MEMORANDUM

TO: FY 2022 LCDBG RECIPIENTS
FROM: TRACI M. WATTS, DIRECTOR
LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
SUBJECT: FY 2022 LCDBG GRANTEE WORKSHOP
DATE: July 27, 2022

Congratulations on being selected as a FY 2022 Community Development Block Grant recipient! In order to provide you with the information necessary to begin implementation of your program, all grantees are required to attend an orientation workshop scheduled for August 5, 2022, in the Claiborne Building, First Floor, Room 1-136 A&B, 1201 North Third Street, Baton Rouge, LA 70802. The Chief Elected Official, Town Clerk, or Parish Administrator are required to attend. A consultant and/or engineer cannot represent a grantee at the workshop. The Authorization to Incur Costs, Application Revisions, and Grant Agreement Transmittal letter will be distributed at the conclusion of the workshop to the grantee representative.

The FY 2022 Grantee Handbook will be available on our website, https://www.doa.la.gov/doa/ocd-lga/, available beginning August 3, 2022. A printed copy will not be provided. Although Wi-Fi will be available, we suggest that attendees save a copy to a device or print a copy prior to the workshop. Consultants and engineers will be notified so they may also attend. Pre-registration for the workshop is required by all persons attending. The attached form should be completed and returned to Kristie Galy at kristie.galy2@la.gov.

Attendees can check in on August 5, 2022 beginning at 9:00 a.m. The program will begin promptly at 9:30 a.m. A break for lunch is scheduled from 11:30 a.m. to 1:15 p.m. The afternoon session will begin at 1:15 p.m. and conclude at 3:30 p.m.

Should you require special meeting accommodations, please notify the Office of Community Development prior to August 3, 2022. We look forward to seeing you at the workshop. If you need assistance or have any questions, you may contact Kristie Galy at 225-342-2800.
FY 2022 LCDBG Grantee Workshop Registration

Friday, August 5, 2022 9:00 a.m. until 3:30 p.m.

Please complete this registration form for your local government and return to Kristie Galy at Kristie.galy2@la.gov by August 4, 2022. You will receive a confirmation email from Kristie Galy indicating receipt of your registration form.

Please identify name, position (for grantees, registrants must be a Chief Elected Official, Town Clerk or Parish Administrator), email address, and phone number for any others attending on behalf of the local government. Continue on additional page if necessary.

Name: __________________________________________
Title: __________________________________________
Email Address: __________________________________
Phone: _________________________________________

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