

Agency Budget Request

FISCAL YEAR 2023–2024



Executive Department
102 — Office of Inspector General



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Signature Page	1
Operational Plan	3
Budget Request Overview	11
Agency Summary Statement	12
Total Agency	12
Program Summary Statement	19
1021 - Administrative	19
Source of Funding Summary	25
Agency Overview	25
Source of Funding Detail	26
Federal Funds	26
Expenditures by Means of Financing	32
Existing Operating Budget	32
Total Request	33
Revenue Collections/Income	34
Federal Funds	34
Justification of Differences	35
Schedule of Requested Expenditures	36
1021 - Administrative	36
Continuation Budget Adjustments	39
Agency Summary Statement	40
Total Agency	40
Continuation Budget Adjustments - Summarized	43
Program Summary Statement	50
1021 - Administrative	50
Continuation Budget Adjustments - by Program	52
Form 11655 — Non-recurring Carryforwards	52
Form 11658 — Non-Recurring Acquisitions and Major Repairs	54
Form 11659 — Standard Inflation Adjustment	56
Form 11257 — 102 - Adjustments Needed to Fund Salaries	58

Form 11263 — 102 - Acquisitions	60
Form 12576 — 102 - Professional Development	62
Form 11264 — 102 - ADA Website Upgrade	65
Technical and Other Adjustments	75
Agency Summary Statement	76
Total Agency	76
Program Breakout	77
Program Summary Statement	78
1021 - Administrative	78
New or Expanded Requests	79
Agency Summary Statement	80
Total Agency	80
Program Summary Statement	82
1021 - Administrative	82
Total Request Summary	85
Agency Summary Statement	86
Total Agency	86
Program Summary Statement	89
1021 - Administrative	89
Addenda	91
Interagency Transfers	92

Signature Page

BUDGET REQUEST

Fiscal Year Ending June 30, 2024

NAME OF DEPARTMENT / AGENCY: Office of Inspector General PHYSICAL ADDRESS: 602 North 5th Street, Ste 621
BUDGET UNIT: Office of State Inspector General Galvez Building
SCHEDULE NUMBER: 01-102 ZIP CODE: 70802
TELEPHONE NUMBER: 225-342-4262 WEB ADDRESS: https://oig.louisiana.gov/

WE HEREBY CERTIFY THAT THE STATEMENTS AND FIGURES ON THE ACCOMPANYING FORMS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

HEAD OF DEPARTMENT:  PRINTED NAME/TITLE: <u>Stephen B. Street, Jr./Inspector General</u> DATE: <u>11/01/2022</u> EMAIL ADDRESS: <u>stephen.street@la.gov</u>	HEAD OF BUDGET UNIT:  PRINTED NAME/TITLE: <u>Stephen B. Street, Jr./Inspector General</u> DATE: <u>11/01/2022</u> EMAIL ADDRESS: <u>stephen.street@la.gov</u>
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PROGRAM CONTACT PERSON: <u>Alisa Jones</u> TITLE: <u>Executive Staff Officer</u> TELEPHONE NUMBER: <u>225-342-4263</u> EMAIL ADDRESS: <u>alisa.jones@la.gov</u>	FINANCIAL CONTACT PERSON: <u>Alisa Jones</u> TITLE: <u>Executive Staff Officer</u> TELEPHONE NUMBER: <u>225-342-4263</u> EMAIL ADDRESS: <u>alisa.jones@la.gov</u>
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Operational Plan

**OPERATIONAL PLAN FORM
AGENCY (BUDGET UNIT) DESCRIPTION**

01-102 Office of Inspector General

AGENCY MISSION:

The Office of State Inspector General's principal mission as a statutorily empowered law enforcement agency is to investigate, detect, and prevent fraud, corruption, waste, inefficiencies, mismanagement, misconduct, and abuse in the agencies comprising the executive branch of state government, referred to collectively as "covered agencies". This also extends by law to contractors, subcontractors, grantees, and sub-grantees of covered agencies, and joint investigations with other law enforcement and oversight agencies.

The mission for the office is in keeping with its functions mandated in Louisiana Revised Statutes 49:220.21 through 220.26, 36:4.I, and 44:4.1.B.(34).

AGENCY GOAL(S):

1. To provide the Governor, state officials and employees, and the general public with an independent law enforcement body that will investigate fraud and corruption and make recommendations with respect to the prevention and detection of fraud, corruption, waste, inefficiencies, mismanagement, misconduct, and abuse in the executive branch of state government as authorized by LSA-R.S. 49:220.21-26.
2. To increase public confidence and trust in state government by providing the general public with a means to report concerns and have those concerns investigated as authorized by LSA-R.S. 49:220.21-26.

STATEMENT OF AGENCY STRATEGIES FOR DEVELOPMENT AND IMPLEMENTATION OF HUMAN RESOURCE POLICIES THAT ARE HELPFUL AND BENEFICIAL TO WOMEN AND FAMILIES:

The Office of State Inspector General adheres to the civil service rules and regulations that provide a human resource management program for all classified employees that includes the opportunity to have disciplinary actions reviewed to assure that they have been taken in accordance with law. In addition, the Office of State Inspector General has adopted the Division of Administration's human resource policy number 6 and 21 which provide for the granting of flexible work schedules when business necessity allows and up to 12 weeks of job-protected leave during a twelve month period to eligible employees under the provisions of the Family and Medical Leave Act of 1993 (FMLA).

OPERATIONAL PLAN FORM PROGRAM DESCRIPTION

PROGRAM NAME: 1000 - Office of Inspector General

PROGRAM AUTHORIZATION:

Authorization for the functions provided for the Office of State Inspector General is found in Louisiana Revised Statutes 49:220.21 through 220.26, 36:4.I, and 44:4.1.B.(34).

PROGRAM MISSION:

The Office of State Inspector General's principal mission as a statutorily empowered law enforcement agency is to investigate, detect, and prevent fraud, corruption, waste, inefficiencies, mismanagement, misconduct, and abuse in the agencies comprising the executive branch of state government, referred to collectively as "covered agencies". This also extends by law to contractors, subcontractors, grantees, and sub-grantees of covered agencies, and joint investigations with other law enforcement and oversight agencies.

PROGRAM GOAL(S):

1. To provide the Governor, state officials and employees, and the general public with an independent law enforcement body that will investigate fraud and public corruption cases, work with federal and state prosecutors to obtain criminal indictments and convictions whenever criminal burdens of proof can be met, and make recommendations with respect to the prevention and detection of fraud, corruption, waste, inefficiencies, mismanagement, misconduct, and abuse in state government.
2. To increase public confidence and trust in state government by providing the general public with a means to report concerns and have those concerns investigated as authorized by LSA-R.S. 49:220.21-26.

PROGRAM ACTIVITY: Administration, Investigation and Prevention

The Office of State Inspector General (OIG) has only one programmatic activity that includes the following functions:

1. To investigate, detect, and prevent fraud, waste, corruption, misconduct, abuse, waste, inefficiencies, and mismanagement in the executive branch of state government, including contractors, grantees, and subcontractors. Specifically, the OIG will:
 - i. Conduct independent criminal investigations and partner with prosecutors to obtain indictments and convictions whenever criminal burdens of proof can be met.
 - ii. In keeping with La. R.S. 49:220.24 (J,K, and L), examine all complaints for evidence of violations of Louisiana and federal criminal statutes and determine whether such evidence warrants additional involvement by appropriate federal, state, or local agencies.
 - iii. Assist state government officials in the performance of their duties by identifying internal control deficiencies and making recommendations for recovery and improvement that will prevent or mitigate the risk of potential future losses.
 - iv. When the facts warrant, determine whether disciplinary action is appropriate and make further recommendations as needed.
 - v. Engage in prevention activities, including, but not limited to, reviewing legislation, rules, regulations, policies, procedures, and transactions; providing for training and education; and making recommendations to the Governor and the legislature to strengthen public integrity laws.
2. To document the receipt of complaints and how we intend to proceed within 30 days. Specifically, the OIG will:
 - i. Establish and maintain a toll-free fraud hotline and website for anonymous reporting complaints.
 - ii. Receive complaints via mail, phone, fax, online complaint form, email, or walk-in.
 - iii. Screen complaints within 30 days of receipt to determine if within OIG jurisdiction and/or if sufficient information is provided to warrant an audit or investigation.

AGENCY ID: 102- Office of Inspector General
 PROGRAM ID: 1000- Office of Inspector General
 PROGRAM ACTIVITY: Administration, Investigations, and Prevention

1. To investigate, detect, and prevent fraud, waste, corruption, misconduct, abuse, waste, inefficiencies, and mismanagement in the executive branch of state

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Civil Service Rules and Regulations and Division of Administration Human Resource Policies 6 through 21.

The Office of State Inspector General adheres to the civil service rules and regulations that provide a human resource management program for all employees that includes the opportunity to Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Explanatory Note:

LaPAS PI CODE	L E V E L	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES					PERFORMANCE AT EXECUTIVE BUDGET LEVEL FY 2023-2024	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2023-2024
			YEAREND PERFORMANCE STANDARD FY 2021-2022	ACTUAL YEAREND PERFORMANCE FY 2021 - 2022	PERFORMANCE STANDARD AS INITIALLY APPROPRIATED FY 2022-2023	EXISTING PERFORMANCE STANDARD FY 2022-2023	PERFORMANCE AT CONTINUATION BUDGET LEVEL FY 2023-2024		
22616	K	Percentage of complaints with a determination of how we intend to proceed within 30 days of receipt.	90%	100%	90%	90%	90%		

AGENCY 102- Office of Inspector General
 PROGRAM ID: 1000- Office of Inspector General
 PROGRAM ACTIVITY: Administration, Investigations and Prevention

GENERAL PERFORMANCE INFORMATION:						
LaPAS PI CODE	PERFORMANCE INDICATOR NAME	PERFORMANCE INDICATOR VALUES				
		PRIOR YEAR ACTUAL FY 2017-2018	PRIOR YEAR ACTUAL FY 2018-2019	PRIOR YEAR ACTUAL FY 2019-2020	PRIOR YEAR ACTUAL FY 2020-2021	PRIOR YEAR ACTUAL FY 2021-2022
24280	Total number of complaints received during the	388	388	346	513	828
24281	Total number of complaints with a determination of how we intend to proceed within 30 days of receipts during the fiscal year	365	388	346	513	828

**OPERATIONAL PLAN FORM
OPERATIONAL PLAN ADDENDA**

ORGANIZATION AND PROGRAM STRUCTURE CHARTS CHECKLIST:

Organization Chart Attached: _x__

Program and Activity Structure Chart Attached: _____

OTHER: List any other attachments to operational plan.

- 1.
- 2.
- 3.

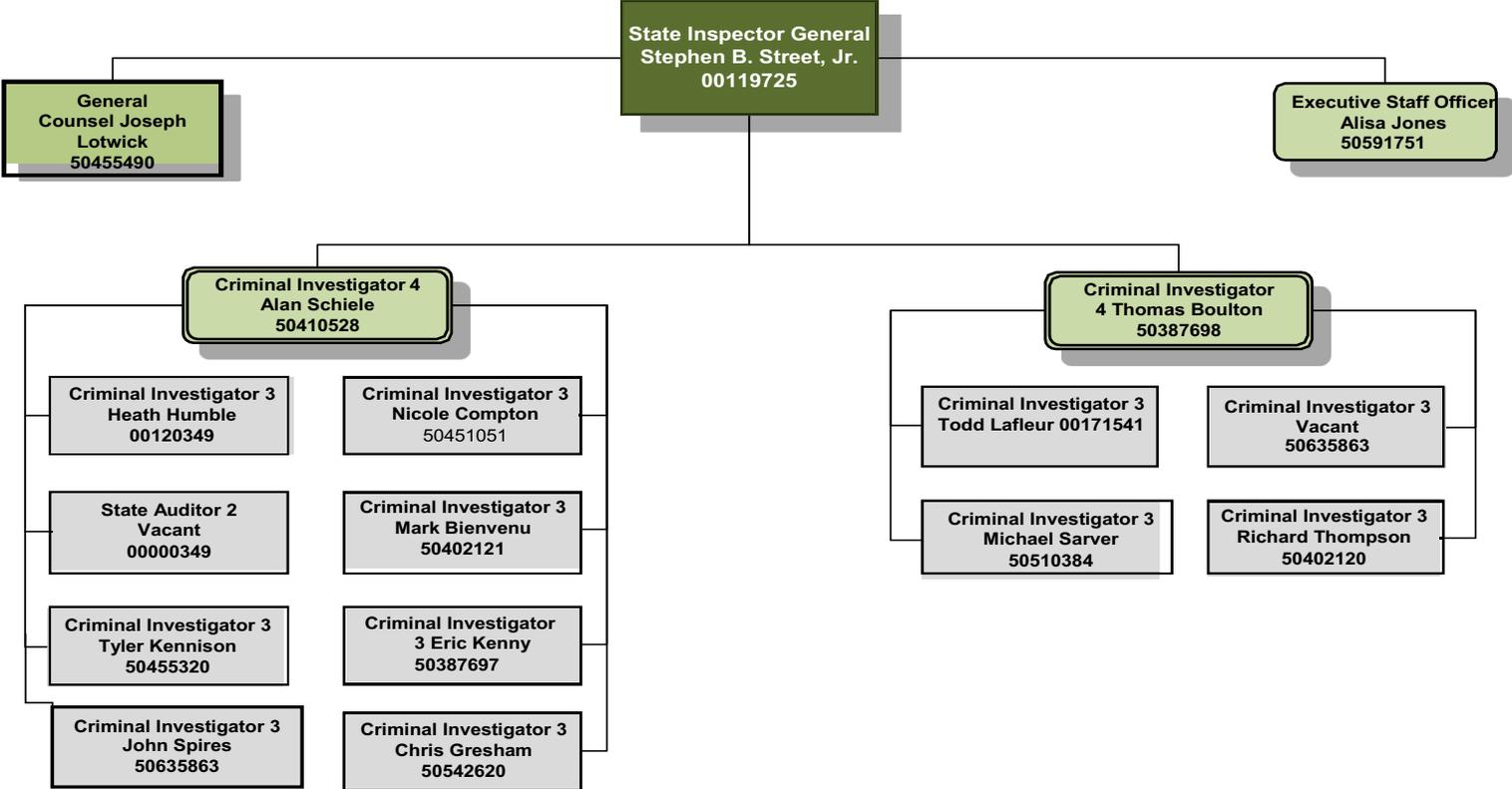
CONTACT PERSON(S):

NAME: Joe Lotwick
TITLE: General Counsel
TELEPHONE: 225-342-4262
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Office of State Inspector General

As of August 8, 2022





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Budget Request Overview

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	2,027,015	2,433,407	2,481,575	48,168	1.98%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	16,330	16,330	—	—
TOTAL MEANS OF FINANCING	\$2,027,015	\$2,449,737	\$2,497,905	\$48,168	1.97%

Statutory Dedications

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB	Percent Change
Total:	—	—	—	—	—

Agency Expenditures

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB	Percent Change
Salaries	1,113,193	1,271,942	1,264,118	(7,824)	(0.62)%
Other Compensation	—	—	—	—	—
Related Benefits	626,898	757,323	737,959	(19,364)	(2.56)%
TOTAL PERSONAL SERVICES	\$1,740,092	\$2,029,265	\$2,002,077	\$(27,188)	(1.34)%
Travel	8,415	7,264	16,572	9,308	128.14%
Operating Services	27,491	25,112	25,708	596	2.37%
Supplies	19,006	12,984	13,292	308	2.37%
TOTAL OPERATING EXPENSES	\$54,912	\$45,360	\$55,572	\$10,212	22.51%
PROFESSIONAL SERVICES	—	\$2,500	\$2,559	\$59	2.36%
Other Charges	2,768	3,866	3,866	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	228,661	265,613	314,863	49,250	18.54%
TOTAL OTHER CHARGES	\$231,429	\$269,479	\$318,729	\$49,250	18.28%
Acquisitions	583	103,133	118,968	15,835	15.35%
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$583	\$103,133	\$118,968	\$15,835	15.35%
TOTAL EXPENDITURES	\$2,027,015	\$2,449,737	\$2,497,905	\$48,168	1.97%

Agency Positions

Classified	13	13	13	—	—
Unclassified	2	2	2	—	—
TOTAL AUTHORIZED T.O. POSITIONS	15	15	15	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	15	15	15	—	—

Cost Detail

Means of Financing

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
State General Fund	2,027,015	2,433,407	2,481,575	48,168
Federal Funds	—	16,330	16,330	—
Total:	\$2,027,015	\$2,449,737	\$2,497,905	\$48,168

Salaries

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5110010	SAL-CLASS-TO-REG	852,385	975,985	973,446	(2,539)
5110015	SAL-CLASS-TO-OT	—	16,330	16,330	—
5110025	SAL-UNCLASS-TO-REG	260,809	279,627	274,342	(5,285)
Total Salaries:		\$1,113,193	\$1,271,942	\$1,264,118	\$(7,824)

Related Benefits

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5130010	RET CONTR-STATE EMP	434,528	517,120	499,863	(17,257)
5130050	POSTRET BENEFITS	68,120	72,000	72,000	—
5130055	FICA TAX (OASDI)	6,794	8,089	8,089	—
5130060	MEDICARE TAX	15,371	20,657	20,062	(595)
5130070	GRP INS CONTRIBUTION	96,085	131,945	131,945	—
5130090	TAXABLE FRINGE BEN	6,000	7,512	6,000	(1,512)
Total Related Benefits:		\$626,898	\$757,323	\$737,959	\$(19,364)

Travel

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5210015	IN-STATE TRAVEL-CONF	—	500	512	12
5210020	IN-STATE TRAV-FIELD	151	2,300	2,355	55
5210031	IN-STATE TRV-IT TRV	850	—	—	—

Travel (continued)

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5210055	OUT-OF-STTRV-CONF	3,764	3,464	12,681	9,217
5210060	OUT-OF-STTRV-FIELD	—	1,000	1,024	24
5210110	CONFERENCE REG FEES	3,650	—	—	—
Total Travel:		\$8,415	\$7,264	\$16,572	\$9,308

Operating Services

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5310005	SERV-PRINTING	543	600	614	14
5310010	SERV-DUES & OTHER	5,815	4,775	4,888	113
5310011	SERV-SUBSCRIPTIONS	5,695	6,195	6,342	147
5310017	SERV-DOC DESTRUCTION	48	—	—	—
5310050	SERV-DUES & OTHER	340	—	—	—
5310054	SERV-IT SUBSCRIPTION	131	—	—	—
5310400	SERV-MISC	659	800	819	19
5330017	MAINT-DATA SOFTWARE	—	1,200	1,228	28
5330018	MAINT-AUTO REPAIRS	3,866	5,000	5,119	119
5340020	RENT-EQUIPMENT	2,310	800	819	19
5340072	SOFTWARE LICENSING	2,600	2,720	2,784	64
5350004	UTIL-TELEPHONE SERV	2,937	1,500	1,536	36
5350005	UTIL-OTHER COMM SERV	2,525	1,500	1,536	36
5350006	UTIL-MAIL/DEL/POST	20	22	23	1
Total Operating Services:		\$27,491	\$25,112	\$25,708	\$596

Supplies

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5410001	SUP-OFFICE SUPPLIES	178	284	291	7
5410002	SUP-TELEPH & ACCESS	105	—	—	—
5410006	SUP-COMPUTER	2,248	1,500	1,536	36
5410007	SUP-CLOTHING/UNIFORM	99	100	102	2
5410015	SUP-AUTO	5,591	4,440	4,545	105
5410031	SUP-REP/MNT SUP-AUTO	4,267	4,174	4,273	99
5410036	SUP-FUELTRAC	5,704	1,672	1,712	40
5410039	SUP - AMMUNITIONS	395	395	404	9
5410400	SUP-OTHER	419	419	429	10
Total Supplies:		\$19,006	\$12,984	\$13,292	\$308

Professional Services

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5510003	PROF SERV-MGT CONSUL	—	2,500	2,559	59
Total Professional Services:		—	\$2,500	\$2,559	\$59

Other Charges

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5620064	MISC-PROF SVCS	2,550	3,866	3,866	—
5620065	MISC-SUPPLIES OTHER	218	—	—	—
Total Other Charges:		\$2,768	\$3,866	\$3,866	—

Interagency Transfers

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5950001	IAT-COMMODITY/SERV	19,337	25,719	25,719	—
5950007	IAT-PRINTING	121	—	—	—
5950008	IAT-POSTAGE	1,278	2,500	2,500	—

Interagency Transfers *(continued)*

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5950014	IAT-TELEPHONE	11,148	20,977	20,977	—
5950026	IAT-RENTALS	54,704	56,836	56,836	—
5950045	IAT-LEAF PRINCIPAL	309	—	—	—
5950049	IAT-CIVIL SERVICE	—	6,317	6,317	—
5950050	IAT-ORM INSURANCE	—	73,437	73,437	—
5950051	IAT-OSUP	847	740	740	—
5950056	IAT-CAP PRK-PATROL	—	6,734	6,734	—
5950057	IAT-CAP POL-BLD SEC	75,440	—	—	—
5950058	IAT-TECH SVCS	65,476	72,353	121,603	49,250
Total Interagency Transfers:		\$228,661	\$265,613	\$314,863	\$49,250

Acquisitions

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5710224	ACQ-OFFICE FURN&EQP	583	583	—	(583)
5710250	ACQ-AUTOMOBILES	—	102,550	118,968	16,418
Total Acquisitions:		\$583	\$103,133	\$118,968	\$15,835
Total Agency Expenditures:		\$2,027,015	\$2,449,737	\$2,497,905	\$48,168

PROGRAM SUMMARY STATEMENT

1021 - Administrative

Means of Financing

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB	Percent Change
STATE GENERAL FUND (Direct)	2,027,015	2,433,407	2,481,575	48,168	1.98%
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	—	16,330	16,330	—	—
TOTAL MEANS OF FINANCING	\$2,027,015	\$2,449,737	\$2,497,905	\$48,168	1.97%

Program Expenditures

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB	Percent Change
Salaries	1,113,193	1,271,942	1,264,118	(7,824)	(0.62)%
Other Compensation	—	—	—	—	—
Related Benefits	626,898	757,323	737,959	(19,364)	(2.56)%
TOTAL PERSONAL SERVICES	\$1,740,092	\$2,029,265	\$2,002,077	\$(27,188)	(1.34)%
Travel	8,415	7,264	16,572	9,308	128.14%
Operating Services	27,491	25,112	25,708	596	2.37%
Supplies	19,006	12,984	13,292	308	2.37%
TOTAL OPERATING EXPENSES	\$54,912	\$45,360	\$55,572	\$10,212	22.51%
PROFESSIONAL SERVICES	—	\$2,500	\$2,559	\$59	2.36%
Other Charges	2,768	3,866	3,866	—	—
Debt Service	—	—	—	—	—
Interagency Transfers	228,661	265,613	314,863	49,250	18.54%
TOTAL OTHER CHARGES	\$231,429	\$269,479	\$318,729	\$49,250	18.28%
Acquisitions	583	103,133	118,968	15,835	15.35%
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$583	\$103,133	\$118,968	\$15,835	15.35%
TOTAL EXPENDITURES	\$2,027,015	\$2,449,737	\$2,497,905	\$48,168	1.97%

Program Positions

Classified	13	13	13	—	—
Unclassified	2	2	2	—	—
TOTAL AUTHORIZED T.O. POSITIONS	15	15	15	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—
TOTAL POSITIONS	15	15	15	—	—

Cost Detail

Means of Financing

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
State General Fund	2,027,015	2,433,407	2,481,575	48,168
Federal Funds	—	16,330	16,330	—
Total:	\$2,027,015	\$2,449,737	\$2,497,905	\$48,168

Salaries

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5110010	SAL-CLASS-TO-REG	852,385	975,985	973,446	(2,539)
5110015	SAL-CLASS-TO-OT	—	16,330	16,330	—
5110025	SAL-UNCLASS-TO-REG	260,809	279,627	274,342	(5,285)
Total Salaries:		\$1,113,193	\$1,271,942	\$1,264,118	\$(7,824)

Related Benefits

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5130010	RET CONTR-STATE EMP	434,528	517,120	499,863	(17,257)
5130050	POSTRET BENEFITS	68,120	72,000	72,000	—
5130055	FICA TAX (OASDI)	6,794	8,089	8,089	—
5130060	MEDICARE TAX	15,371	20,657	20,062	(595)
5130070	GRP INS CONTRIBUTION	96,085	131,945	131,945	—
5130090	TAXABLE FRINGE BEN	6,000	7,512	6,000	(1,512)
Total Related Benefits:		\$626,898	\$757,323	\$737,959	\$(19,364)

Travel

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5210015	IN-STATE TRAVEL-CONF	—	500	512	12
5210020	IN-STATE TRAV-FIELD	151	2,300	2,355	55
5210031	IN-STATE TRV-IT TRV	850	—	—	—

Travel (continued)

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5210055	OUT-OF-STTRV-CONF	3,764	3,464	12,681	9,217
5210060	OUT-OF-STTRV-FIELD	—	1,000	1,024	24
5210110	CONFERENCE REG FEES	3,650	—	—	—
Total Travel:		\$8,415	\$7,264	\$16,572	\$9,308

Operating Services

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5310005	SERV-PRINTING	543	600	614	14
5310010	SERV-DUES & OTHER	5,815	4,775	4,888	113
5310011	SERV-SUBSCRIPTIONS	5,695	6,195	6,342	147
5310017	SERV-DOC DESTRUCTION	48	—	—	—
5310050	SERV-DUES & OTHER	340	—	—	—
5310054	SERV-IT SUBSCRIPTION	131	—	—	—
5310400	SERV-MISC	659	800	819	19
5330017	MAINT-DATA SOFTWARE	—	1,200	1,228	28
5330018	MAINT-AUTO REPAIRS	3,866	5,000	5,119	119
5340020	RENT-EQUIPMENT	2,310	800	819	19
5340072	SOFTWARE LICENSING	2,600	2,720	2,784	64
5350004	UTIL-TELEPHONE SERV	2,937	1,500	1,536	36
5350005	UTIL-OTHER COMM SERV	2,525	1,500	1,536	36
5350006	UTIL-MAIL/DEL/POST	20	22	23	1
Total Operating Services:		\$27,491	\$25,112	\$25,708	\$596

Supplies

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5410001	SUP-OFFICE SUPPLIES	178	284	291	7
5410002	SUP-TELEPH & ACCESS	105	—	—	—
5410006	SUP-COMPUTER	2,248	1,500	1,536	36
5410007	SUP-CLOTHING/UNIFORM	99	100	102	2
5410015	SUP-AUTO	5,591	4,440	4,545	105
5410031	SUP-REP/MNT SUP-AUTO	4,267	4,174	4,273	99
5410036	SUP-FUELTRAC	5,704	1,672	1,712	40
5410039	SUP - AMMUNITIONS	395	395	404	9
5410400	SUP-OTHER	419	419	429	10
Total Supplies:		\$19,006	\$12,984	\$13,292	\$308

Professional Services

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5510003	PROF SERV-MGT CONSUL	—	2,500	2,559	59
Total Professional Services:		—	\$2,500	\$2,559	\$59

Other Charges

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5620064	MISC-PROF SVCS	2,550	3,866	3,866	—
5620065	MISC-SUPPLIES OTHER	218	—	—	—
Total Other Charges:		\$2,768	\$3,866	\$3,866	—

Interagency Transfers

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5950001	IAT-COMMODITY/SERV	19,337	25,719	25,719	—
5950007	IAT-PRINTING	121	—	—	—
5950008	IAT-POSTAGE	1,278	2,500	2,500	—

Interagency Transfers *(continued)*

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5950014	IAT-TELEPHONE	11,148	20,977	20,977	—
5950026	IAT-RENTALS	54,704	56,836	56,836	—
5950045	IAT-LEAF PRINCIPAL	309	—	—	—
5950049	IAT-CIVIL SERVICE	—	6,317	6,317	—
5950050	IAT-ORM INSURANCE	—	73,437	73,437	—
5950051	IAT-OSUP	847	740	740	—
5950056	IAT-CAP PRK-PATROL	—	6,734	6,734	—
5950057	IAT-CAP POL-BLD SEC	75,440	—	—	—
5950058	IAT-TECH SVCS	65,476	72,353	121,603	49,250
Total Interagency Transfers:		\$228,661	\$265,613	\$314,863	\$49,250

Acquisitions

Commitment Item	Name	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB
5710224	ACQ-OFFICE FURN&EQP	583	583	—	(583)
5710250	ACQ-AUTOMOBILES	—	102,550	118,968	16,418
Total Acquisitions:		\$583	\$103,133	\$118,968	\$15,835
Total Expenditures for Program 1021		\$2,027,015	\$2,449,737	\$2,497,905	\$48,168
Total Agency Expenditures:		\$2,027,015	\$2,449,737	\$2,497,905	\$48,168

SOURCE OF FUNDING SUMMARY

Agency Overview

Federal Funds

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Total Request	Over/Under EOB	Form ID
FEDERAL	—	5,330	5,330	—	11839
FEDERAL	—	5,000	5,000	—	11843
FEDERAL	—	6,000	6,000	—	11845
Total Federal Funds	—	\$16,330	\$16,330	—	
Total Sources of Funding:	—	\$16,330	\$16,330	—	

SOURCE OF FUNDING DETAIL

Federal Funds

Form 11839 — 102 - Public Corruption Task Form with FBI

Expenditures	Existing Operating Budget as of 10/01/2022			FY2023-2024 Total Request			FY2024-2025 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	5,330	—	—	5,330	—	—	5,330	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$5,330	—	—	\$5,330	—	—	\$5,330	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	—	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	—	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$5,330	—	—	\$5,330	—	—	\$5,330	—	—

Form 11839 — 102 - Public Corruption Task Form with FBI

Question	Narrative Response
State the purpose, source and legal citation.	Federal Funds - Louisiana Public Corruption Task Force Federal FISRU: #PTCF2 Cost Reimbursement Agreement for Staff Overtime
Agency discretion or Federal requirement?	Federal restrictions only permit these funds to defray overtime and related expenses for the OIG staff member who serve on the Public Corruption Task Force.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	N/A
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	N/A
Objectives and indicators in the Operational Plan.	N/A
Additional information or comments.	N/A

Form 11843 — 102 - Public Corruption Task Force with FBIUSDA Task Force

Expenditures	Existing Operating Budget as of 10/01/2022			FY2023-2024 Total Request			FY2024-2025 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	5,000	—	—	5,000	—	—	5,000	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$5,000	—	—	\$5,000	—	—	\$5,000	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	—	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	—	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$5,000	—	—	\$5,000	—	—	\$5,000	—	—

Form 11843 — 102 - Public Corruption Task Force with FBIUSDA Task Force

Question	Narrative Response
State the purpose, source and legal citation.	Federal Funds - SNAP Task Force United State Department of Agriculture OIG Cost Reimbursement Agreement for Staff Overtime
Agency discretion or Federal requirement?	Federal restrictions only permit these funds to defray overtime and related expenses for the OIG staff member who serve on the SNAP Task Force
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	No
Additional information or comments.	N/A
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	N/A
Objectives and indicators in the Operational Plan.	N/A
Additional information or comments.	N/A

Form 11845 — 102 - US SS Louisiana Financial Crimes Task Force

Expenditures	Existing Operating Budget as of 10/01/2022			FY2023-2024 Total Request			FY2024-2025 Projected		
	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match	Means of Financing	In-Kind Match	Cash Match
Salaries	6,000	—	—	6,000	—	—	6,000	—	—
Other Compensation	—	—	—	—	—	—	—	—	—
Related Benefits	—	—	—	—	—	—	—	—	—
TOTAL PERSONAL SERVICES	\$6,000	—	—	\$6,000	—	—	\$6,000	—	—
Travel	—	—	—	—	—	—	—	—	—
Operating Services	—	—	—	—	—	—	—	—	—
Supplies	—	—	—	—	—	—	—	—	—
TOTAL OPERATING EXPENSES	—	—	—	—	—	—	—	—	—
PROFESSIONAL SERVICES	—	—	—	—	—	—	—	—	—
Other Charges	—	—	—	—	—	—	—	—	—
Debt Service	—	—	—	—	—	—	—	—	—
Interagency Transfers	—	—	—	—	—	—	—	—	—
TOTAL OTHER CHARGES	—	—	—	—	—	—	—	—	—
Acquisitions	—	—	—	—	—	—	—	—	—
Major Repairs	—	—	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—	—	—	—	—	—	—	—
TOTAL EXPENDITURES	\$6,000	—	—	\$6,000	—	—	\$6,000	—	—

Form 11845 — 102 - US SS Louisiana Financial Crimes Task Force

Question	Narrative Response
State the purpose, source and legal citation.	Federal Funds - Louisiana Financial Crimes Task Force United States Secret Service Cost Reimbursement Agreement for Staff Overtime
Agency discretion or Federal requirement?	Federal restrictions only permit these funds to defray overtime and related expenses for the OIG Staff members who serve on the Louisiana Financial Crimes Task Force.
Describe any budgetary peculiarities.	N/A
Is the Total Request amount for multiple years?	N/A
Additional information or comments.	N/A
Provide the amount of any indirect costs.	N/A
Any indirect costs funded with other MOF?	N/A
Objectives and indicators in the Operational Plan.	N/A
Additional information or comments.	N/A

EXPENDITURES BY MEANS OF FINANCING

Existing Operating Budget

Expenditures	Used as a Cash Match	Total Means of Financing By Expenditure	Total State General Fund	Federal Funds Form ID 11839 FEDERAL	Federal Funds Form ID 11843 FEDERAL	Federal Funds Form ID 11845 FEDERAL
Salaries	—	1,271,942	1,255,612	5,330	5,000	6,000
Other Compensation	—	—	—	—	—	—
Related Benefits	—	757,323	757,323	—	—	—
TOTAL PERSONAL SERVICES	—	\$2,029,265	\$2,012,935	\$5,330	\$5,000	\$6,000
Travel	—	7,264	7,264	—	—	—
Operating Services	—	25,112	25,112	—	—	—
Supplies	—	12,984	12,984	—	—	—
TOTAL OPERATING EXPENSES	—	\$45,360	\$45,360	—	—	—
PROFESSIONAL SERVICES	—	\$2,500	\$2,500	—	—	—
Other Charges	—	3,866	3,866	—	—	—
Debt Service	—	—	—	—	—	—
Interagency Transfers	—	265,613	265,613	—	—	—
TOTAL OTHER CHARGES	—	\$269,479	\$269,479	—	—	—
Acquisitions	—	103,133	103,133	—	—	—
Major Repairs	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	\$103,133	\$103,133	—	—	—
TOTAL EXPENDITURES	—	\$2,449,737	\$2,433,407	\$5,330	\$5,000	\$6,000

Total Request

Expenditures	Used as a Cash Match	Total Means of Financing By Expenditure	Total State General Fund	Federal Funds Form ID 11839 FEDERAL	Federal Funds Form ID 11843 FEDERAL	Federal Funds Form ID 11845 FEDERAL
Salaries	—	1,264,118	1,247,788	5,330	5,000	6,000
Other Compensation	—	—	—	—	—	—
Related Benefits	—	737,959	737,959	—	—	—
TOTAL PERSONAL SERVICES	—	\$2,002,077	\$1,985,747	\$5,330	\$5,000	\$6,000
Travel	—	16,572	16,572	—	—	—
Operating Services	—	25,708	25,708	—	—	—
Supplies	—	13,292	13,292	—	—	—
TOTAL OPERATING EXPENSES	—	\$55,572	\$55,572	—	—	—
PROFESSIONAL SERVICES	—	\$2,559	\$2,559	—	—	—
Other Charges	—	3,866	3,866	—	—	—
Debt Service	—	—	—	—	—	—
Interagency Transfers	—	314,863	314,863	—	—	—
TOTAL OTHER CHARGES	—	\$318,729	\$318,729	—	—	—
Acquisitions	—	118,968	118,968	—	—	—
Major Repairs	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	\$118,968	\$118,968	—	—	—
TOTAL EXPENDITURES	—	\$2,497,905	\$2,481,575	\$5,330	\$5,000	\$6,000

REVENUE COLLECTIONS/INCOME

Federal Funds

006 - Federal Funds

Source	Commitment Item	Commitment Item Name	FY2021-2022 Actuals	FY-2023 Estimate	FY2023-2024 Projected	Over/Under Current Year Estimate
SOURCE						
FEDERAL	4060035	FR-OTHER	—	16,330	16,330	—
Total Collections/Income			—	\$16,330	\$16,330	—
TYPE						
Expenditures Source of Funding Form (BR-6)			—	16,330	16,330	—
Total Expenditures, Transfers and Carry Forwards to Next FY			—	\$16,330	\$16,330	—
Difference in Total Collections/Income and Total Expenditures, Transfers and Carry Forwards to Next FY			—	—	—	—

Justification of Differences

Form 11840 — 102 - Federal Funds

Question	Narrative Response
Explain any transfers to other appropriations.	N/A
Break out INA by Source of Funding.	N/A
Additional information or comments.	N/A

SCHEDULE OF REQUESTED EXPENDITURES

1021 - Administrative

Travel

FY2023-2024 Request	Description
3,379	To provide funding for the Inspector General and investigators for travel while conducting investigations.
13,193	To provide staff with training and professional development.
\$16,572	Total Travel

Operating Services

FY2023-2024 Request	Description
3,072	Cell phones for Inspector General and legal counsel; wifi hotspots and SIMS cards used for investigative purposes
819	Equipment associated with software for IDEA/CMTS
6,342	Membership, database, publication, document, etc. subscriptions
4,888	Membership dues for organizational associations
819	Miscellaneous Cost not specified in other GL
614	Printing of Court Documents from the Clerk of Courts
5,119	Repairs and maintenance for vehicles
4,012	This is an annual fee for the use of a system to obtain criminal background information; IDEA software and CMTS software used for data analytics and case management; Adobe Acrobat, Storyline, Document Management, and Celerian
23	Use for mailing services not covered by state mail
\$25,708	Total Operating Services

Supplies

FY2023-2024 Request	Description
512	Ammunition for firearms
10,530	Auto fuel, maintenance, supplies, and repairs
614	General office supplies

Supplies *(continued)*

FY2023-2024 Request	Description
1,536	Supplies associated with computer/printers
100	Uniforms for OIG Staff
\$13,292	Total Supplies

Professional Services

FY2023-2024 Request	Means of Financing	Description
2,559	State General Fund	
\$2,559		Funding to provide the OIG with funds to contract individuals or firms possessing technical expertise in professional disciplines outside the office staff
\$2,559	Total Professional Services	

Other Charges

FY2023-2024 Request	Means of Financing	Description
3,866	State General Fund	
\$3,866		Anticipation of contract services regarding a new OIG server and IT support
\$3,866	Total Other Charges	

Interagency Transfers

FY2023-2024 Request	Means of Financing	Receiving Agency	Description
59,142	State General Fund		
\$59,142		DIVISION OF ADMINISTRATION	Building Rentals
6,734	State General Fund		
\$6,734		OFFICE OF STATE POLICE	Capitol Security
4,394	State General Fund		
\$4,394		LA PROPERTY ASSISTANCE AGENCY	GPS services for vehicles
52,650	State General Fund		
\$52,650		OFFICE OF RISK MANAGEMENT	ORM insurance premiums

Interagency Transfers *(continued)*

FY2023-2024 Request	Means of Financing	Receiving Agency	Description
14,411	State General Fund		
\$14,411		DIVISION OF ADMINISTRATION	Payment Request for DOA-Office of Human Resources
150,183	State General Fund		
\$150,183		DOA-OFFICE OF TECHNOLOGY SVCS	Payment Request for Office of Technology Services; Request for update/redesign of OIG website; Postage
847	State General Fund		
\$847		DIVISION OF ADMINISTRATION	Payment Request for the Office of State Uniform Payroll
5,525	State General Fund		
\$5,525		STATE CIVIL SERVICE	State Civil Service Payment Request
20,977	State General Fund		
\$20,977		DOA-OFFICE OF TECHNOLOGY SVCS	Telecommunications
\$314,863	Total Interagency Transfers		

Acquisitions

FY2023-2024 Request	Means of Financing	New/Replacement	Acquisition Type	Quantity	Description
37,423	State General Fund				
\$37,423		New	AUTOMOTIVE	1	Fleet addition to allow all investigators efficient mobility while conducting investigations.
81,546	State General Fund				
\$81,546		Replace	AUTOMOTIVE	3	Replacement vehicles of three high mileage low functioning vehicles.
\$118,968	Total Acquisitions				

Continuation Budget Adjustments

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	Existing Operating Budget as of 10/01/2022	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2023-2024 Requested Continuation Level
STATE GENERAL FUND (Direct)	2,433,407	(103,133)	1,136	(27,188)	—	177,353	2,481,575
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	16,330	—	—	—	—	—	16,330
TOTAL MEANS OF FINANCING	\$2,449,737	\$(103,133)	\$1,136	\$(27,188)	—	\$177,353	\$2,497,905

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2022	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2023-2024 Requested Continuation Level
Total:	—	—	—	—	—	—	—

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2022	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2023-2024 Requested Continuation Level
Salaries	1,271,942	—	—	(7,824)	—	—	1,264,118
Other Compensation	—	—	—	—	—	—	—
Related Benefits	757,323	—	—	(19,364)	—	—	737,959
TOTAL PERSONAL SERVICES	\$2,029,265	—	—	\$(27,188)	—	—	\$2,002,077
Travel	7,264	—	173	—	—	9,135	16,572
Operating Services	25,112	—	596	—	—	—	25,708
Supplies	12,984	—	308	—	—	—	13,292
TOTAL OPERATING EXPENSES	\$45,360	—	\$1,077	—	—	\$9,135	\$55,572
PROFESSIONAL SERVICES	\$2,500	—	\$59	—	—	—	\$2,559
Other Charges	3,866	—	—	—	—	—	3,866
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	265,613	—	—	—	—	49,250	314,863
TOTAL OTHER CHARGES	\$269,479	—	—	—	—	\$49,250	\$318,729
Acquisitions	103,133	(103,133)	—	—	—	118,968	118,968
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$103,133	\$(103,133)	—	—	—	\$118,968	\$118,968
TOTAL EXPENDITURES	\$2,449,737	\$(103,133)	\$1,136	\$(27,188)	—	\$177,353	\$2,497,905
Classified	13	—	—	—	—	—	13
Unclassified	2	—	—	—	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	15	—	—	—	—	—	15
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

CONTINUATION BUDGET ADJUSTMENTS - SUMMARIZED

Form 11655 — Non-recurring Carryforwards

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	(36,650)
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$(36,650)

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	(36,650)
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	\$(36,650)
TOTAL EXPENDITURES	\$(36,650)

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 11658 — Non-Recurring Acquisitions and Major Repairs

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	(66,483)
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$(66,483)

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	(66,483)
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	\$(66,483)
TOTAL EXPENDITURES	\$(66,483)

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 11659 — Standard Inflation Adjustment

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	1,136
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$1,136

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	173
Operating Services	596
Supplies	308
TOTAL OPERATING EXPENSES	\$1,077
PROFESSIONAL SERVICES	\$59
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$1,136

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 11257 — 102 - Adjustments Needed to Fund Salaries

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	(27,188)
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$(27,188)

Expenditures

	Amount
Salaries	(7,824)
Other Compensation	—
Related Benefits	(19,364)
TOTAL PERSONAL SERVICES	\$(27,188)
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$(27,188)

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 11263 — 102 - Acquisitions

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	118,968
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$118,968

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	118,968
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	\$118,968
TOTAL EXPENDITURES	\$118,968

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Form 12576 — 102 - Professional Development
Means of Financing

	Amount
STATE GENERAL FUND (Direct)	9,135
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$9,135

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	9,135
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	\$9,135
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$9,135

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Continuation Budget Adjustments - Summarized

**Total Agency
Request Type: TECH**

Form 11264 — 102 - ADA Website Upgrade

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	49,250
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$49,250

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	49,250
TOTAL OTHER CHARGES	\$49,250
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$49,250

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

PROGRAM SUMMARY STATEMENT

1021 - Administrative

Means of Financing

Description	Existing Operating Budget as of 10/01/2022	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2023-2024 Requested Continuation Level
STATE GENERAL FUND (Direct)	2,433,407	(103,133)	1,136	(27,188)	—	177,353	2,481,575
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	16,330	—	—	—	—	—	16,330
TOTAL MEANS OF FINANCING	\$2,449,737	\$(103,133)	\$1,136	\$(27,188)	—	\$177,353	\$2,497,905

Expenditures and Positions

Description	Existing Operating Budget as of 10/01/2022	Non-Recurring	Inflation	Compulsory	Workload	Other	FY2023-2024 Requested Continuation Level
Salaries	1,271,942	—	—	(7,824)	—	—	1,264,118
Other Compensation	—	—	—	—	—	—	—
Related Benefits	757,323	—	—	(19,364)	—	—	737,959
TOTAL PERSONAL SERVICES	\$2,029,265	—	—	\$(27,188)	—	—	\$2,002,077
Travel	7,264	—	173	—	—	9,135	16,572
Operating Services	25,112	—	596	—	—	—	25,708
Supplies	12,984	—	308	—	—	—	13,292
TOTAL OPERATING EXPENSES	\$45,360	—	\$1,077	—	—	\$9,135	\$55,572
PROFESSIONAL SERVICES	\$2,500	—	\$59	—	—	—	\$2,559
Other Charges	3,866	—	—	—	—	—	3,866
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	265,613	—	—	—	—	49,250	314,863
TOTAL OTHER CHARGES	\$269,479	—	—	—	—	\$49,250	\$318,729
Acquisitions	103,133	(103,133)	—	—	—	118,968	118,968
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$103,133	\$(103,133)	—	—	—	\$118,968	\$118,968
TOTAL EXPENDITURES	\$2,449,737	\$(103,133)	\$1,136	\$(27,188)	—	\$177,353	\$2,497,905
Classified	13	—	—	—	—	—	13
Unclassified	2	—	—	—	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	15	—	—	—	—	—	15
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

CONTINUATION BUDGET ADJUSTMENTS - BY PROGRAM

Form 11655 — Non-recurring Carryforwards

1021 - Administrative

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	(36,650)
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$(36,650)

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	(36,650)
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	\$(36,650)
TOTAL EXPENDITURES	\$(36,650)

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Statutory Dedications

	Amount
Total:	—

Supporting Detail
Means of Financing

Description	Amount
State General Fund	(36,650)
Total:	\$(36,650)

Acquisitions

Commitment item	Name	Amount
5710250	ACQ-AUTOMOBILES	(36,650)
Total:		\$(36,650)

Form 11658 — Non-Recurring Acquisitions and Major Repairs

1021 - Administrative

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	(66,483)
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$(66,483)

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	(66,483)
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	\$(66,483)
TOTAL EXPENDITURES	\$(66,483)

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Statutory Dedications

	Amount
Total:	—

**Supporting Detail
Means of Financing**

Description	Amount
State General Fund	(66,483)
Total:	\$(66,483)

Acquisitions

Commitment item	Name	Amount
5710224	ACQ-OFFICE FURN&EQP	(583)
5710250	ACQ-AUTOMOBILES	(65,900)
Total:		\$(66,483)

Form 11659 — Standard Inflation Adjustment

1021 - Administrative

Means of Financing

	Amount
STATE GENERAL FUND (Direct)	1,136
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$1,136

Expenditures

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	173
Operating Services	596
Supplies	308
TOTAL OPERATING EXPENSES	\$1,077
PROFESSIONAL SERVICES	\$59
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$1,136

Positions

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Statutory Dedications

	Amount
Total:	—

Supporting Detail

Means of Financing

Description	Amount
State General Fund	1,136
Total:	\$1,136

Travel

Commitment item	Name	Amount
5210015	IN-STATE TRAVEL-CONF	12
5210020	IN-STATE TRAV-FIELD	55
5210055	OUT-OF-STTRV-CONF	82
5210060	OUT-OF-STTRV-FIELD	24
Total:		\$173

Operating Services

Commitment item	Name	Amount
5310005	SERV-PRINTING	14
5310010	SERV-DUES & OTHER	113
5310011	SERV-SUBSCRIPTIONS	147
5310400	SERV-MISC	19
5330017	MAINT-DATA SOFTWARE	28
5330018	MAINT-AUTO REPAIRS	119
5340020	RENT-EQUIPMENT	19
5340072	SOFTWARE LICENSING	64
5350004	UTIL-TELEPHONE SERV	36
5350005	UTIL-OTHER COMM SERV	36
5350006	UTIL-MAIL/DEL/POST	1
Total:		\$596

Supplies

Commitment item	Name	Amount
5410001	SUP-OFFICE SUPPLIES	7
5410006	SUP-COMPUTER	36
5410007	SUP-CLOTHING/UNIFORM	2

Supplies (continued)

Commitment item	Name	Amount
5410015	SUP-AUTO	105
5410031	SUP-REP/MNT SUP-AUTO	99
5410036	SUP-FUELTRAC	40
5410039	SUP - AMMUNITIONS	9
5410400	SUP-OTHER	10
Total:		\$308

Professional Services

Commitment item	Name	Amount
5510003	PROF SERV-MGT CONSUL	59
Total:		\$59

Form 11257 — 102 - Adjustments Needed to Fund Salaries

1021 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	(27,188)
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$(27,188)

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

EXPENDITURES

	Amount
Salaries	(7,824)
Other Compensation	—
Related Benefits	(19,364)
TOTAL PERSONAL SERVICES	\$(27,188)
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$(27,188)

Question	Narrative Response
Explain the need for this request.	To fully fund salaries and related benefits for the Office of the Inspector General.
Cite performance indicators for the adjustment.	N/A
What would the impact be if this is not funded?	N/A
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	N/A

Form 11263 — 102 - Acquisitions

1021 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	118,968
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$118,968

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	118,968
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	\$118,968
TOTAL EXPENDITURES	\$118,968

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Question	Narrative Response
Explain the need for this request.	The Office of Inspector General requests the replacement of three high mileage vehicles: 2013 Ford Explorer (107,908) 2011 Chevy Impala (87,368) 2015 Chevy Traverse (115,590 miles) These vehicle will not expand the fleet but replace the aforementioned vehicles that are in dilapidated condition and no longer useful in fulfilling the OIG's mission. In addition to the fleet replacement, we are asking for an expansion of one vehicle. The purchase of this vehicle will allow all Criminal Investigators to have a fleet vehicle to conduct field investigations.
Cite performance indicators for the adjustment.	Performance Indicator 'K' - percentage of complaints with a determination of how we intend to proceed within 30 days of receipt.
What would the impact be if this is not funded?	If not funded, the quality and quantity of investigations would diminish.
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	N/A

Form 12576 — 102 - Professional Development

1021 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	9,135
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$9,135

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	9,135
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	\$9,135
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	—
TOTAL OTHER CHARGES	—
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$9,135

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Question	Narrative Response
Explain the need for this request.	These financial means will allow three investigators to travel out of state to attend the Association of Inspectors General Institute and receive credentials to become a Certified Inspector per the Greenbook/AIG standards.
Cite performance indicators for the adjustment.	K - Percentage of complaints with a determination of how we intend to proceed within 30 days of receipt.
What would the impact be if this is not funded?	Investigators would not be certified, as a recognized standard of Criminal Investigators for nationwide state Inspectors General.
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A
Additional information or comments.	N/A

Estimated Expenses: Professional Development - To attend the AIG Inspectors General Institute	
Anticipated Conference Date: August 2023	
Anticipated Destination: Jacksonville, FL	
Travelers: 3 Staff Members from OIG	
Registration/person	\$ 1,150.00
Airfare/person	\$ 600.00
Lodging/person	\$ 850.00
Per Diem/Incidentals /person	\$ 445.00
Total	\$ 3,045.00
Total Estimated Request	\$ 9,135.00

Form 11264 — 102 - ADA Website Upgrade

1021 - Administrative

MEANS OF FINANCING

	Amount
STATE GENERAL FUND (Direct)	49,250
STATE GENERAL FUND BY:	—
INTERAGENCY TRANSFERS	—
FEES & SELF-GENERATED	—
STATUTORY DEDICATIONS	—
FEDERAL FUNDS	—
TOTAL MEANS OF FINANCING	\$49,250

EXPENDITURES

	Amount
Salaries	—
Other Compensation	—
Related Benefits	—
TOTAL PERSONAL SERVICES	—
Travel	—
Operating Services	—
Supplies	—
TOTAL OPERATING EXPENSES	—
PROFESSIONAL SERVICES	—
Other Charges	—
Debt Service	—
Interagency Transfers	49,250
TOTAL OTHER CHARGES	\$49,250
Acquisitions	—
Major Repairs	—
TOTAL ACQ. & MAJOR REPAIRS	—
TOTAL EXPENDITURES	\$49,250

AUTHORIZED POSITIONS

	FTE
Classified	—
Unclassified	—
TOTAL AUTHORIZED T.O. POSITIONS	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—
TOTAL NON-T.O. FTE POSITIONS	—

Statutory Dedications

	Amount
Total:	—

Question	Narrative Response
Explain the need for this IT request.	Office of Inspector General's website requires updating to comply with ADA standards as well as uniformity with other state agencies.
Provide details related to this request.	The requested line item is the cost for the monthly hosting/maintenance fee and for the web design and implementation.
Cite performance indicators for the adjustment.	K - percentage of complaint with a determination of how we intend to proceed within 30 days of receipt.
What would the impact be if this is not funded?	The Office of Inspector General would not be in compliance with the required website ADA standards for the state of Louisiana.
Is revenue a fixed amount or can it be adjusted?	N/A
Is the expenditure of these revenues restricted?	N/A



Prepared for: Office of Inspector General, Baton Rouge, LA 70802

OFFICE OF THE INSPECTOR GENERAL Proposal For Website Hosting, Training And Support

Client's Website and content management (CMS) tools will be hosted with Covalent Logic at a collocated facility, backed up nightly and archived for 30 days.

Training: Annual training classes are included at no cost.

Support: Ongoing, unlimited telephone and email support for the duration of hosting at Covalent Logic.

Details of our hosting and support are as follows:

HOSTING & TECH SUPPORT

Beginning at site launch, Covalent Logic will provide hosting for the Client's website at <https://oig.louisiana.gov/>. This includes storage, bandwidth, systems administration and backups.

Covalent will provide hosting service free from defects and errors. Additionally, as part of this agreement, Client receives unlimited phone and email technical support for the website and its related applications to assist with normal, day-to-day operations.

In the event that technical support is required due to a defect or error in the hosting service, technical support will be provided at no additional charge. Covalent reserves the right to charge for technical support for circumstances arising beyond the scope of normal, day-to-day operations. Such circumstances include, but are not limited to, editing/update errors caused by Client, accidental deletion of data caused by Client, hacking of website due to Client's failure to keep access to the website secure, etc.

OWNERSHIP & RESPONSIBILITY

All content contained within the website, both externally and within the Content Management System, is solely property of Client, which retains primary responsibility for editing and updating the site.

PAYMENTS, TERMINATION & SEVERANCE

Client can terminate hosting at any time. With 30 days' notice, Covalent will transfer files to a secure FTP space to be retrieved by Client or another provider.

In the event Covalent ceases operations or is otherwise unable to provide hosting services, Covalent is responsible for providing access to Client to files pertaining to the website, so Client can resume website hosting and operations with another vendor or internally.

Invoices are sent the first day of the month of hosting service provided, unless otherwise arranged. All invoices are due upon receipt. Covalent reserves the right to suspend or terminate hosting services if Client is delinquent on your payment obligations for more than 30 days. We also reserve the right to refer you to a collection agency and add any costs associated with collecting payment to your balance. If hosting services are suspended due to nonpayment, your content will be preserved in accordance with our normal backup processes and procedures for 90 days. After that time, your content will be deleted.

Monthly Hosting Fee: \$750

BATON ROUGE 225.389.1010 | AUSTIN 512.883.9191 | NEW ORLEANS 504.608.4471

9618 Jefferson Hwy Ste D #377 | Baton Rouge, Louisiana 70809



Prepared for: Office of Inspector General, Baton Rouge, LA 70802

OFFICE OF THE INSPECTOR GENERAL Proposal For Website Redesign & Content Management System Upgrade

Covalent Logic proposes to upgrade the Office of Inspector General (OIG) current content management system (CMS) to the newest Covalent framework. In addition to the upgrade, Covalent Logic will re-integrate the current website design into the new CMS. The CMS is engineered to place ultimate control in your hands, while providing a wide range of aesthetic and functional flexibility.

Some of the improvements offered by the new Covalent CMS will include:

- Implementation of an SEO-friendly URL structure
- Page builder templates
- Drag-and-drop page builder page segments
- Drag-and-drop file manager
- Multiple navigation levels
- Mega menus
- Image cropping and resizing from within the file manager tool
- Automatic file renaming from within the file manager tool
- Event instance management from within the calendar manager tool
- Auto-complete/predictive searching from the website
- Enhanced form manager with more layout customization features
- Mobile-friendly CMS interface
- Faster load speeds
- Increased security against DDOS, SQL injection and phishing attacks

The OIG content management system includes these modules to be upgraded:

NAVIGATION MANAGER

Dynamically controls the site's navigation and creates new page titles. It allows the administrator to control the order of navigation as well as the navigation hierarchy.

HOME PAGE MANAGER

Allows a site administrator to manipulate what is visible on the home page, such as a Latest Updates section, promotional imagery, sub-homes or other content.

ADMINISTRATOR MANAGER

Allows master administrators to create sub-administrators for delegating tasks and assigning editing privileges for specific pages and tools.

PAGE BUILDER

Allows the site administrator to create, edit and delete custom general information pages. Central to this feature is a word processing tool that gives the user a familiar environment to create, edit and delete content; create tables; add images; and format content.

NEWSROOM

Press releases, white papers and articles, as well as web resources (such as Word docs, PowerPoint presentations and website links), are organized in categories for easy establishment of each item's value and urgency. Each "article" can be associated with a caption, image, teaser, etc. Articles are then shown on the site by date and paginate on the Newsroom page. News headlines and teasers can be listed on the homepage where design dictates. Headlines will link to the full news article page, file or off-site URL. This tool includes RSS feeds and an embedded video player.

FILE MANAGER

Allows the site administrator to upload, delete, move, rename, crop and resize files and create a storage directory structure for files uploaded to pages and other tools. There is no storage limit associated with this space.

CALENDAR

Allows the site administrator to add, delete and edit multiple event listings and enables management of multiple and recurring instances. Each event can be organized into categories and can include a URL link, description, location and time details or any other specific information necessary.

URL ALIAS

A URL alias provides a simpler way for a visitor to get to a specific location within your website by simply typing its corresponding alias into the address bar. In this tool you can set up dozens of URL aliases for your website simply by picking an alias (yourwebsite.com/alias) and a resolved URL (the actual location of the page). The tool also allows you to edit or delete prior URL aliases you have set up.

FORM MANAGER

Forms provide a convenient way for users to submit information to you. Using text fields, radio buttons, checkboxes and drop-down menus, you can create unlimited forms that will send information via email and store submissions in a secure database.

DIRECTORY MANAGER

The Directory Manager allows you to edit, add or delete information for individuals or organizations.

RESOURCE MANAGER

The Resource Manager allows for uploads and organizes a collection of documents/files (i.e. PDF, Word, PowerPoint, etc.). You can create new libraries on the fly.

SUBSITE MANAGER

The Subsite Manager allows for creation of "subsites" with a custom designed homepage, page builder, newsroom, calendar, resource and directory pages, while still being controlled through the CMS.

GLOBAL PROPERTIES

Global Properties allows you to update site-wide properties such as default page title, meta tags in the 'head' area, and content in the footer area of your web pages. These properties help search engines find your site and display relevant information properly.

WEBSITE REDESIGN

More than simply an attractive façade applied to an old website, OIG desires to redesign its website and content to be a more modern design and easily navigated across desktop, mobile and tablet devices, enhancing accessibility to its users. If developed properly and managed effectively, your website can help serve the process of achieving its goals and objectives by guiding all strategic communications going forward. The current website needs the following upgrades:

- A modern aesthetic coordinated with the look and feel of the other Louisiana government agencies
- A responsive design that works on mobile, tablet and desktop
- A WYSIWYG (what you see is what you get) editor

The Covalent Logic website design process begins with two to three graphic variations and mock-ups of the home page. From this presentation, the chosen creative direction is refined based on your feedback and a second presentation is made. Additional input is gathered prior to a final presentation. The site will be fully responsive, allowing the site to be fully optimized on all mobile platforms including smartphone and tablet, horizontal and vertical. Features will adjust so that the whole site is viewable on any size device, allowing users ultimate flexibility.

This site design will include a custom look and feel, color palette and font styles. The site will include Google Analytics, and social sharing will be implemented on the site. Covalent Logic will update the What You See Is What You Get (WYSIWYG) editor in the content management system (CMS) to the latest version, as well as updating the styles of the content management tool to work with the new site design wrapper.

Once the creative direction is approved, a multitude of page templates and style elements will be designed to fully flesh out the site including:

- Page Builder
- Newsroom
- Calendar
- Forms
- Directory
- Resources

Each template is allotted two rounds of client revisions. Once complete and approved, the design is optimized and tested in multiple browsers and will be integrated with a content management system.

Cost: \$48,500

DATA MIGRATION

All existing data in the current OIG CMS will need to be programmatically moved to the upgraded content management system.

Cost: \$3,450

ADA COMPLIANCE

The nature of an accessible website allows content to render across a wide range of devices, assistive technologies and operating systems. In terms of web design, ADA compliance is primarily geared toward individuals with visual and dexterity limitations. A well-designed website ensures that every web user benefits from accessibility considerations.

Covalent, as a standard on all custom websites developed by our team, includes several hardcoded accessibility features such as ARIA labeling, semantic HTML and alt-text that make it easier for everyone to navigate the Client site via screen readers and similar accessibility tools..

Additional ADA Compliance Coverage

Covalent Logic recommends using [AccessiBe](#). This is a third-party tool that uses JavaScript and Artificial Intelligence to crawl the site and dynamically update their code to ensure 100 percent ADA compliance. Other features include accessibility statements and certification of performance, monthly automatic cloud updates and daily automated compliance monitoring scans.

AccessiBe cost for up to 1,000 pages: \$490 per year

OPTIONAL CUSTOM TOOLS DEVELOPMENT

Two-Step Protected Custom Form With Site Registration

Covalent will build out three customized forms with document upload functionality that require a two-step validation process similar to New Orleans Office of Inspector General's fraud reporting forms. In addition to the additional validation features, files uploaded through these forms will also be stored within the new CMS with the form submissions.

Cost: \$4,500

BATON ROUGE 225.389.1010 | AUSTIN 512.883.9191 | NEW ORLEANS 504.608.4471

9618 Jefferson Hwy Ste D #377 | Baton Rouge, Louisiana 70809



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Technical and Other Adjustments

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustment	FY2023-2024 Requested in this Adjustment Package	FY2023-2024 Requested Realignment
STATE GENERAL FUND (Direct)	2,433,407	48,168	—	2,481,575
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	16,330	—	—	16,330
TOTAL MEANS OF FINANCING	\$2,449,737	\$48,168	—	\$2,497,905
Salaries	1,271,942	(7,824)	—	1,264,118
Other Compensation	—	—	—	—
Related Benefits	757,323	(19,364)	—	737,959
TOTAL PERSONAL SERVICES	\$2,029,265	\$(27,188)	—	\$2,002,077
Travel	7,264	9,308	—	16,572
Operating Services	25,112	596	—	25,708
Supplies	12,984	308	—	13,292
TOTAL OPERATING EXPENSES	\$45,360	\$10,212	—	\$55,572
PROFESSIONAL SERVICES	\$2,500	\$59	—	\$2,559
Other Charges	3,866	—	—	3,866
Debt Service	—	—	—	—
Interagency Transfers	265,613	49,250	—	314,863
TOTAL OTHER CHARGES	\$269,479	\$49,250	—	\$318,729
Acquisitions	103,133	15,835	—	118,968
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$103,133	\$15,835	—	\$118,968
TOTAL EXPENDITURES	\$2,449,737	\$48,168	—	\$2,497,905
Classified	13	—	—	13
Unclassified	2	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	15	—	—	15
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

PROGRAM BREAKOUT

Means of Financing	Requested in this Adjustment Package	1021 Administrative
STATE GENERAL FUND (Direct)	—	—
STATE GENERAL FUND BY:	—	—
INTERAGENCY TRANSFERS	—	—
FEES & SELF-GENERATED	—	—
STATUTORY DEDICATIONS	—	—
FEDERAL FUNDS	—	—
TOTAL MEANS OF FINANCING	—	—
Salaries	—	—
Other Compensation	—	—
Related Benefits	—	—
TOTAL SALARIES	—	—
Travel	—	—
Operating Services	—	—
Supplies	—	—
TOTAL OPERATING EXPENSES	—	—
PROFESSIONAL SERVICES	—	—
Other Charges	—	—
Debt Service	—	—
Interagency Transfers	—	—
TOTAL OTHER CHARGES	—	—
Acquisitions	—	—
Major Repairs	—	—
TOTAL ACQ. & MAJOR REPAIRS	—	—
TOTAL EXPENDITURES & REQUEST	—	—
Classified	—	—
Unclassified	—	—
TOTAL AUTHORIZED T.O. POSITIONS	—	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—

PROGRAM SUMMARY STATEMENT

1021 - Administrative

Means of Financing	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustment	FY2023-2024 Requested in this Adjustment Package	FY2023-2024 Requested Realignment
STATE GENERAL FUND (Direct)	2,433,407	48,168	—	2,481,575
STATE GENERAL FUND BY:	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—
FEDERAL FUNDS	16,330	—	—	16,330
TOTAL MEANS OF FINANCING	\$2,449,737	\$48,168	—	\$2,497,905
Salaries	1,271,942	(7,824)	—	1,264,118
Other Compensation	—	—	—	—
Related Benefits	757,323	(19,364)	—	737,959
TOTAL PERSONAL SERVICES	\$2,029,265	\$(27,188)	—	\$2,002,077
Travel	7,264	9,308	—	16,572
Operating Services	25,112	596	—	25,708
Supplies	12,984	308	—	13,292
TOTAL OPERATING EXPENSES	\$45,360	\$10,212	—	\$55,572
PROFESSIONAL SERVICES	\$2,500	\$59	—	\$2,559
Other Charges	3,866	—	—	3,866
Debt Service	—	—	—	—
Interagency Transfers	265,613	49,250	—	314,863
TOTAL OTHER CHARGES	\$269,479	\$49,250	—	\$318,729
Acquisitions	103,133	15,835	—	118,968
Major Repairs	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$103,133	\$15,835	—	\$118,968
TOTAL EXPENDITURES	\$2,449,737	\$48,168	—	\$2,497,905
Classified	13	—	—	13
Unclassified	2	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	15	—	—	15
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—

New or Expanded Requests

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustment	FY2023-2024 Requested in Technical/Other Package	FY2023-2024 Requested New/Expanded	FY2023-2024 Requested Realignment
STATE GENERAL FUND (Direct)	2,433,407	48,168	—	—	2,481,575
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	16,330	—	—	—	16,330
TOTAL MEANS OF FINANCING	\$2,449,737	\$48,168	—	—	\$2,497,905
Salaries	1,271,942	(7,824)	—	—	1,264,118
Other Compensation	—	—	—	—	—
Related Benefits	757,323	(19,364)	—	—	737,959
TOTAL PERSONAL SERVICES	\$2,029,265	\$(27,188)	—	—	\$2,002,077
Travel	7,264	9,308	—	—	16,572
Operating Services	25,112	596	—	—	25,708
Supplies	12,984	308	—	—	13,292
TOTAL OPERATING EXPENSES	\$45,360	\$10,212	—	—	\$55,572
PROFESSIONAL SERVICES	\$2,500	\$59	—	—	\$2,559
Other Charges	3,866	—	—	—	3,866
Debt Service	—	—	—	—	—
Interagency Transfers	265,613	49,250	—	—	314,863
TOTAL OTHER CHARGES	\$269,479	\$49,250	—	—	\$318,729
Acquisitions	103,133	15,835	—	—	118,968
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$103,133	\$15,835	—	—	\$118,968
TOTAL EXPENDITURES	\$2,449,737	\$48,168	—	—	\$2,497,905
Classified	13	—	—	—	13
Unclassified	2	—	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	15	—	—	—	15
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustment	FY2023-2024 Requested in Technical/Other Package	FY2023-2024 Requested New/Expanded	FY2023-2024 Requested Realignment
Total:	—	—	—	—	—

PROGRAM SUMMARY STATEMENT

1021 - Administrative

Means of Financing and Expenditures	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustment	FY2023-2024 Requested in Technical/Other Package	FY2023-2024 Requested New/Expanded	FY2023-2024 Requested Realignment
STATE GENERAL FUND (Direct)	2,433,407	48,168	—	—	2,481,575
STATE GENERAL FUND BY:	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—
FEDERAL FUNDS	16,330	—	—	—	16,330
TOTAL MEANS OF FINANCING	\$2,449,737	\$48,168	—	—	\$2,497,905
Salaries	1,271,942	(7,824)	—	—	1,264,118
Other Compensation	—	—	—	—	—
Related Benefits	757,323	(19,364)	—	—	737,959
TOTAL PERSONAL SERVICES	\$2,029,265	\$(27,188)	—	—	\$2,002,077
Travel	7,264	9,308	—	—	16,572
Operating Services	25,112	596	—	—	25,708
Supplies	12,984	308	—	—	13,292
TOTAL OPERATING EXPENSES	\$45,360	\$10,212	—	—	\$55,572
PROFESSIONAL SERVICES	\$2,500	\$59	—	—	\$2,559
Other Charges	3,866	—	—	—	3,866
Debt Service	—	—	—	—	—
Interagency Transfers	265,613	49,250	—	—	314,863
TOTAL OTHER CHARGES	\$269,479	\$49,250	—	—	\$318,729
Acquisitions	103,133	15,835	—	—	118,968
Major Repairs	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$103,133	\$15,835	—	—	\$118,968
TOTAL EXPENDITURES	\$2,449,737	\$48,168	—	—	\$2,497,905
Classified	13	—	—	—	13
Unclassified	2	—	—	—	2
TOTAL AUTHORIZED T.O. POSITIONS	15	—	—	—	15
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—

Statutory Dedications

Description	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustment	FY2023-2024 Requested in Technical/Other Package	FY2023-2024 Requested New/Expanded	FY2023-2024 Requested Realignment
Total:	—	—	—	—	—



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Total Request Summary

AGENCY SUMMARY STATEMENT

Total Agency

Means of Financing

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustments	FY2023-2024 Requested in Technical/Other Adjustments	FY2023-2024 Requested New or Expanded Adjustments	FY2023-2024 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	2,027,015	2,433,407	48,168	—	—	2,481,575	48,168
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	16,330	—	—	—	16,330	—
TOTAL MEANS OF FINANCING	\$2,027,015	\$2,449,737	\$48,168	—	—	\$2,497,905	\$48,168

Statutory Dedications

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustments	FY2023-2024 Requested in Technical/Other Adjustments	FY2023-2024 Requested New or Expanded Adjustments	FY2023-2024 Total Request	Over/Under EOB
Total:	—	—	—	—	—	—	—

Expenditures and Positions

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustments	FY2023-2024 Requested in Technical/Other Adjustments	FY2023-2024 Requested New or Expanded Adjustments	FY2023-2024 Total Request	Over/Under EOB
Salaries	1,113,193	1,271,942	(7,824)	—	—	1,264,118	(7,824)
Other Compensation	—	—	—	—	—	—	—
Related Benefits	626,898	757,323	(19,364)	—	—	737,959	(19,364)
TOTAL PERSONAL SERVICES	\$1,740,092	\$2,029,265	\$(27,188)	—	—	\$2,002,077	\$(27,188)
Travel	8,415	7,264	9,308	—	—	16,572	9,308
Operating Services	27,491	25,112	596	—	—	25,708	596
Supplies	19,006	12,984	308	—	—	13,292	308
TOTAL OPERATING EXPENSES	\$54,912	\$45,360	\$10,212	—	—	\$55,572	\$10,212
PROFESSIONAL SERVICES	—	\$2,500	\$59	—	—	\$2,559	\$59
Other Charges	2,768	3,866	—	—	—	3,866	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	228,661	265,613	49,250	—	—	314,863	49,250
TOTAL OTHER CHARGES	\$231,429	\$269,479	\$49,250	—	—	\$318,729	\$49,250
Acquisitions	583	103,133	15,835	—	—	118,968	15,835
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$583	\$103,133	\$15,835	—	—	\$118,968	\$15,835
TOTAL EXPENDITURES	\$2,027,015	\$2,449,737	\$48,168	—	—	\$2,497,905	\$48,168
Classified	13	13	—	—	—	13	—
Unclassified	2	2	—	—	—	2	—
TOTAL AUTHORIZED T.O. POSITIONS	15	15	—	—	—	15	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

PROGRAM SUMMARY STATEMENT

1021 - Administrative

Means of Financing

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustments	FY2023-2024 Requested in Technical/Other Adjustments	FY2023-2024 Requested New or Expanded Adjustments	FY2023-2024 Total Request	Over/Under EOB
STATE GENERAL FUND (Direct)	2,027,015	2,433,407	48,168	—	—	2,481,575	48,168
STATE GENERAL FUND BY:	—	—	—	—	—	—	—
INTERAGENCY TRANSFERS	—	—	—	—	—	—	—
FEES & SELF-GENERATED	—	—	—	—	—	—	—
STATUTORY DEDICATIONS	—	—	—	—	—	—	—
FEDERAL FUNDS	—	16,330	—	—	—	16,330	—
TOTAL MEANS OF FINANCING	\$2,027,015	\$2,449,737	\$48,168	—	—	\$2,497,905	\$48,168

Expenditures and Positions

Description	FY2021-2022 Actuals	Existing Operating Budget as of 10/01/2022	FY2023-2024 Requested Continuation Adjustments	FY2023-2024 Requested in Technical/Other Adjustments	FY2023-2024 Requested New or Expanded Adjustments	FY2023-2024 Total Request	Over/Under EOB
Salaries	1,113,193	1,271,942	(7,824)	—	—	1,264,118	(7,824)
Other Compensation	—	—	—	—	—	—	—
Related Benefits	626,898	757,323	(19,364)	—	—	737,959	(19,364)
TOTAL PERSONAL SERVICES	\$1,740,092	\$2,029,265	\$(27,188)	—	—	\$2,002,077	\$(27,188)
Travel	8,415	7,264	9,308	—	—	16,572	9,308
Operating Services	27,491	25,112	596	—	—	25,708	596
Supplies	19,006	12,984	308	—	—	13,292	308
TOTAL OPERATING EXPENSES	\$54,912	\$45,360	\$10,212	—	—	\$55,572	\$10,212
PROFESSIONAL SERVICES	—	\$2,500	\$59	—	—	\$2,559	\$59
Other Charges	2,768	3,866	—	—	—	3,866	—
Debt Service	—	—	—	—	—	—	—
Interagency Transfers	228,661	265,613	49,250	—	—	314,863	49,250
TOTAL OTHER CHARGES	\$231,429	\$269,479	\$49,250	—	—	\$318,729	\$49,250
Acquisitions	583	103,133	15,835	—	—	118,968	15,835
Major Repairs	—	—	—	—	—	—	—
TOTAL ACQ. & MAJOR REPAIRS	\$583	\$103,133	\$15,835	—	—	\$118,968	\$15,835
TOTAL EXPENDITURES	\$2,027,015	\$2,449,737	\$48,168	—	—	\$2,497,905	\$48,168
Classified	13	13	—	—	—	13	—
Unclassified	2	2	—	—	—	2	—
TOTAL AUTHORIZED T.O. POSITIONS	15	15	—	—	—	15	—
TOTAL AUTHORIZED OTHER CHARGES POSITIONS	—	—	—	—	—	—	—
TOTAL NON-T.O. FTE POSITIONS	—	—	—	—	—	—	—

Addenda

INTERAGENCY TRANSFERS

INTERAGENCY AGREEMENT

Interagency Agreement Between DIVISION OF ADMINISTRATION - OFFICE OF HUMAN RESOURCES (107) and OFFICE OF INSPECTOR GENERAL (102)
 (Recipient Agency and #) (Sending Agency and #)

For Fiscal Year 2023-2024 DIVISION OF ADMINISTRATION - OFFICE OF HUMAN RESOURCES (107) is budgeted to receive the following revenue
 (Agency and #)

from OFFICE OF INSPECTOR GENERAL (102) by Interagency Transfer for the following reason(s):
 (Agency and #)

Provide Human Resources services

14,451

Denise Marie Stone 10/6/2022
 Recipient Agency Fiscal Officer Date

Stephen J. G. B. CIG 10/6/2022
 Sending Agency Fiscal Officer Date

NOTE:
 It is the Receiving Agency's responsibility to ensure the execution of this Agreement.
 Both Agencies must submit copies of this Agreement with their Budget Request (and any subsequent BA-7s as documentation for I.A.T. revenues and I.A.T. expense).



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