

Title 4

ADMINISTRATION

Part V. Policy and Procedure Memoranda

Chapter 1. Issuance of Policy and Procedure Memoranda C PPM Number 1

§101. Authority

A. All memoranda setting forth fiscal policy and procedures issued by the commissioner of the Division of Administration shall be compiled in manual form, with copies provided to each state agency. Copies shall be maintained by the agency head and by the chief fiscal officer for the agency. Two binders will be provided by the Division of Administration for the retention of policy and procedure memoranda.

AUTHORITY NOTE: Promulgated in accordance with R.S. 39:7.

HISTORICAL NOTE: Written by the Office of the Governor, Division of Administration, March 1, 1966, promulgated LR 1:132 (February 1975).