Louisiana State Government Centrex Service Order Form (NS-2)

TC Approved _____ **Page** **1** **of** _____

AU Number _____ **Due Date** _____

Dept./Agency _____ **Prepared By** _____

Office _____ **Contact** _____

Location _____ **Tel. No.** _____

Email _____

2nd Contact _____

Tel. No. _____

Email _____

User _____ **Room No.** _____

Telephone Number _____ **AU Number** _____

FEATURES	Codes	ADD	DELETE	For OTS-NS USE ONLY		
Conf Calls	CNFER	☐	☐	Centrex Line Package	FPKG	
Call Pickup	CPKUP	☐	☐	Basic Dial Tone	BASIC	
Special Hold	HHOLD	☐	☐	Line Class Code	XL	
Call For-Var	CFWDV	☐	☐	Centrex Key	SXKEY	
Call For-D/A to	CFWDA	☐	☐	Selective Call Screening	SRG	
Call For-Busy to	CFWDB	☐	☐	# Assigned to	PFA	
Call Waiting	CWAIT	☐	☐	Touchtone	TTONE	
Interior Access only	CAT0	☐	☐			
Caller ID	CID	☐	☐			
Local Access only	CAT2	☐	☐			
Local and Long Distance Access	CAT3	☐	☐			
Toll Restriction	NOTOL	☐	☐			
Directory Listings	DLIST	☐	☐			
Extension on premise	XON	☐	☐			
Extension off premise	XOFF	☐	☐			

Remarks:

RECAP: Call Pickup Group No.

_____

OTS-NS USE ONLY

BTN: **Reg** _____ **Location Code** _____

De-Reg _____ **Project Name: PIN** _____

Switch Number _____

Rev. 03/16

Louisiana State Government Centrex Service Order Form (NS/S-2B)

Page _____ of _____

User _____ **Room No.** _____

Telephone Number _____ **AU Number** _____

FEATURES	Codes	ADD	DELETE	For OTS-NS USE ONLY		
Conf Calls	CNFER	☐	☐	Centrex Line Package	FPKG	
Call Pickup	CPKUP	☐	☐	Basic Dial Tone	BASIC	
Special Hold	HHOLD	☐	☐	Line Class Code	XL	
Call For-Var	CFWDV	☐	☐	Centrex Key	SXKEY	
Call For-D/A to	CFWDA	☐	☐	Selective Call Screening	SRG	
Call For-Busy to	CFWDB	☐	☐	# Assigned to	PFA	
Call Waiting	CWAIT	☐	☐	Touchtone	TTONE	
Interior Access only	CAT0	☐	☐			
Caller ID	CID	☐	☐			
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Toll Restriction	NOTOL	☐	☐			
Directory Listings	DLIST	☐	☐			
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Remarks:

User _____ **Room No.** _____

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Local and Long Distance Access	CAT3	☐	☐			
Toll Restriction	NOTOL	☐	☐			
Directory Listings	DLIST	☐	☐			
Extension on premise	XON	☐	☐			
Extension off premise	XOFF	☐	☐			

Remarks: