

Office of State Procurement  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

TO:

FROM: Ms. Pamela Bartfay Rice, Esq.  
Assistant Director, Professional Contracts

RE: OSP Approval for JLCB  
LaGov PO/Contract # \_\_\_\_\_

The above referenced amendment has been reviewed by the Office of State Procurement. The document complies with the State Procurement Code and is ready for submission to the Joint Legislative Committee on the Budget. Upon approval of the proposed term extension, in accordance with La. R.S. 39:1615(J), please return the "Agency Memo to OSP After JLCB Approval" attached to this email.

**The amendment will not receive final approval by OSP until it has been approved by JLCB and is submitted to OSP in LaGov, Proact, or LESA, as applicable.**

If you should have any further questions/comments, please do not hesitate to contact [DOA-PChelpdesk@la.gov](mailto:DOA-PChelpdesk@la.gov).