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COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of State Purchasing**

**Memorandum OSP15-02**

Date: August 15, 2014

To: Vendors, State and Quasi Agencies

From: Paul H. Holmes, Interim Director *P.H.*  
Office of State Purchasing & Travel

Subject: Merger of Office of Contractual Review with Office of State Purchasing & Travel/to be named Office of State Procurement

Act 864 of the 2014 Regular Legislative Session combines Louisiana's Procurement of Services provisions into the Louisiana Procurement Code and places all authority, duties and responsibilities under the Office of State Procurement, a new centralized purchasing agency. The Act amends and reenacts R.S.3:4(B)(1)(b) and Chapter 17 of Subtitle III of Title 39 of the Louisiana Revised Statutes of 1950 comprised of R.S.39:1551-1755, and repeals Chapter 16 of Subtitle III of Title 39 of the Louisiana Revised Statutes of 1950, comprised of R.S.39:1481-1526.

The Office of Contractual Review (OCR) and the Office of State Purchasing (OSP) will complete their merge by December 31, 2015. On January 1, 2015, the newly merged office will become the Office of State Procurement.

As we near the merger's completion, the new Office of State Procurement will launch a website that includes the agency's role and responsibilities. In the meantime, telephone numbers are still active and staff remains in place to provide purchasing and contract review services. Information on both offices is still available online; however, beginning September 1, 2014, the OCR website will re-direct users to the Office of State Purchasing and Travel website at [www.doa.louisiana.gov/osp/osp.htm](http://www.doa.louisiana.gov/osp/osp.htm). The left menu will contain a link for the Office of Contractual Review. Updates about Office of State Procurement initiatives will be posted there until the new centralized website launches.