

February 17, 2021

INSURANCE INFORMATION NOTICE 2021-7

SUBJECT: Reporting Claims Related to Winter Freeze Event

Due to the unprecedented coast-to-coast winter storm system, Louisiana has seen historic low temperatures with ice and snowfall throughout the state. A second winter storm will impact some parts of Louisiana today (2/17) and tomorrow (2/18).

Should an agency require emergency remediation services for water extraction and dry out, refer to the Statewide Remediation Contract Insurance Information Notice, [Insurance Information Notice 2020-3](#).

To streamline claims due to the winter freeze event, please send an email to lastorms@sedgwick.com with the claim(s) notice information. The information can be within the email or attached in a spreadsheet. This reporting method will take the place of completing the "1st Party Losses" form.

Provide the contact information for the person Sedgwick should contact about the agency's claim(s) and the following information for each building that sustained damage.

1. Agency Name and ORM agency location code (4 digits)
2. Loss Date
3. Legacy Bldg. ID/Slabs Number
4. Building Name
5. ERP Business Entity Number/Building Code (6 digit number)
6. Brief Description of what happened and damage

Examples of descriptions: *Water pipes burst and there is water on the second and first floor. The floor covering and ceiling tiles are wet and some ceiling tiles have fallen;* or
A tree covered in ice fell onto the building causing a hole in the roof and two windows were damaged.

Information to help prevent or lessen freeze damage is posted online at <http://www.laorm.com/> for your reference. If you are unable to access the internet or have questions on reporting your claim(s), contact Sedgwick at (225) 368-3500 or toll-free at (844) 717-5566.

If there are any questions relating to this bulletin, please contact:

Patricia Barron, Property Claims Supervisor at 225-342-8467

Terrica London, Property Claims Supervisor at 225-342-8438

Sherry Price, Administrator – Property Claims & Disaster Management at 225-342-8466