ISIS Memorandum 22-001

To: ISIS Agency Liaisons
    Fiscal Officers
    Financial Management Personnel

Subject: AFS Extended Availability during June 30, 2022 Close

**** Please distribute this important information to all AFS Users. ****

AFS will have the following extended hours of availability:

For June 30th Close:
June 13 – June 16  7 a.m. until 8 p.m.
June 20 – June 24  7 a.m. until 8 p.m.
June 27 – June 30  7 a.m. until 8 p.m.

July 1 (Friday) – Access for Control Agencies Only
July 2 (Saturday) – Access for Control Agencies Only, until June 30th close process is complete.

This schedule is being implemented to give agencies more time to complete June 30th closing tasks. During extended hours, the AFS Help Desk will be remotely monitored June 13 – 16, June 20 – 24, and June 27 – 30.

If you have any questions or concerns, please submit a Help Ticket or call the ISIS Help Desk at (225) 342-2677 and select option 2, 2.

MO/scb