

Office of State Buildings
State of Louisiana
Division of Administration

REVISED 04/2021

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

Contractor Access Badge Enrollment Supplemental Form

OSB Badging Office's Telephone Number: 225.219.4799

Completed and signed forms may be faxed to 225.219.9309 or emailed to Badging.Office@la.gov

Access Badge Holder Company Information

Company Name:			
Company Address:			
Company Phone Number:			
Supervisor Name:			
Supervisor Job Title:			

State Agency Contracting with Company

Agency:			
Department:			
Building Name:			
Telephone (work):			

Purpose of Work to be Performed by Contractor

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Duration Period Expected to Perform Work

Please select one of the following:			
One Month	Three Months	Six Months	Other*
<i>*If "Other," provide justification below:</i>			
Begin Date:		End Date:	