Office of State Uniform Payroll

State of Louisiana

Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
Commissioner of Administration

November 10, 2020

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2021-24

TO: LaGov HCM Paid Agency Human Resources

and Employee Administration Staff

FROM: Andrea P. Hubbard

Director

SUBJECT: Calendar Year 2022 OSUP Pay Period Table & OSUP Calendar

Attached are the 2022 Office of State Uniform Payroll (OSUP) processing table & calendar which covers the payroll periods from January 2022 through December 2022 and includes the following information:

Table:

- a. Pav Period number
- b. Pay Period From & To dates
- c. Check Date
- d. Insurance Month

<u>Note</u>: 7/29/2022 & 12/30/2022 check dates will be free of semi-monthly deductions.

e. Posting dates (regular payroll)

<u>Note</u>: Check date 7/01/2022 will be posted on 7/01/2022 rather than the normal Wednesday posting. Check date 12/02/2022 will be posted in November (11/30/2022).

Calendar:

- a. Payday
- b. Pay Checks free of Semi-Monthly Deductions
- c. Pay Period End Dates
- d. State Holidays

These documents, as well as calendars for prior years, can be found at: http://www.doa.la.gov/Pages/osup/Payroll_Calendars.aspx.

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2021-24 November 10, 2020 Page 2

Postings for off-cycle payments are <u>not</u> included on the table since these postings may occur on a daily basis. Off-cycle payments will be posted in the evening on the next business day after the date of the payment.

Questions concerning the information on these attachments may be directed to a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@la.gov or (225):

Shaneen Watson	342-5345	Kenya Warren	342-5357
Shanna Batiste	342-5344	Jodi Bullock	342-5377
Suezett Blanton	342-5354		

APH/SW:JAW

Attachments: OSUP Pay Period Table (2022)

OSUP Calendar (2022)