

JOHN BEL EDWARDS
GOVERNOR



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COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Technology Services

June 2, 2020

ISIS Memorandum 20-001

To: ISIS Agency Liaisons
Fiscal Officers
Financial Management Personnel

Subject: AFS Extended Availability during June 30, 2020 Close

******Please distribute this important information to all AFS Users. ******

AFS will have the following extended hours of availability:

For June 30th Close:

June 15 – June 19	7 a.m. until 8 p.m.
June 22 – June 26	7 a.m. until 8 p.m.
June 29 – June 30	7 a.m. until 8 p.m.

July 1 (Wednesday) – Access for Control Agencies Only

July 2 (Thursday) – Access for Control Agencies Only, until June 30th close process is complete.

This schedule is being implemented to give agencies more time to complete June 30th closing tasks. During extended hours, the AFS Help Desk will be remotely monitored June 15 – 19, June 22 – 26, and June 29 – 30.

For any questions concerning this schedule, please call the ISIS/AFS Help Desk at (225) 342-2677.

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