designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all landscape architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at <https://www.doa.la.gov/doa/fpc/>.

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAN SEVEN (7)

DAYS BEFORE THE SELECTION BOARD MEETING.

Applications shall be delivered or mailed or emailed to:

LOUISIANA LANDSCAPE ARCHITECTURAL SELECTION BOARD
c/o FACILITY PLANNING AND CONTROL

E-Mail:

selection.board@la.gov

Mail:

Post Office Box 94095

Baton Rouge, LA 70804-9095

Deliver:

1201 North Third Street

Claiborne Office Building

Seventh Floor, Suite 7-160

Baton Rouge, LA 70802

Use this e-mail address for applications only. Do not send any other communications to this address.

The meeting date for the Louisiana Landscape Architectural Selection Board is **Wednesday, April 24, 2024 at 10:00 AM** in room **1-145 James Monroe Room** of the Claiborne Building, 1201 North Third Street, Baton Rouge, LA 70802.