

**POSITIONS AUTHORIZED TO RECEIVE SHIFT DIFFERENTIAL**

**SECTION:** \_\_\_\_\_

**UNIT:** \_\_\_\_\_

Job Title: \_\_\_\_\_

Position Number: \_\_\_\_\_ Pay Grade: \_\_\_\_\_

Personnel Area of Position (4 digits ISIS code) \_\_\_\_\_

Current Incumbent (if position filled): \_\_\_\_\_

Personnel Number of Current Incumbent (if position filled): \_\_\_\_\_

In Accordance With DOA Personnel Policy Number: \_\_\_\_\_

Hourly Amount of Shift Differential: \_\_\_\_\_

Effective Date To Attach Shift Differential: \_\_\_\_\_

Effective Date To Remove Shift Differential: \_\_\_\_\_

\_\_\_\_\_  
Requested by Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Requested by Section Head

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by Appointing Authority

\_\_\_\_\_  
Date

Position Attribute Entered Or Removed From Into ISIS By: \_\_\_\_\_

Entered On (Date): \_\_\_\_\_ Removed On (Date): \_\_\_\_\_